



**20<sup>th</sup> CONVOCATION**  
**SATURDAY, 3<sup>rd</sup> August 2024**

**Dear Graduands,**

The 20<sup>th</sup> convocation of the institute will be held on Saturday, the 3<sup>rd</sup> August, 2024 at 03.00 p.m. at the Golden Jubilee Convention Hall.

The Director, Faculty, Staff and Students, take a great pleasure in cordially inviting you for the Convocation 2024.

**Dr. (Mrs.) N. Kalaiselvi, Director General, CSIR & Secretary DSIR has kindly consented to be the Chief Guest and deliver the Convocation Address.**

**Brief biography of Honourable Chief Guest**



Dr. (Mrs.) N. Kalaiselvi obtained her Bachelor's degree in Chemistry from Government Arts College, Tirunelveli affiliated to Madurai Kamaraj University, Madurai. She obtained her Post Graduate Degree in Chemistry from Government Arts College Coimbatore and did her PhD at Annamalai University, Chidambaram. Dr. (Mrs.) Kalaiselvi's research work of more than 25 years is primarily focused on electrochemical power systems and in particular, development of electrode materials, custom designed synthesis methods, optimization of reaction parameters and electrochemical evaluation of in-house prepared electrode materials for their suitability in energy storage device assembly. Her research interests include lithium and beyond lithium batteries, supercapacitors and waste-to-wealth driven electrodes and electrolytes for energy storage and electrocatalytic applications. Apart from executing numerous extramural researches, collaborative and sponsored projects funded by DST, MNRE and CSIR, Dr. Kalaiselvi has served as a Nodal Scientist for MULTIFUN [Multifunctional Electrodes and Electrolytes for Futuristic Technologies – a Twelfth five-year plan project, sponsored by CSIR to the tune of Rs. 68.54 Crore] with CSIR-CECRI as the Nodal lab and 6 CSIR Institutes as participating labs during 2012-2017. The sectoral monitoring committee Chaired by Prof. Baldevraj graded this project as EXCELLENT. She was involved in the development of practically viable Sodium-ion/Lithium-sulfur batteries and supercapacitors and continues her research in these fields. As a nominee of CSIR-CECRI, she has participated in the meetings conducted at various levels by MNRE and TIFAC (2015 onwards) for the implementation of e-mobility in India with indigenous technological support from CSIR and in particular from CSIR-CECRI in a major way. She was instrumental and coordinated the preparation of the Technical Report on NMEM (National Mission for Electric Mobility) in collaboration with TIFAC identified academic, research and industrial partners. She was a part of MNRE initiated Mobility Mission Concept Note too. Dr. Kalaiselvi was the Theme Director of Energy and Energy Devices (E2D) of CSIR, wherein CSIR-CECRI is the Nodal laboratory.

## **IMPORTANT INSTRUCTIONS TO THE GRADUANDS**

Graduands attending convocation are requested to plan their travel to ensure they arrive at the convocation hall by 02:00 p.m. on 3<sup>rd</sup> August 2024. The convocation event will begin promptly at 03:00 p.m. and is expected to conclude around 07:00 p.m.

The candidates who are qualified for the award of Degree during the convocation 2024 are hereby informed to follow the instructions given below:

### **1. Prior to Convocation**

#### **a) Clearance of institute dues, if any**

- The students who have dues in the Institute fee / CSG / Hostel / Library should clear the dues before the convocation, to be eligible to receive the degree on the day of convocation. The students who still have the dues can clear the dues in the no dues portal by paying same and send the scanned copy of the proof / receipt to [fees@nitt.edu](mailto:fees@nitt.edu) on or before 31.07.2024 positively.
- The post graduands (M.Tech., M.Arch., M.Sc., MCA, MBA., M.A.,) shall ensure that they have submitted a copy of their previous academic certificates (UG and PG) to the academic office, NIT. Tiruchirappalli to be eligible to receive the degree on the day of convocation. Those who have not submitted the same so far shall send scanned copy of the document(s) to [pgsection@nitt.edu](mailto:pgsection@nitt.edu) on or before 31.07.2024 without fail. Ph.D. and MS (by Research) graduands are instructed send the scanned copy of the document(s) to [phdsection@nitt.edu](mailto:phdsection@nitt.edu) on or before 31.07.2024 without fail.
- **NOTE:** Ph.D. Scholars who have joined before 2019 have to pay convocation fee of Rs.1000/- through SB-Collect (under other fees) and upload in the google form itself.

#### **b) Online Registration (mandatory for all eligible candidates)**

- i. It is essential to fill the **online registration** form and clearly indicate whether you plan to receive the **DEGREE IN-PERSON** or **DEGREE IN-ABSENTIA**.
- ii. It is essential to mention your permanent postal address in the online registration form, if you wish to receive the **DEGREE IN-ABSENTIA**.
- iii. For online registration, click the following link using Mozilla Firefox:  
<https://misreg.nitt.edu/CONVOCATION>
- iv. For online registration M.S. (by research) and Ph.D. graduands, click to following link:  
<https://forms.gle/Zwb1Ew6ZseP1X3ym9>

#### **Please note:**

If any problem is encountered during online registration, please send a mail to: [travi@nitt.edu](mailto:travi@nitt.edu) (B.Tech., B.Arch., M.Tech., M.Arch., M.C.A., M.B.A., M.Sc., M.A.). MS (by Research) and Ph.D. Graduands may please send an e-mail to [phdsection@nitt.edu](mailto:phdsection@nitt.edu), with a copy to [phdacad@nitt.edu](mailto:phdacad@nitt.edu)

**The last date for online registration is 31.07.2024**

**E-mail / hard copy registration will not be allowed.**

## 2. On the day of the Convocation

### a) On Campus Registration (**Mandatory**):

- All the graduands attending the convocation must compulsorily register on campus during the Convocation.
- After completing the registration on campus, the graduands will be issued a registration kit containing the official invitation, token for **convocation stole** (one per registered graduand), entry pass for guest(s) and food coupons (Lunch).
- Lunch for the graduands is complimentary. Also, for accompanying guests (maximum 2), complementary lunch is arranged. The details of location (the name of mess) will be indicated at the time of on campus registration.

### Schedule for on campus registration

Venue	Orion Building, NIT, Tiruchirappalli
Date and time	02.08.2024; 06.00 p.m. – 09.00 p.m.
	03.08.2024; 07.00 a.m. – 10.00 a.m.

### Please note:

On campus registration counter closes at 10.00 a.m. sharp on 03.08.2024 and there will be no late registration. Those who have not completed '**on campus registration**' neither be eligible to enter the convocation hall nor can they receive the degree on the day of the convocation.

- A maximum of two guests per registered (on campus) graduand shall be permitted.
- Those who reach after 10:00 a.m. on 03.08.2024 will not be able to receive the degree certificate on the convocation day.

### b) Dress Code for attending convocation:

The graduands are requested to wear traditional attire in **white colour** befitting the Convocation ceremony and make arrangements for the convocation dress on their own. **Entry into the convocation hall is strictly for those complying with the stipulated dress code.** As part of the ceremony, **convocation stole** is to be worn on top of the dress. **The convocation stole will be provided by the Institute during the On-Campus Registration.**

#### **Graduands (Male):**

- Shirt / Kurta (full sleeves with length till the knees) and Pyjama / Pants

#### **Graduands (Female):**

- Chudidar (or salwar) and Kurta (full or 3/4<sup>th</sup> sleeves with length till the knees)
- Saree (with self-design) and blouse (with sleeves)

#### **Footwear:**

- Formal shoes or sandals only. Please do not wear casual foot wears or slippers.

### c) Brief details of programme:

The convocation session will be held from 03.00 p.m. to 07.00 p.m. in the Golden Jubilee Convention Hall (GJCH). All the graduating students are requested to be seated before 02.00 p.m. This session involves award of degrees, award of medals, distribution of degree certificates to the graduating students by the Director, pledge taking by the graduates.

#### Programme Schedule (Tentative)

Time	Event
02:00 PM	Entry to Golden Jubilee Convention Hall Closes
02:55 PM	Academic procession arrives at the Convocation Hall
03:00 PM	Invocation
03:03 PM	Declaration of opening of the Convocation by the Chairperson, Board of Governors
03:05 PM	Welcome address and Report by the Director
03:25 PM	Convocation Address by the Chief Guest
03.45 PM	Award of Degree certificates to graduands
06:15 PM	Award of Medals and Certificates to the Graduates
06:35 PM	Pledge by the New Graduates
06:40 PM	Declaration of closing of the Convocation by the Chairperson, Board of Governors
06:45 PM	National Anthem
06:50 PM	Academic procession leaves the Convocation Hall

#### I. Seating in the Golden Jubilee Convention Hall

- **Having completed the 'On campus registration', the graduands shall go through the Registration kit which will contain tokens for stole, meal coupons and information about the day's programme.**
- The entry gates to the **Golden Jubilee Convention Hall** open at 01.30 p.m. and close at 02.00 p.m. Please comply with the convocation dress code including the stole before entering the convocation hall.
- Entry passes will be issued to the guests of 'on campus' registrants. Possession of entry pass is mandatory to occupy a seat in the convocation hall. Maximum of two guests are allowed per registered graduand.
- Selected seating areas inside the hall are designated for the parents/guests. Adequate signage and placards will be available in key locations for guidance.
- When the academic procession enters the convocation hall, the audience shall rise and remain standing at their respective seats, until the end of invocation.
- **The convocation being a solemn function, everyone is requested to observe the protocol. Once seated, movement into or out of the convocation hall will be restricted until the conclusion of the convocation.**
- It is mandatory that the decorum of the solemn occasion of convocation is maintained by all until the academic procession leaves the convocation hall.
- Please note that children below 12 years are not allowed into the convocation hall.
- **Those who do not complete the on-campus registration can receive the degree certificate only after the convocation.**

#### II. Distribution of Degrees

- **Graduands will receive their degree certificates in person from the Director on the dais.**

- Degrees will be awarded to all the registrants (on campus registration) in the alphabetical order of department's name. Further, within a department, the sequence to be followed for various programmes is Ph.D., MS (by Research), M.Tech., MBA, MCA, M.A., M.Sc. and B.Tech./ B.Arch.
- As the names of degree recipients are called out, they shall proceed, one by one, to the dais in a line following the specified order (Ph.D., MS, M.Tech., M.C.A., M.A., M.Sc. and B.Tech. / B.Arch.).
- The procedure mentioned below must be followed while receiving the degree:
  - Walk on to the stage from the left side
  - As you approach the center stage, please bow slightly as a mark of respect to the Director and other dignitaries.
  - While receiving the degree from Director, look towards the camera; to freeze your moment of glory in a clear picture.
  - After receiving the degree, please walk down from the right side to return to your seat.
  - Please avoid handshake while receiving the degree.

### III. Award of Medals and Certificates:

- As the names of medal winners are called out, they shall proceed, one by one, to the dais in a line.
- The procedure mentioned below must be followed while receiving the medal:
  - Walk on to the stage from the left side.
    - As you approach the center stage, please bow slightly as a mark of respect to the Chief Guest, Director, Senators and other dignitaries.
    - While receiving the Medal from the Chief Guest, look towards the camera to freeze your moment of glory in a clear picture.
    - After receiving the medal and certificate, please walk down from the right side to return to your seat.
    - Please avoid handshake while receiving the medal.
- The recipient of the President's Gold Medal shall read the pledge, and all the other graduates shall stand up and take the oath by reciting the same.
- **Graduates remain silent at all times, until the academic procession leaves the convocation hall.**
- The audience shall remain standing while the academic procession leaves the Hall.

Detailed programme schedule to be notified soon. Please check the institute web site ([www.nitt.edu](http://www.nitt.edu)) for updates regarding the Convocation 2024.

#### Important Dates and timings

Online registration commences on	19.07.2024
Online registration will be closed on	30.07.2024 @ 05.00 P.M.
On campus registration	02.08.2024; 06.00 P.M. – 09.00 P.M. 03.08.2024; 07.00 A.M. – 10.00 A.M.
On campus registration closes	03.08.2024; 10.00 A.M. Sharp

#### Contact Details:

Dean (Academic)

National Institute of Technology,

Tiruchirappalli, Tamil Nadu - 620 015, India.

Telephone : +91 (431) 250 3016 (UG Section), 3026 (PG Section), 3911 (MS / Ph.D.)

Fax : +91 (431) 250 0133 (O/o Director)

**For only certificate related queries, please contact:**

B.Tech. / B.Arch.	:	<a href="mailto:ugsection@nitt.edu">ugsection@nitt.edu</a> <a href="mailto:ugacad@nitt.edu">ugacad@nitt.edu</a> <a href="mailto:ugacad2@nitt.edu">ugacad2@nitt.edu</a>
M.Tech. / M.Arch. / M.Sc. / MCA / MA / MBA	:	<a href="mailto:pgsection@nitt.edu">pgsection@nitt.edu</a> <a href="mailto:pgacad@nitt.edu">pgacad@nitt.edu</a>
MS / Ph.D.	:	<a href="mailto:phdsection@nitt.edu">phdsection@nitt.edu</a> <a href="mailto:phdacad@nitt.edu">phdacad@nitt.edu</a>
Fees	:	<a href="mailto:fees@nitt.edu">fees@nitt.edu</a>
Medal Winners	:	<a href="mailto:degree@nitt.edu">degree@nitt.edu</a>