NATIONAL INSTITUTE OF TECHNOLOGY TIRUCHIRAPPALLI
TAMIL NADU, INDIA-620015

STUDENT APPLICATION FOR DUPLICATE IDENTITY CARD

(to be filled by the student)

Name of the Student		**Roll No.**		**Branch**	
Parent's Name		**Blood Group**		**D.O.B**	
Contact No.		**Email ID**			
Address					

Where the ID has been lost (please tick mark)	Within the Campus		During Travelling
Damaged (If so, please return the damaged one)	At home		Any other: Pl. specify:
Have you ever lost the Identity Card before	If so When (Month/year)		
	How many times you have been issued duplicate ID Cards		
Number of books issued to you with your ID Card			
Fee for Duplicate ID Card Rs. 500/- (copy of receipt should be attached)	Receipt No.	Amount (Rs.)	Date

DECLARATION

I hereby declare that the information given by me is correct. I am also aware that the Identity Card declared to have lost by me has been irrecoverably lost and in case anyone makes wrong use of the same and or any claim based on the usage of this Identity Card, I am fully responsible for the same. I will be liable for all the future losses/damages/consequences that may incur to the Institute, which shall be made good by me without making any counter claim. In the event, if it is traced, old ID will be surrendered immediately to the Institute.

Date: Name Roll No…..…… Signature

(Office Use – Department/Section Level)

Clearance from Head of the Department for issuing Duplicate ID	
Library Clearance after making necessary changes in the database	