



4/2006-CSG02

Short Tender Notification No. 4/2006

COMPUTER SUPPORT GROUP

Item No. CSG02: Computer Accessories (Combo Drive, Memory Stick, HDD, etc.)

INSTRUCTIONS FOR BIDDERS

BIDDER'S COPY

1. This document set contains the following:

- a) Checklist to be filled in by the bidder - Page 1
- b) NITT's check list copy - Page 3
- c) Terms and conditions of the Tender - Pages 4 & 5
- d) Technical compliance & Quotation form - Page 6 to 10
- e) Details of the Firm offering this quote - Page 11

} "Master Cover"

- 2. The bidder's copy is for your future records. Please fill in and return only NITT's copy.
- 3. Read through the terms and conditions given and affix your signature and seal if you find them acceptable. Any deviations may be recorded. Read carefully through the list of specifications that we have enclosed.
- 4. Fill in the "Technical Compliance & Quotation form" making sure that you have not missed anything. Specify the model number & specification for each item. The form should be filled item-wise
EMD (irrespective of any number of options) Rs.2,500/-.
- 5. **Do not use** ambiguous terms like "yes", "complied" or "available". Specifically mention what is the matching specification of the product offered by you. Make sure that you have affixed your signature with date and seal on all the documents
- 6. Next fill in both the Firm's details questionnaire.
You are now ready to fill in the checklist for the documents that are duly completed and signed. Once you have filled this, along with the signed "Terms & Conditions Form", NITT copy of the "Check List", "Details of the Firm offering this quote" and "Foreign firms details" in one big Cover (Master Cover) which has been enclosed herewith.
- 7. Please send the tenders in a sealed envelope (Master Cover) superscribed as "QUOTATIONS AGAINST SHORT TENDER NOTIFICATION NO: 4/2006 Item No. CSG02: "Computer Accessories (Combo Drive, Memory Stick, HDD, etc.)" so as to reach "The Registrar (i/c), National Institute of Technology, Tiruchirappalli - 620 015, India" on or before **March 10, 2006** at **1.00 p.m.**
- 8. For any further clarifications, contact by E-Mail: purchase@nitt.edu or by written request to "The Registrar, National Institute of Technology, Tiruchirappalli - 620 015"
- 9. DO NOT VISIT US WITHOUT OUR CONCURRENCE.

Please retain this page with you for your future reference.

BIDDER'S COPY



COMPUTER SUPPORT GROUP

Item No. CSG02: "Computer Accessories" (Combo Drive, Memory Stick, HDD, etc.)

Last Date for receipt of tender at NITT

: March 10, 2006 at 1.00 PM

Opening Date for Master Cover

: March 10, 2006 at 3.00 PM

CHECKLIST TO BE FILLED IN BY BIDDER		
List of documents to be enclosed	This document should be kept in the following cover	Completed & Signed
1. Terms and Conditions form	"Master Cover"	YES / NO
2. NITT's Technical Compliance & Quotation form	"Master Cover"	YES / NO
3. Details of the firm offering this quote	"Master Cover"	YES / NO
4. Foreign firms details	"Master Cover"	YES / NO
5. Other technical specifications & pamphlets	"Master Cover"	YES / NO
6. EMD (irrespective of any number of options) Rs.2,500/- (refundable)	"Master Cover"	YES / NO

Note: 1. "Master Cover" should contain the following:

- a. "DD for EMD".
 - b. Form of "Acceptance of Terms and Conditions".
 - c. Form of "Details of the firm offering this quote"
 - d. Form of "Foreign Firms details"
 - e. Pamphlets, if any.
2. "Technical Compliance & Quotation form"
 3. Offers not complying with the above will be summarily rejected.
 4. **The offer accepted only if DD for Rs.2,500/- is enclosed. In case of more than one option, EMD should be enclosed in Master cover of Option-1.**
 5. The Demand Draft on any Nationalized Bank should be drawn in favour of "The Director, National Institute of Technology, Tiruchirappalli 620015" payable at Tiruchirappalli

Please retain this page with you for your future reference.

BIDDER'S COPY



Short Tender Notification No. 4/2006

COMPUTER SUPPORT GROUP

Item No. CSG02: "Computer Accessories" (Combo Drive, Memory Stick, HDD, etc.)

NITT'S COPY (To be filled in and submitted)

Last Date for receipt of tender at NITT : March 10, 2006 at 1.00 PM
Opening Date : March 10, 2006 at 3.00 PM

CHECKLIST TO BE FILLED IN BY BIDDER (Please make sure that these pages are filled and send duly signed)		
List of documents to be enclosed	This document should be kept in the following cover	Completed & Signed
1. Terms and Conditions form	"Master Cover"	YES / NO
2. NITT's Technical Compliance & Quotation form	"Master Cover"	YES / NO
3. Firms details	"Master Cover"	YES / NO
4. Foreign firms details	"Master Cover"	YES / NO
5. Other technical specifications & pamphlets	"Master Cover"	YES / NO
6. EMD (irrespective of any number of options) Rs.2,500/- (refundable)	"Master Cover"	YES / NO

SEAL OF THE BIDDER

SIGNATURE

FOR NITT USE ONLY	
Name of the Vendor Address (Location):	
1. Terms and Conditions form duly signed	YES / NO
2. NITT's Technical Compliance & Quotation form filled & signed	YES / NO
3. Firms details filled & signed	YES / NO
4. Foreign firms details filled & signed	YES / NO
5. Other technical specifications & pamphlets	YES / NO
6. EMD (irrespective of any number of options) Rs.2,500/-	YES / NO
7. No. of enclosures	
8. Status of tender	Accepted for evaluation / Rejected
	REGISTRAR

Please put this document in "MASTER COVER"



COMPUTER SUPPORT GROUP

Item No. CSG02: "Computer Accessories" (Combo Drive, Memory Stick, HDD, etc.)

"TERMS AND CONDITIONS FORM"

**IMPORTANT : READ ALL THE FOLLOWING TERMS AND CONDITIONS AND
SIGN THE ACCEPTANCE CLAUSE FOLLOWING IT**

1. The offers should be addressed to "The Registrar (i/c), National Institute of Technology, Tiruchirappalli 620015, India" and should be sent in a sealed envelope (Master Cover provided) superscribed "QUOTATIONS AGAINST SHORT TENDER NOTIFICATION NO.:4/2006 "Item No. CSG02: "Computer Accessories (Combo Drive, Memory Stick, HDD, etc." so as to reach us on or before 01.00 p.m. on March 10, 2006.
2. Each offer should be sent in a sealed cover with the tender documents. Tenders received through email or FAX will not be considered.
3. The tenders "**Master Cover**" will be opened on March 10, 2006 at 3:00 p.m. in the presence of the vendors present with authorization letter from the respective companies / firms. Suppliers intending to attend the tender opening should intimate us in advance.
4. Full technical specifications and pamphlets should be sent along with the tenders. **Offers without proper technical specifications will be rejected.**
5. All offers should indicate the taxes and duties applicable, if any. This institution is eligible for C.S.T. concessions against form 'D' and shall pay 5% Basic Customs Duty, if the goods are imported. Additional charges for packing, forwarding, freight, insurance etc., if any, should be clearly mentioned. Clearance at Customs will be arranged by us.
6. NITT is exempted from paying the Customs & Excise duty under Government of India Notification No.51/96 for Customs and 10/97 for Excise Duty. Currently the purchaser is paying 5% Basic Customs Duty and 2% Educational Cess on Basic Customs Duty.
7. In case the offered items are to be imported, the rates should be quoted in foreign currency on C.I.F. Chennai Airport basis, and it should include the Freight up to Chennai airport and the insurance cover should be up to National Institute of Technology, Tiruchirappalli. NITT shall pay Customs duty if any.
8. If the price quoted is in foreign currency, then 100% payment will be made through Letter of Credit (LC) if the order value is more than US\$10,000 or through Telegraphic Transfer (TT) if the order value is less than US\$10,000 through Nationalised banks. The bank charges outside India should be borne by the Beneficiary. If the price quoted is in Indian Rupees, then the 100% payment will be made only after installation and commissioning. **No advance payment will be made.**
9. No revision of the price bid will be allowed once the price bids are opened.
10. No increase in price will be allowed after our firm orders are placed.
11. The warranty period should be clearly mentioned. The maintenance charges (AMC) under different schemes after the expiry of the warranty should also be mentioned.
12. Quote should come from authorized dealer or distributor or reseller for each of the product quoted. An authorization letter should accompany your quote for each product quoted, otherwise it may lead to rejection.
13. The delivery period and other terms should be clearly mentioned.

Continued in the next page...

SEAL OF THE BIDDER

SIGNATURE

Please put this document in "**MASTER COVER**"



Continued from the previous page...

14. Complete user, technical and service documentation and spare parts catalogue are to be provided along with the supply of the item.
15. The Registrar (i/c) reserves the right to modify or alter the specifications after short listing of tenderers.
16. The Demand Draft for Rs.2,500/- on any Nationalized Bank should be drawn in favour of "The Director, National Institute of Technology, Tiruchirappalli 620015" payable at Tiruchirappalli.
17. The vendors are informed that they should not call us over phone or contact us in person. All clarifications can be obtained through E-Mail/FAX/Post. Vendors shall not make attempts to establish unsolicited and unauthorized contact with us after the opening of the offers and prior to the notification of the award. Any attempt by any vendor to bring to bear extraneous pressures on us shall be sufficient reason to disqualify the vendor.
18. Delay / loss in postal transit or due to other reasons will not be NITT's responsibility.
19. We are not responsible for accidental opening of the covers that are not properly superscribed and sealed before the time appointed for opening.
20. The tender should be made only on the "Technical compliance & Quotation form" provided with the original tender documents, otherwise it shall lead to rejection. The technical compliance form should be duly filled up and should clearly mention the features offered by the bidder against each specification.
21. Authorized signatory should sign in all the pages. Bids without authorized signatory's signatures will be rejected.
22. The manufacturers of the quoted make of the product must be of national / international repute and having ISO certificate.
23. **The vendors are informed that they should sign a stamp paper agreement with us, for Warranty, AMC, etc. before placing the final purchase order as per our terms and conditions.**
24. Failure to comply with all the terms and conditions mentioned herein would result in the tender being summarily rejected.
25. Vendors are informed that once the companies are shortlisted based on the technical specification, only then the price bids of the firms that meet NITT's specification / requirements would be opened.
26. The Registrar (i/c) reserves the right to change the order quantity or split the orders among multiple vendors without assigning any reason(s) whatsoever.
27. The Registrar (i/c) reserves the right to reject any or all the tenders without assigning any reasons whatsoever.

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ACCEPTANCE

We accept the above terms and conditions and shall comply with them strictly.

NAME OF THE VENDOR:
ADDRESS :

SIGNATURE

DATE :

SEAL OF THE FIRM



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"TECHNICAL COMPLIANCE & QUOTATION FORM"

(Quote only in Indian Rupees)

Item No.	N.I.T.T'S SPECIFICATION	Make	FIRM'S OFFER	
			Warranty	Unit Price
Hard Disk Drive : IDE/SATA				
1.	40GB Hard Disk 7200rpm ATA/100			
2.	80GB Hard Disk 7200rpm ATA/100			
3.	80GB Hard Disk 7200rpm SATA/150			
4.	120GB Hard Disk 7200rpm SATA/150			
Hard Disk Drive: Ultra 320 SCSI				
5.	18 GB Hard Disk 15K Ultra 320 SCSI			
6.	73 GB Hard Disk 10K Ultra 320 SCSI			
7.	146 GB Hard Disk 10K Ultra 320 SCSI			
RAM: SDRAM / DDR / DDR2				
8.	128 MB SDRAM (133 MHz) for P-III Computer			
9.	256 MB SDRAM (133 MHz) for P-III Computer			
10.	256 MB DDR SDRAM Non-ECC (266 MHz) for P4 Computer			
11.	512 MB DDR SDRAM Non-ECC (266 MHz) for P4 Computer			
12.	1GB DDR SDRAM Non-ECC (266 MHz) for P4 Computer			
13.	512 MB DDR SDRAM Non-ECC (400 MHz) for P4 Computer			
14.	1 GB DDR SDRAM Non-ECC (400 MHz) for P4 Computer			
15.	1 GB DDR2 SDRAM Non-ECC (400 MHz) for P4 Computer			



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Item No.	N.I.T.T'S SPECIFICATION	Make	FIRM'S OFFER	
			Warranty	Unit Price
CD / DVD Writer				
16.	External Combo Drive (CD-RW & DVD-ROM) with USB 2.0 and USB 1.1 Interface Speed: 52x Max Write, 24x Max ReWrite, 52x Max Read, 16x DVD-ROM Max Read			
17.	Internal Combo Drive (CD-RW & DVD-ROM) with IDE Interface Speed: 52x Max Write, 24x Max ReWrite, 52x Max Read, 16x DVD-ROM Max Read			
18.	52X CD-ROM Drive Colour : Black			
19.	External CD-Writer with both USB 2.0 and 1.1 Interface Speed: 52X Max Write, 24X Max ReWrite, 52X Max Read			
20.	Internal CD-Writer with IDE Interface Speed: 52X Max Write, 24X Max ReWrite, 52X Max Read			
21.	External DVD Writer (4.7GB Capacity) Write speed: 8x DVD+R; 24x CD-R Rewrite speed: 4x DVD+RW, 10x CD-RW, Read Speed : 8x DVD-ROM, 40x CD-ROM			
22.	16x DVD-ROM Drive			
23.	700MB CD-R Media, 52x with slim case			
24.	700MB CD-RW Media, 24x with slim case			
25.	4.7GB DVD+R Media, 8x with slim case			
26.	4.7GB DVD+RW Media, 4x with slim case			



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Item No.	N.I.T.T'S SPECIFICATION	Make	FIRM'S OFFER	
			Warranty	Unit Price
USB Pen Drive / Flash Drive / Memory Stick				
27.	128 MB USB 2.0 pen drive			
28.	256 MB USB 2.0 pen drive			
29.	512 MB USB 2.0 pen drive			
30.	1GB USB 2.0 pen drive			

Other items				
31.	Super DLT Tape 220/320GB data cartridge (SDLT Media)			
32.	Keyboard (PS/2)			
33.	Optical Mouse (PS/2)			
34.	Keyboard (USB)			
35.	Optical Mouse (USB)			
36.	80 wire SATA Data Cable			
37.	80 wire IDE Data Cable			
38.	100MB Zip Drive (Internal or External)			
39.	100MB Zip Media			

Item No.	N.I.T.T'S SPECIFICATION	Unit Price
40.	<p>PIII SMPS: TYPE 1</p> <p>Input : 200-240V~/2A 50-60 Hz</p> <p>Output: +5V dc/15A Max</p> <p>+5VSB dc/2A Max</p> <p>+12V dc/4A Max</p> <p>-12V dc/0.3A Max</p> <p>+3.3V dc/8A Max</p> <p>Total combined power output +3.3V and +5V should not exceed 80W</p> <p>With P1 and P6 connector (three wired fan sensor connector- P6)</p> <p>DC output 120W</p>	



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Item No.	N.I.T.'S SPECIFICATION	Unit Price
41.	<p>PIII SMPS: TYPE 2 Input (47 - 63 Hz) : 200-240V~/2A Output: + 5V dc/15A + 5VSB dc/2A +12V dc/4.2A -12V dc/0.4A +3.3V dc/12A Total combined power output +3.3V and +5V should not exceed 100W</p>	
42.	<p>P4 SMPS : Input (47 - 63 Hz) : 200-240V~/2A Output: +5V dc/13A +5V AUX dc/2A +12V dc/8.75A -12V dc/0.2A +3.3V dc/10A Total combined power output +3.3V and +5V should not exceed 87W Max. power shall not exceed 180W With P1 and P5 connector</p>	
43.	<p>PIII Mother Board should consists of the following : Chipset Intel 810 Series ATX size form factor, 4 layers PCB Should support Socket 270 for Intel Micro FC-PGA2 Pentium III processor Should support Intel ALL 370 PIN processor Should support Intel Pentium III 100/133MHz FSB Should support Memory PC133 SDR DIMM 2x168 pin DDR DIMM Should have minimum 2 PCI slots (33MHz & 2.2 compliant) 2 IDE bus master (ATA66 / ATA100) IDE ports for up to 4 ATAPI devices 1 Parallel Port, 1Serial Port (COM1), 2USB Port (USB2.0) Onboard Sound (AC97 codec or equivalent) PS/2 Keyboard interface PS/2 Mouse interface Specify the BIOS Warranty - 1 year (min.)</p>	
44.	<p>P4 Mother Board should consists of the following : Intel 845G based motherboard ATX size form factor Should support Intel Pentium 4 processor Should support Memory PC266 DDR SDRAM Integrated 10/100 NIC or 10/100/1000 NIC with bootrom Integrated on-board Graphics Integrated Audio with Internal Speakers Input Power: 200-240V / 50 Hz Audio in/out & microphone in jacks 2 Serial Ports, 1 Parallel port, 2PCI Slots, 6 USB ports, Hi-Speed USB 2.0</p>	



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Please provide following Details:

- a) If the Prices are in foreign currency, it should be C.I.F. Chennai Airport basis:
- b) Currency quoted:
- c) If the rates are quoted in Indian Rupees, the rates should be quoted on Door Delivery (F.O.R. N.I.T.T.) Basis.
- d) Enclose the Distributor / Reseller / Retailer certificate with the validity date. The offers received without the certificate will be rejected.
- e) Computer Accessories should be supplied as per our indent as per our actual requirement within the contract period.
- f) Price protection: If the market price is lower than the quoted price, the market price should be applicable. If there is any hike in market price, the quoted price should be applicable.
- g) Selected Vendor should sign a stamp paper agreement with regard to supply of the Computer Accessories.
- h) Payment of Bills will be after the acceptance of the Computer Accessories and after the receipt of the bills / invoices along with advance stamped receipt.
- i) **The rate should be valid for April 2006 to March 2007 (on one year rate contract basis).**
- j) The offer should be authorised by the Manufacturer.

Seal of the Bidder

Signature of the Bidder with date

Please put this document in "**MASTER COVER**"



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"DETAILS OF THE FIRM OFFERING THIS QUOTE"

(Write or print or type in block letters and please answer all the questions)

1. Name of the firm?
2. Number of years of incorporation?
3. Nature of the company - Government / Public / Private Company / Partnership / Proprietorship:
4. Companies' number of years in this line of activity.

No. of years in this line of activity
5. Quantity of sales in the last two years for the Computer Accessories.

2004-2005	2005-2006
6. Turn over in the last 3 years (Figures should be in Indian Rupees in Lakhs)?

2003-2004	2004-2005	2005-2006
7. What would be the delivery period in days from the date we place an official purchase order.
8. Enclose the list of educational / other customers to whom you have supplied :
9. Are you the manufacturer or authorized dealer or distributor or reseller for the product quoted?

SEAL OF THE BIDDER

SIGNATURE

Please put this document in "**MASTER COVER**"