End Assessment Schedule

(B.Tech. / First-Year (2nd Semester) / January 2024)

Venue: LOGOS LHC **Time: 9.30 AM to 12.30 PM**

Date	Course Code	Branches: CL, CE, ME, MT, PR	Course Code	Branches: CS, EE, EC, IC
13/5/2024	MAIR21	Complex Analysis and Differential Equations	MAIR22	Complex Analysis and Differential Equations
14/5/2024	ENIR11	Energy and Environmental Engineering	HSIR11	English for Communication (Theory)
16/5/2024	PHIR11	Physics	CHIR11	Chemistry
17/5/2024	CSIR12	Introduction to Computer Programming (Theory)		Branch specific course (IR)*
20/5/2024		Programme Core - I**		Programme Core - I**
21/5/2024	CEIR11	Basics of Civil Engineering (CL, ME, MT, PR)		

* Refer Department Course Code for Branch Specific Course

** Refer Department Course Code for Programme Core- I

Note: The seating arrangement for each section will be sent out shortly and displayed on the noticeboard at LOGOS LHC.

Guidelines for the final assessment of the January 2024 session for the First-year B.Tech. Programme

1. The faculty concerned are requested to collect answer sheets from the LOGOS LHC office.
2. As per the regulation, every theory/laboratory course should have a final assessment on the entire syllabus with 30% to 50% weightage conducted for three hours.
3. Kindly strictly follow the assessment starting time as per the time given in the seating plan. Change in timings will disturb other students and faculty.
4. The faculty concerned are requested to assign duty to their PG students and MS/Ph.D. scholars for the exam invigilation of respective courses in the additional rooms
5. **Students and Invigilators are requested to arrive at the hall <u>at least 15 minutes before the scheduled time of the exam</u>.**
6. **All students must produce Hall Ticket in the exam hall**. Latecomers may be allowed up to half an hour from the starting time of the assessment. Students are not allowed to leave the hall during the last 30 minutes of the assessment.
7. All bags should be kept on the podium in front of the exam hall. Only Hall Ticket, water bottles, calculator, ID card and other materials (Data books etc.) which are allowed by the concerned faculty can be taken to the desk. Purses should be kept in their bag and placed in front.
8. Invigilators are requested to keep a log of students requesting visit to the rest room and monitor for unusually long delays. Not more than one student from a section shall be allowed to visit the rest room at any given time. This requires coordination between the invigilators of two or more halls.
9. **No additional sheets are to be given for end assessments**, and the invigilators are to get students sign in attendance sheet (print out of MIS registered student list should be brought by the faculty) and are to sign the students answer sheet.
10. **Possessing electronic gadgets, carrying bits of paper, talking to other students, and copying from others during an assessment will be treated as punishable dishonesty. Zero marks are to be awarded** to the offenders and the item (gadget, books, paper bits) are to be confiscated and handed over to the security. For copying from another student, both students get the same penalty of zero marks. The malpractice report shall be submitted to the Academic office. Faculty are advised to treat malpractice very seriously and act strictly as per the actions recommended in the regulations. Exam malpractice report format will be available and given to faculty upon request if malpractice incident occurs.
11. The faculty members handling the laboratory courses are requested to complete the final assessments of all the laboratory courses on or before 08.05.2024.