NOTICE-3

As per the directions of the Secretary (HE), MHRD vide his D.O. letter No. Secy(HE)/MHRD/2020 dated 21st March 2020, as preventive measures to achieve “Social Distancing”, the following precautions are taken in the Institute:

1. Faculty members/Researchers/Non-Teaching staff are permitted and advised to work from home till 31/03/2020.
2. Faculty members/Researchers should utilise this period for various academic activities such as:
   b. Prepare lesson plan and develop instructional material for the courses to be offered during next academic year/ next semester.
   c. Carry on Research.
   d. Write articles, papers etc.
   e. Prepare innovative questions for "Question Bank".
   f. Prepare innovative projects on "Ek Bharat Shreshtha Bharat" and other topics.
3. The said period shall be counted as being on duty for all the Faculty members/Researchers/Non-Teaching staff including outsourced and contract faculty and staff whose contracts are valid at least upto 31/03/2020.
4. Students, who are still in the hostels, particularly foreign students, will be allowed to continue in their hostels and advised to take all necessary safety precaution.

Faculty members/Researchers/Non-Teaching staff will be contacted in case of emergency.

All are requested to cooperate.

Copy to:

1. Director
2. Technical Section – III, MHRD
3. All Deans/ HoDs/ Faculty Members.
4. CVO/ARs/Librarian/DL/AL/ SO/EE/MO
5. Chief Warden/ Hostel Convener/HAC
6. Students Council
7. Notice Board of Institute/Hostel and Departments
8. File Copy