



**NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI – 620 015
TAMIL NADU**

Recent Passport size
photograph (5 cm X
4.5 cm) to be affixed.

APPLICATION FOR THE POST OF Chief Security Officer

1. Name in Full (Capital Letters) (as in SSLC Certificate)				
2. Date of Birth (enclose copy of SSLC Certificate)	Day <input type="text"/> <input type="text"/>	Month <input type="text"/> <input type="text"/>	Year <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
3. Citizenship Status (tick the appropriate box)	Citizen of India			
	by Birth <input type="checkbox"/>	by Domicile <input type="checkbox"/>		
4. Member of Scheduled Caste / Scheduled Tribe / OBC / Others	Write SC, ST, OBC or OC If SC, ST, OBC attach Certificate			<input type="text"/>
	Please indicate Ex-Serviceman / Physically Handicapped			<input type="checkbox"/>
5. Address to which Communications should be sent (Also furnish email, fax, telephone number, if any)				
6. Permanent Home Address				
7. Name and Address of Father				
8. Details of University Education [starting from Bachelor's Degree]				
Degree	Discipline	University	Class/Division	Year of Passing

9. Professional Experience in chronological order upto the present post				
Organisation	Designation	From	To	Scale of Pay

10. Present Basic Pay	Minimum Basic Pay expected	Time required to join if offered the post

11. Names of Referees (Preferably of your Professional background)	
Name and Designation	Current Address
(a)	
(b)	
(c)	

12.	Any other relevant information. Attach sheets if necessary (Academic achievements, Honours / Recognitions received, etc)	
13.	List of enclosures. Please tick the box against the item when enclosures are attached	
	Details of Awards / Prizes won	<input type="checkbox"/>
	Attested copies of Degrees / Diplomas and Certificates	<input type="checkbox"/>
	Copies of recent Testimonials	<input type="checkbox"/>

14. I hereby declare that the information given above is correct to the best of my knowledge and belief and I fully understand that if it is found at a later date that any information given in the application is incorrect / false or if I do not satisfy the eligibility criteria, my candidature / appointment is liable to be cancelled / terminated.

Place :

Date :

Signature of the Applicant

15. Endorsement of the Present Employer :
(Please see item 1 in the "Instructions Page")

The application of Shri / Ms./ Dr. _____ (Name and Designation of the applicant) for the post of _____, at NIT, Trichy is forwarded to **The Registrar, National Institute of Technology, Tiruchirappalli – 620 015, Tamil Nadu.**

Date :

Signature of the Head of the Institution with Seal

INSTRUCTIONS / INFORMATION TO CANDIDATES APPLYING FOR A POST AT THE INSTITUTE

1. Candidates must be citizen of India. Candidates employed in Government and Semi-Government Organisations, Public Undertakings, University and Educational Institutions must apply through their present employers. If they anticipate unavoidable delay in their applications submitted through proper channel reaching the Registrar, NIT, Trichy before the closing date, they may submit advance copies of their applications, directly to the Registrar, **NIT, Trichy** which will be considered **provisionally**
2. The candidate may send copies of testimonials from persons intimately acquainted with his work and character and must also give the names and addresses of three persons to whom reference can be made. If he has been in employment, he should either give his present or most recent employer or immediate superior as a referee or submit a recent testimonial from him.
3. He should also submit a copy of recent passport size photo, the entry relating to his date of birth from the matriculation certificate or SSLC, copies of his degree certificates or diploma duly attested by a gazetted officer of the Central / State Government and experience certificates.
4. Outstation candidates called for personal interview will be paid II class sleeper as travelling allowance.
5. The summoning of a candidate for interview merely indicates that it is felt that he with others may be suitable for the post and conveys no assurance whatsoever that he/she will be recommended or selected or his conditions specified in the application will be accepted.
6. No interim correspondence will be entertained.
7. Application in the prescribed format should be sent to the **REGISTRAR, National Institute of Technology, Tiruchirappalli- 620 015** with subscription as "**Application for the post of Chief Security Officer**" on the top of the cover.
8. The prescribed qualifications are minimum and the mere fact that a candidate possesses the same will not entitle him for being called for interview.
9. The Institute reserves the right to restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed.
10. The Institute also reserves the right of rejecting any or all the applications without assigning any reasons therefor.
11. The experience is relaxable at the discretion of the Institute in the case of candidates belonging to the Scheduled Caste / Scheduled Tribe, if at any stage of selection the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.
12. Application forms incomplete in any way or not having required educational / experience certificates and a latest photo affixed will be rejected without intimation.
13. Canvassing in any form will be a disqualification.
