



## **STUDENTS' COUNCIL ELECTION 2026-27**

### **Instructions to the Students**

#### **Voting Schedule & Venue**

- Voting will be conducted from 12:30 p.m. to 04:30 p.m. at designated venues in the Third-i building.
- Separate polling booths are designated for 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> year UG students and 1<sup>st</sup> year PG students; no inter-year interaction is permitted.
- Students must vote at their assigned booth via the official online portal.
- Entry will not be allowed after 04:30 p.m. under any circumstances.

#### **Identification & Access Requirements**

- Students are required to carry their original Institute ID card. In case the original ID is unavailable, a photocopy may be accepted only if it is duly attested by the respective Head of the Department.
- In addition to the Institute ID Card, other valid documents such as Aadhar, Voter ID, Driving License, or Bonafide Certificate may be produced on demand.
- Students must ensure that they are aware of their webmail login credentials; password changes, password reset requests, or related prompts will not be permitted on the day of the election.

#### **Rules Inside the Voting Area**

- Mobile phones and electronic devices are strictly prohibited inside the voting zone.
- Wi-Fi access will be unavailable during election hours.

#### **Voting Process Guidelines**

- Students are expected to be aware of the voting procedure. *A maximum of 5 minutes will be allotted per student for voting; no reattempts will be allowed.*

#### **Code of Conduct**

- Any form of canvassing, influence, or disruption on the day of the election will invite strict disciplinary action.