Self appraisal report for Year (2021-22)

Auditor Agency: NITTTR Chandigarh

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: National Institute of Technology, Tiruchirappalli

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions a	Ind duties[Section	on 4(1)(b)(i)]				
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	www.nitt.edu/ home/contact/	-	1.28	https://www.ni tt.edu/;
1.1.2	Head of the organization	Fully Met	1.28	1.28	www.nitt.edu/ home/righttoin foact/	•	1.28	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf; https:// www.nitt.edu/ home/adminis tration/director /
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	www.nitt.edu/ home/about/	Fully Met	1.28	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.ni tt.edu/home/ri ghttoinfoact/N T-statutes.pdf		1.28	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.1.5	Organization Chart	Fully Met	1.28	1.28	www.nitt.edu/ www/uploads/ 583_nitt-org- chart-v5.pdf		1.28	22.pdf https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf; https:// www.nitt.edu/ home/adminis tration/Organi zation_Structu re.pdf
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	www.nitt.edu/ home/righttoin foact/		1.28	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf; https:// www.nitt.edu/ home/adminis tration/hods/; https://www.ni tt.edu/home/a dministration
1.2	Power and duties of its officers and employee	s[Section 4	(1) (b)(ii)]					
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	www.nitt.edu/ home/righttoin foact/		1.54	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	Work Allocation Order by the Individual	Fully Met	1.54	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20

Sr. No	Details of disclosure	Category	Marks	Obtained	Remarks	Auditor	Auditor	Auditor
				Mark		Category	Marks	Remarks/URL
					Department respectively			22.pdf
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://www.n tt.edu/home/ri ghttoinfoact/N T-statutes.pdf	1	1.54	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf; https:// www.nitt.edu/ home/righttoin foact/NIT-Stat utes-Amendm ents- Jul-2017.pdf
1.2.4	Exercised	Fully Met	1.54	1.54	https://www.n tt.edu/home/ri ghttoinfoact/N T-statutes.pdf	1	1.54	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
1.2.5	Work allocation	Fully Met	1.54	1.54	Work Allocation Order by the Individual Department respectively	Fully Met	1.54	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
1.3	Procedure followed in decision making proce	ss [Section	4(1)(b)(iii))]				
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://www.n tt.edu/home/ri ghttoinfoact/N T-statutes.pdf	I	1.54	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.ni tt.edu/home/ri	•	1.54	https://www.ni tt.edu/home/ri

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ghttoinfoact/N T-statutes.pdf			ghttoinfoact/R TI-Manual-20 22.pdf
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.ni tt.edu/home/ri ghttoinfoact/N T-statutes.pdf	I	1.54	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
1.3.4	Time limit for taking a decisions, if any	Partially Met	1.54	0.77	https://www.ni tt.edu/home/ri ghttoinfoact/N T-statutes.pdf	I	1.54	Now available at: https://ww w.nitt.edu/ho me/righttoinfo act/RTI-Manu al-2022.pdf
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://www.ni tt.edu/home/ri ghttoinfoact/N T-statutes.pdf	I	1.54	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]						
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	www.nitt.edu/ home/righttoin foact/	-	1.54	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	www.nitt.edu/ home/righttoin foact/	-	1.54	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://www.ni tt.edu/home/ri	-	1.54	https://www.ni tt.edu/home/ri

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					ghttoinfoact/N T-statutes.pdf			ghttoinfoact/R TI-Manual-20 22.pdf
1.4.4	Time-limit for achieving the targets	Not Met	1.54	0	empty	Fully Met	1.54	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	PwD Grievance Cell, ICC for Women, Staff grievances redressal through Meetings.	Partially Met	0.77	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf; It is advised to upload complete detail
1.5 1.5.1	Rules, regulations, instructions manual and r Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	s[Section 4(1) www.nitt.edu/ home/righttoin foact/	Fully Met	1.92	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf; https:// www.nitt.edu/ home/academ ics/rules/
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	www.nitt.edu/ home/righttoin foact/		1.92	https://www.ni tt.edu/home/a cademics/rule s/; https://ww w.nitt.edu/ho me/academics

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	www.nitt.edu/ home/righttoin foact/		1.92	/rules/ https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
1.5.4	Transfer policy and transfer orders	Not Met	1.92	0	empty	Partially Met	0.96	Now available at: https://ww w.nitt.edu/ho me/righttoinfo act/RTI-Manu al-2022.pdf; Please upload transfer orders
1.6	Categories of documents held by the au	uthority under its o	control[Se	ection 4(1)				
1.6.1	Categories of documents	Fully Met	3.85	3.85	Act and Rules related to Non -Teaching/Tea ching Staff/ Annual Accounts Report/ Complete data related to UG/PG/PhD students/ Complete Institute dataetc.		3.85	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Administration /Academic/Re	•	3.85	https://www.ni tt.edu/home/ri

r. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
4 7	Decade Councile Committees and other [cruitment/Acc ounts/Stores and Purchase, CSG/EMD/Ea ch respective 17 department etc	t		ghttoinfoact/R TI-Manual-20 22.pdf
1.7 1.7.1	Boards, Councils, Committees and other E Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	www.nitt.edu/ home/righttoin foact/	Fully Met	0.96	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
1.7.2	Composition	Fully Met	0.96	0.96	www.nitt.edu/ home/righttoin foact/	-	0.96	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf; https:// www.nitt.edu/ home/adminis tration/bog/
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	www.nitt.edu/ home/righttoin foact/		0.96	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	www.nitt.edu/ home/righttoin foact/		0.96	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
1.7.5	Powers and functions	Fully Met	0.96	0.96	www.nitt.edu/	Fully Met	0.96	https://www.ni

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					home/righttoin foact/			tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Fully Met	0.96	Meetings are open to members only; https://w ww.nitt.edu/ho me/righttoinfo act/RTI-Manu al-2022.pdf
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	www.nitt.edu/ home/righttoin foact/		0.96	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf; https:// www.nitt.edu/ home/righttoin foact/
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	90	0	empty	Fully Met	0.96	Now available at: https://ww w.nitt.edu/ho me/righttoinfo act/RTI-Manu al-2022.pdf; ht tps://www.nitt. edu/home/righ ttoinfoact/
1.8	Directory of officers and employees[Section 4	(1) (b) (ix)]	-					
1.8.1	Name and designation	Fully Met	3.85	3.85	www.nitt.edu/ home/righttoin		3.85	https://www.ni tt.edu/home/ri

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					foact/			ghttoinfoact/e mployees-list- Sept2022.pdf; https://www.ni tt.edu/home/a cademics/dep artments/
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.ni tt.edu/home/si udents/facilitie snservices/cc s/Internal-Tele phone-Directo ry- Feb2022.pdf	t)	3.85	https://www.ni tt.edu/home/ri ghttoinfoact/e mployees-list- Sept2022.pdf; https://www.ni tt.edu/home/a cademics/dep artments/
1.9	Monthly Remuneration received by officers	& employees	including	system of	compensatio	n[Section 4	(1) (b) (x)]	
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.ni tt.edu/home/ri ghttoinfoact/E mp-March-20 22-v2.pdf	Fully Met	3.85	https://www.ni tt.edu/home/ri ghttoinfoact/E mp-March-20 22-v2.pdf
1.9.2	System of compensation as provided in its regulations	Not Met	3.85	0	empty	Fully Met	3.85	Now available at: https://ww w.nitt.edu/ho me/righttoinfo act/RTI-Manu al-2022.pdf; ht tps://www.nitt. edu/home/ad ministration/ru les/Leave-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
						e alle ger y		Rules.pdf
1.10	Name, designation and other particulars of pu	blic informatio	on offic	ers[Sectio	n 4(1) (b) (xvi)]			
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	1	3.85	3.85	www.nitt.edu/ home/righttoin foact/	Fully Met	3.85	https://www.ni tt.edu/home/ri ghttoinfoact/; https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
1.10.2	Address, telephone numbers and email ID of each designated official.		3.85	3.85	www.nitt.edu/ home/righttoin foact/		3.85	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
1.11	No. Of employees against whom Disciplinary			osed/ take				
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Fully Met	3.85	Now available at: https://ww w.nitt.edu/ho me/righttoinfo act/RTI-Manu al-2022.pdf
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Fully Met	3.85	Now available at: https://ww w.nitt.edu/ho me/righttoinfo act/RTI-Manu al-2022.pdf
1.12	Programmes to advance understanding of RT	I(Section 26)						
1.12.1	Educational programmes	Not Met	1.92	0	empty	Not Met	0	It is advised to include programmes

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								to advance understanding of RTI and provide the detail in RTI Manual
1.12.2	Efforts to encourage public authority to participate in these programmes	Not Met	1.92	0	empty	Not Met	0	It is advised to include programmes to advance understanding of RTI and provide the detail in RTI Manual
1.12.3	Training of CPIO/APIO	Not Met	1.92	0	empty	Not Met	0	It is advised to provide training in RTI to CPIO/APIO and provide its detail in the manual
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Not Met	1.92	0	empty	Fully Met	1.92	It is updated as on 20.09.2022
1.13	Transfer policy and transfer orders[F No. 1/6/2	2011- IR dt.	15.4.2013]				
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Met	7.69	0	empty	Partially Met	3.85	Now available at: https://ww w.nitt.edu/ho me/righttoinfo act/RTI-Manu al-2022.pdf;

sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								Please upload transfer orders
Total			90	67			89	
2	Budget and Programme			1				
2.1	Budget allocated to each agency including all 4(1)(b)(xi)]	plans, prop	osed exp	enditure a	nd reports on	disburseme	ents made e	etc.[Section
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://www.ni tt.edu/home/ri ghttoinfoact/ Annual Accounts 2021-22 will be uploaded in due time.		10.00	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://www.ni tt.edu/home/ri ghttoinfoact/ Annual Accounts 2021-22 will be uploaded in due time.		10.00	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://www.ni tt.edu/home/ri ghttoinfoact/ Annual Accounts 2021-22 will be uploaded in due time.	-	10.00	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://www.ni	Fully Met	10.00	https://www.n

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					tt.edu/home/ri ghttoinfoact/ Annual Accounts 2021-22 will be uploaded in due time.			tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://www.ni tt.edu/home/ri ghttoinfoact/ Annual Accounts 2021-22 will be uploaded in due time.		10.00	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR							
2.2.1	Budget	Fully Met	16.67	16.67	Hard copies o the records are maintained by Accounts/Bud get section		8.34	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf: it is advised to provide complete detail
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	Hard copies o the records are duly maintained by Accounts/Bud get section		8.34	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf: it is advised to provide

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								complete detail
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	Available as both soft and hard copy in the Stores & Purchase section. The details are already hosted in the Institute website and CPP Portal.	Partially Met	8.34	https://www.ni tt.edu/home/ot her/tenders/; It is advised to upload details about (b), (c) and (d) also
2.3	Manner of execution of subsidy programme [Section 4(i)(b	o)(xii)]					
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	https://www.n tt.edu/home/a cademics/ & h ttps://www.nit .edu/home/ac ademics/scho arships/	ר t	eO	As per NIT, Trichy, it is NOT applicable
2.3.2	Objective of the programme	Fully Met	6.25	6.25		n t	e0	As per NIT, Trichy, it is NOT applicable
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25			e0	As per NIT, Trichy, it is NOT

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					ttps://www.nitt .edu/home/ac ademics/scho arships/			applicable
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	https://www.ni tt.edu/home/a cademics/ & h ttps://www.nitt .edu/home/ac ademics/scho arships/		e0	As per NIT, Trichy, it is NOT applicable
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	https://www.ni tt.edu/home/a cademics/ & h ttps://www.nitt .edu/home/ac ademics/scho arships/		€0	As per NIT, Trichy, it is NOT applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25			ə0	As per NIT, Trichy, it is NOT applicable
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25			ə0	As per NIT, Trichy, it is NOT applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	https://www.ni tt.edu/home/a cademics/ & h ttps://www.nitt .edu/home/ac ademics/schol arships/		90	As per NIT, Trichy, it is NOT applicable
2.4	Discretionary and non-discretionary grants [F.	No. 1/6/2011	-IR dt. 1	5.04.2013]				
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	90	0	empty	Not Applicable	90	As per NIT, Trichy, it is NOT applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	records are duly maintained by Accounts/Bud get section	Not Applicable	90	As per NIT, Trichy, it is NOT applicable
2.5	Particulars of recipients of concessions, perm	its of authoria	zations	granted by	the public au	thority[Sectio	n 4(1) (b) (xiii)]
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	https://www.ni tt.edu/home/a cademics/sch olarships/	Fully Met	25.00	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Fully Met	25	25.00	https://www.ni tt.edu/home/a cademics/sch olarships/	Partially Met	12.50	It is advised to provide complete detail in the Manual
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2	013]						
2.6.1	CAG and PAC paras and the action taken reports	-	50	25.00	https://www.ni	Partially Met	25.00	It is advised to

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	(ATRs) after these have been laid on the table of both houses of the parliament.				tt.edu/home/ri ghttoinfoact/ under BoG & Finance Committee Minutes	0,		upload complete detail in RTI Manual
Total			275	250			138	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultati formulation of policy or implementation there						elation t	o the
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://www.ni tt.edu/home/ri ghttoinfoact/	•	12.50	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf; https:// www.nitt.edu/ home/righttoin foact/
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Met	12.5	0	empty	Not Applicable	D	As per NIT, Trichy, it is NOT applicable
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	As per NIT, Trichy, it is NOT applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	As per NIT, Trichy, it is NOT

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
								applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	e0	0	empty	Not Applicable	0	As per NIT, Trichy, it is NOT applicable
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	dNot Applicable	90	0	empty	Not Applicable	0	As per NIT, Trichy, it is NOT applicable
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	90	0	empty	Not Applicable	0	As per NIT, Trichy, it is NOT applicable
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	90	0	empty	Not Applicable	0	As per NIT, Trichy, it is NOT applicable
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	90	0	empty	Not Applicable	0	As per NIT, Trichy, it is NOT applicable
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	90	0	empty	Not Applicable	0	As per NIT, Trichy, it is NOT applicable
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	90	0	empty	Not Applicable	0	As per NIT, Trichy, it is NOT applicable
3.2	Are the details of policies / decisions, which a	ffect public, in	nformed	d to them[S	Section 4(1) (c)]		
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which	Fully Met	16.67	16.67	https://www.ni tt.edu/home/ri	Fully Met	16.67	https://www.ni tt.edu/home/ri

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
	affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year				ghttoinfoact/- BoGs			ghttoinfoact/
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	https://www.ni tt.edu/home/ri ghttoinfoact/- BoGs		16.67	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	https://www.ni tt.edu/home/ri ghttoinfoact/- BoGs		16.67	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
3.3	Dissemination of information widely and in su	ch form and	manner	which is e	asily accessib	le to the pu	blic [Section	on 4(3)]
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://www.ni tt.edu	Fully Met	50.00	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
3.4	Form of accessibility of information manual/ h	andbook[Se	ction 4(1)(b)]				
3.4.1	-	Fully Met	25	25.00	https://www.ni tt.edu/home/a cademics/cale ndar/ https://w ww.nitt.edu/ho me/academics /curriculum/)	25.00	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
3.4.2	Information manual/handbook available in Printed format	Not Met	25	0	empty	Fully Met	25.00	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf

Sr. No	Details of disclosure	Category I	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
3.5	Whether information manual/ handbook availa	ble free of cos	st or no	t [Section	4(1)(b)]			
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://www.ni tt.edu/home/a cademics/aca demic_docum ents/		25.00	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	https://www.ni tt.edu/home/a cademics/aca demic_docum ents/		25.00	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
Total			225	188			213	
4	E-Governance							
4.1	Language in which Information Manual/Handb	ook Available	[F No.	1/6/2011-IF	R dt. 15.4.2013]		
4.1.1	English	Fully Met	14.29	14.29	https://www.ni tt.edu/home/a cademics/cale ndar/ https://w ww.nitt.edu/ho me/academics /curriculum/		14.29	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
4.1.2	Vernacular/ Local Language	Not Applicable	0	0	empty	Not Met	0	It is advised to prepare manual in vernacular language and upload the same
4.2	When was the information Manual/Handbook	ast updated?[F No. 1	/6/2011-IR	dt 15.4.2013]			
4.2.1	Last date of Annual updation		28.57	28.57	https://www.ni tt.edu	Fully Met	28.57	lt is as on 20.09.2022
4.3	Information available in electronic form[Section	on 4(1)(b)(xiv)]						

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://www.nit tt.edu/ &https:// www.nitt.edu/ home/righttoin foact/- https:// www.nitt.edu/ &https://www. nitt.edu/home/ righttoinfoact/- https://www.nitt.edu/ home/righttoin foact/- https:// www.nitt.edu/ &https://www. nitt.edu/home/ righttoinfoact/- https://www.ni tt.edu/ &https:// www.nitt.edu/ home/righttoin foact/- https:// www.nitt.edu/ home/righttoin foact/- https:// www.nitt.edu/ &https://www. nitt.edu/home/ righttoinfoact/- https://www. nitt.edu/ &https:// www.nitt.edu/ &https://www. nitt.edu/ home/ righttoinfoact/- https://www.ni tt.edu/ &https:// home/righttoin foact/- https://	Fully Met	9.52	https://www.n tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					www.nitt.edu/			
					&https://www.			
					nitt.edu/home/			
					righttoinfoact/-	-		
					https://www.ni			
					tt.edu/ &https:			
					/www.nitt.edu/			
					home/righttoir	n		
					foact/- https://			
					www.nitt.edu/			
					&https://www.			
					nitt.edu/home/			
					righttoinfoact/-	-		
					https://www.ni			
					tt.edu/ &https:			
					/www.nitt.edu/	/		
					home/righttoir	n		
					foact/- https://			
					www.nitt.edu/			
					&https://www.			
					nitt.edu/home/	/		
					righttoinfoact/-	-		
					https://www.ni	i		
					tt.edu/ &https:	/		
					/www.nitt.edu/	1		
					home/righttoir	n		
					foact/-			
4.3.2	Name/ title of the document/record/ other	Fully Met	9.52	9.52	https://www.ni	Fully Met	9.52	https://www.ni
	information				tt.edu/ &https:	/		tt.edu/home/ri
					/www.nitt.edu/	/		ghttoinfoact/R
					home/righttoir	n		TI-Manual-20
					foact/-			22.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
4.3.3	Location where available	Fully Met	9.52	9.52	https://www.ni tt.edu/ &https:/ /www.nitt.edu/ home/righttoin foact/-	Fully Met	9.52	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
4.4	Particulars of facilities available to citizen fo	or obtaining ir	nformatio	n[Section 4	l(1)(b)(xv)]			
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://www.ni tt.edu/ Is available under the Concerned De partments/Sec tions.		7.14	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://www.ni tt.edu/ Is available under the Concerned De partments/Sec tions.)	7.14	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	http://ruby.nitt. edu/ under Working hours of the Institute	6	7.14	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://www.ni tt.edu/ Is available under the Concerned De partments/Sec tions.		7.14	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5	Such other information as may be prescribed	d under Sectio	n 4(i) (b)(xvii)				
4.5.1	Grievance redressal mechanism	Partially Met	3.57	1.79	yet to be updated in the Institue Website	Partially Met	1.79	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf; It is advised to provide complete details
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://www.ni tt.edu/home/ri ghttoinfoact/-	Fully Met	3.57	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf; https:// www.nitt.edu/ home/righttoin foact/RTI-Ann ual-Return-20 21-22.pdf
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://www.ni tt.edu/home/a cademics/ & h ttps://www.nitt .edu/home/ac ademics/schol arships/		3.57	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf; https:// www.nitt.edu/ home/academ ics/departmen ts/prod/faculty /kumanan/Spo nsored_Rese arch/; https://

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								www.nitt.edu/ home/academ ics/departmen ts/prod/faculty /vsenthil/resea rch_projects/
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://www.ni tt.edu/home/a cademics/	Partially Met	1.79	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf; It is advised to provide complete detail
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Partially Met	3.57	1.79	https://www.ni tt.edu/home/o her/tenders/		1.79	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
4.5.6	Annual Report	Fully Met	3.57	3.57	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Annual-Ret urn-2021-22.p df		3.57	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://www.ni tt.edu/ Is available under the Concerned De partments/Sec		3.57	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf; https:// www.nitt.edu/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					tions.			home/righttoin foact/
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Not Met	3.57	0	empty	Not Met	0	It is advised to provide the requisite detail in the manual
4.6	Receipt & Disposal of RTI applications & appe	als [F.No 1/	6/2011-IR	dt. 15.04.2	2013]			
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://www.ni tt.edu/ Is available under the Concerned De partments/Sec tions.)	14.29	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf; https:// www.nitt.edu/ home/righttoin foact/RTI-Ann ual-Return-20 21-22.pdf
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.ni tt.edu/ Is available under the Concerned De partments/Sec tions.)	14.29	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf; https:// www.nitt.edu/ home/righttoin foact/RTI-Ann ual-Return-20 21-22.pdf
4.7	Replies to questions asked in the parliament[Section 4(1)	(d)(2)]	4				
4.7.1	Details of questions asked and replies given	Not Met	28.57	0	empty	Partially Met	14.29	It is advised to provide complete

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								detail in the manual
Total			186	150			163	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed	[F.No. 1/2/2	016-IR dt.	17.8.2016,	F No. 1/6/2011	I-IR dt. 15.4.2	2013]	
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://www.ni tt.edu/home/ri ghttoinfoact/	Fully Met	20.00	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	Details are yet to be updated	Partially Met	10.00	It is being carried out for 2021-22
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://www.ni tt.edu/home/ri ghttoinfoact/	Fully Met	20.00	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Met	20	0	empty	Not Met	0	It is advised to constitute a Consultancy committee of key stake holders for advice on suo- motu disclosure and upload the same
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b)	Not Met	20	0	empty	Not Met	0	It is advised to constitute a Committee of

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
	Name & Designation of the Officers							PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI and upload the same
Total			100	60			50	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public ha		resort to	use of RT		information		
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	Most of the information is available in institute website https: /www.nitt.edu/		25.00	https://www.ni tt.edu/home/ri ghttoinfoact/R TI-Manual-20 22.pdf
6.2	Guidelines for Indian Government Websites Secretariat Manual of Office Procedures (CSI Personnel, Publ	• •	•		• •			
6.2.1	Whether STQC certification obtained and its validity	Not Met	12.5	0	empty	Not Met	0	It is advised to start the process of obtaining the STQC certification and upload the certificate
6.2.2	Does the website show the certificate on the Website?	Not Met	12.5	0	empty	Not Met	0	It is advised to start the

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								process of obtaining the STQC certification and upload the certificate
Total			50	25			25	
Grand	l Total		926	739				676