

**NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI**



**MINUTES OF THE 18th MEETING OF
FINANCE COMMITTEE**

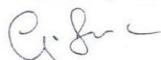
10th AUGUST 2012
AT
NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI

NATIONAL INSTITUTE OF TECHNOLOGY, TIRUCHIRAPPALLI (NITT)

Minutes of the 18th Meeting of the Finance Committee of NIT, Tiruchirappalli held on 10th August 2012 at 9.00 a.m. in Oom Room at NITT.

Members Present:

Prof. Rajaram Nityananda Chairperson, Finance Committee (FC) and BOG, NITT Senior Professor National Centre for Radio Astrophysics, Tata Institute of Fundamental Research, Pune 411 007	Chairperson
Dr. S. Sundarrajan Director National Institute of Technology Tiruchirappalli 620 015	Member
Shri S. Ramanathan Chairman & Managing Director Cethar Foodoil Ltd. "Juman Centre", Promenade Road, Cantonment. Tiruchirappalli 620 001	Member
Dr. M. Umapathy Professor, Department of Instrumentation and Control Engineering National Institute of Technology Tiruchirappalli 620 015	Member
Dr. G. Swaminathan Registrar (Officiating) National Institute of Technology Tiruchirappalli 620 015	Member Secretary





Members who expressed their inability to attend the Meeting:

Shri Ashok Thakur **Member**
Special Secretary (Technical Education)
Department of Higher Education, Ministry of Human Resource
Development, Shastri Bhavan,
New Delhi 110 001

Shri Navin Soi **Member**
Director, Integrated Finance Division (IFD)
Ministry of Human Resource Development, Shastri Bhavan,
New Delhi 110 001

A. WELCOME AND CONFIRMATION OF PREVIOUS MINUTES

18th FC ITEM NO. A1	WELCOME ADDRESS BY THE CHAIRPERSON, FINANCE COMMITTEE (FC)
---------------------------------------	---

The Chairperson welcomed all the members of the Finance Committee (FC) of NIT, Tiruchirappalli (NITT).

With the permission of the Chair, Member Secretary, Finance Committee began deliberations on the Agenda items. The Member Secretary apologized to the members for the delay in sending the detailed Agenda & Notes to the Hon'ble members. The agenda items were discussed.

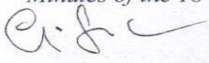
18th FC ITEM NO. A2	CONFIRMATION OF THE MINUTES OF THE 17th FINANCE COMMITTEE MEETING HELD ON 30.09.2011.
---------------------------------------	---

Dr. M. Umapathy, drew the attention of the Finance Committee on item number 4 of the minutes of the 17th Meeting of Finance Committee, pertaining to Appointment of Steel Chair Professor with modified terms of remuneration. The Director informed the Finance Committee that the matter had been referred to MHRD and the Ministry had agreed in principle, to the modifications suggested by NITT.

It is proposed to advertise in Newspapers the appointment of Steel Chair Professor in NITT.

The Director also informed the Finance Committee that NITT would explore the possibility of BHEL coming forward to sponsor Chair Professors in areas of common interest between NITT and BHEL.

The Finance Committee resolved to confirm the Minutes of 17th meeting of the Finance Committee.



B. ACTION TAKEN REPORT (ATR)

18th FC ITEM NO. B3	ACTION TAKEN REPORT ON THE MINUTES OF THE 17th MEETING OF THE FINANCE COMMITTEE HELD ON 30.09.2011.
---------------------------------------	---

Item No. 3.1 **To consider and approve the proposal for Laying Underground Telephone Cable in the faculty / Staff quarters zone and Academic Zone in NIT-T campus**
(Item No. C1 of the Minutes of the 17th FC)
Action initiated.

Resolution of 18th Finance Committee

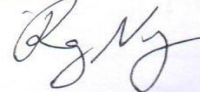
The Convener Campus Communication Services (CCS) vide his note NITT/ECE/CCS/TEL/eBUD/32 dated 09.08.2012 requested for enhancement of budget for carrying out the telephone cable laying work within the Institute campus to provide telephone connection to the newly constructed buildings in the academic side to the staff quarters. The Convener CCS has submitted proposal for enhancing the budget by Rs 8,80,000/- (Rupees Eight Lakh Eighty Thousand only) towards the cost of purchase of 400 numbers of analog telephone instruments, 12 V,1800 AH tubular battery, remote Switching unit etc;.

The Convener CCS made a presentation to the Finance Committee with reference to the additional exchequer contemplated.

The Finance Committee has agreed in principle to enhance the budget by Rs 8,80,000/- (Rupees Eight Lakh Eighty Thousand only) and requested Convener CCS to expedite the work.

Item No. 3.2 **To consider and approve the proposal for Procurement of various equipment and items such as X-ray Machine, A-3 size Basic Digital Copier, Furniture, Linen and Medical Equipment for NIT-T Hospital**
(Item No. C2 of the Minutes of the 17th FC)
Action initiated.

Item No. 3.3 **To consider and approve the proposal brought forward by the Buildings and Works Committee, in their Eleventh (11th) Meeting held on 30th September 2011**
(Item No. C3 of the Minutes of the 17th FC)
Action initiated.



Items placed before the 18th meeting of Finance Committee on 10.08.2012 at 9.00 a.m. in OOM Room, NIT-T

C. INFORMATION / RATIFICATION ITEMS

18th FC ITEM NO. C4	REPORTING OF DETAILS OF GRANTS RECEIVED FROM MINISTRY OF HUMAN RESOURCE DEVELOPMENT (MHRD) UNDER PLAN AND NON-PLAN FUNDS
---------------------------------------	---

The Secretary presented salient details of the fund received under Plan (OSC), Plan (General) and Non Plan components. The Finance Committee had detailed discussions in the subject matter, when item no.D15: Approval of the Annual Statement of the Institute for 2011-12, was taken up.

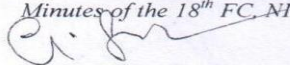
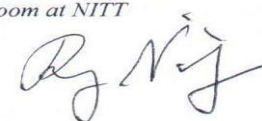
18th FC ITEM NO. C5	REPORTING ON MHRD COMMUNICATION ON (A) RESTRUCTURING OF FACULTY AND (B) RESTRUCTURING OF NON-TEACHING STAFF
---------------------------------------	--

The Chairperson invited Prof. V. Ramprasad, Dean (Faculty Welfare) to explain the salient features of MHRD OM on (A) Restructuring of Faculty. FC was informed that a total of 393 faculty members is the entitlement for NITT, based on the total students strength of 4717 in the academic year 2010-2011. FC was informed that the Committee constituted by the Director to work on Faculty Apportionment had taken NITT's entitlement of 393 faculty members for the apportionment and the data from MIS for the academic year 2010-2011 were used in the calculations. Minutes regarding presentation of Report on Faculty Apportionment are recorded in 18th FC Item No. D17.

Before the item (B) was taken up for discussion, the Secretary informed the Finance Committee, that paragraph No. 4 in page 8 of Agenda Notes has to be completely dropped. The Chairperson gave a ruling that the paragraph Numbered with 4) in page 8 of Agenda & Notes be dropped as 'Withdrawn Section'.

The Chairperson also invited Mr. M. Sivagaminathan, Deputy Registrar (Administration) when (B) Restructuring of Non-Teaching Staff was taken up for discussion. The three important observations by the Committee constituted to study, analyze and recommend the implementation of Non-Teaching Staff Restructuring at NITT namely; (i) retrospective application of Recruitment Rules (RR) from 01-04-2004, (ii) relaxation of age limit for existing employees and (iii) relaxation of qualification as a one-time measure were explained.

After detailed discussion, the FC suggested that the Committee needs to study in detail case of each individual with reference to the RR and tabulate the findings for all such cases, for further consideration.

18 th FC ITEM NO. C6	REPORTING ON THE APPOINTMENT OF CHIEF WARDEN, ASSOCIATE CHIEF WARDENS AND HOSTEL ADMINISTRATION COMMITTEE
------------------------------------	---

FC recorded the appointment of Chief Warden, Associate Chief Wardens and the Hostel Administration Committee.

18 th FC ITEM NO. C7	REPORTING ON THE ENDOWMENTS CREATED AND FINANCIAL COMMITMENTS
------------------------------------	--

The Finance Committee weighed the sentiments of the philanthropists of the various endowments and appreciated their efforts.

It was suggested that in future the funds for any Endowment should be sufficiently large for continued sustenance. For donations of smaller amounts, all such donations can be pooled together and one such endowment can be created.

18 th FC ITEM NO. C8	TO CONSIDER AND RATIFY THE HIKE IN SITTING FEES PAID TO THE MEMBERS OF BOARD OF GOVERNORS
------------------------------------	--

The Finance Committee resolved to ratify the hike in Sitting Fees paid to the Members of Board of Governors.

18 th FC ITEM NO. C9	TO CONSIDER AND RATIFY THE SITTING FEES PAID TO THE MEMBERS OF THE SELECTION COMMITTEE
------------------------------------	---

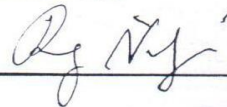
The Finance Committee resolved to ratify the Sitting Fees paid to the Members of the Selection Committee.

18 th FC ITEM NO. C10	TO CONSIDER AND RATIFY THE SELECTION AND APPOINTMENT OF SIXTY ONE (61) NUMBERS OF PURELY TEMPORARY FACULTY MEMBERS FOR A PERIOD OF SIX MONTHS
-------------------------------------	--

The Finance Committee resolved to ratify the process of selection of sixty one (61) temporary faculty members on Contract basis.

Shri S. Ramanathan suggested that to have a list of names with either (a) 1.2 times the number of vacancies contemplated or (b) the gap between sanctioned strength and available strength of faculty members, whichever is maximum. This list can be operated as and when vacancy arises during the six months time due to resignations/quitting by regular/temporary Faculty members. One time approval would be given by Chairperson for such a list, for overcoming administrative difficulty and such approval of Chairperson would be brought to FC as well as BOG for ratification and approval.

The suggestion given by Shri S. Ramanathan was accepted.



18th FC ITEM NO. C11	TO CONSIDER AND RATIFY THE TEMPORARY APPOINTMENT OF SECURITY SERVICES FOR INSTITUTE ZONE, AS AN EMERGENCY MEASURE
--	--

The Secretary explained the process of appointing the M/s. Naveen Security Service to the Finance Committee and also sought permission of extension of contract for a further period of three months, which otherwise would expire on 21-08-2012.

FC resolved to ratify the temporary appointment of M/s. Naveen Security Services for the institute zone as an emergency measure and further resolved to extend the contract of M/s Naveen Security Service, to provide security services for the Institute zone, until 21-11-2012.

18th FC ITEM NO. C12	REPORTING ON THE IMPLEMENTATION OF HIGH COURT ORDERS ON PAYMENT OF PENSION TO DR. K. A. KUPPUSAMY
--	--

The Finance Committee was apprised of the action initiated by NITT for compliance of interim order of the Hon'ble Madurai Bench of Madras High Court delivered on 13.06.2012 in MP (MD) No.1 of 2011 in WP (MD) no.6289 of 2011.

The Finance Committee took note of the financial exchequer and advised to expedite legal proceedings / procedures in all cases related with this issue.

18th FC ITEM NO. C13	TO CONSIDER AND RATIFY THE IMPLEMENTATION OF REVISED QUARTERS ALLOTMENT RULES
--	--

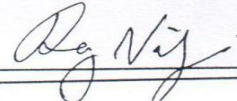
The Finance Committee was informed that the Under Secretary, Integrated Finance Division (IFD), MHRD (*vide letter No F.No.3-23/2010-IFD dated 09.08.2012*) has communicated that the revised Quarter allotment Rules should conform to the rules / guidelines for Government Quarters formulated by the Directorate of Estates. This may be referred to.

FC resolved to ratify the Revised Quarters Allotment Rules. FC recommended to ensure that such revised Quarters Allotment Rules are in line with the rules / guidelines for Government Quarters formulated by the Directorate of Estates.

18th FC ITEM NO. C14	TO CONSIDER AND RATIFY THE APPOINTMENT OF FIVE (5) DEPUTY REGISTRARS ON DEPUTATION
--	---

The Finance Committee resolved to recommend to the Board to ratify the appointment of five (5) Deputy Registrars on deputation at NITT.







DISCUSSION AND DECISION ITEMS:

18th FC ITEM NO. D15	TO CONSIDER AND APPROVE THE ANNUAL STATEMENT OF ACCOUNTS OF THE INSTITUTE FOR 2011 – 2012
--	--

The Secretary gave a power point presentation about the funds received, the expenditures and fund availability. It was also mentioned that due to austerity measures there would be a cut to the tune of around 20% in Non Plan in the allocation for 2012-13.

After deliberations, the Finance Committee approved the Annual Accounts of the Institute for the year 2011–2012 and recommended to place the same in meeting of BOG

18th FC ITEM NO. D16	TO CONSIDER AND APPROVE THE PROPOSAL FOR ENHANCING THE CHEQUE SIGNING POWERS
--	---

After discussion, FC resolved to approve the proposal for enhancing the cheque signing powers as shown below and resolved to recommend to BOG for its consideration.

Cheque drawn for an Amount not exceeding Rupees Three Lakhs.	Cheque to be Signed by the Registrar and any one of the authorized Deputy Registrars
Cheque drawn for an Amount exceeding Rupees Three Lakhs.	Cheque to be signed by the Registrar and the Director

18th FC ITEM NO. D17	TO CONSIDER AND APPROVE THE PROPOSAL ON FACULTY APPORTIONMENT BASED ON FACULTY RESTRUCTURING
--	---

The Chairman invited Prof. V. Ramprasad, Dean (Faculty Welfare) to present the Proposal on Faculty Apportionment. The Report submitted by the Committee appointed by the Director was explained in detail. The FC was informed that this proposal was circulated to all the Heads of the Departments (HODs), with a request to discuss the apportionment in their respective department meeting and to send the feedback to the said Committee. After obtaining feedback on the apportionment, the Report was presented in the Meeting of Deans & Heads of the Departments and was approved after its presentation in the 23rd Meeting of the Senate, held on August 8, 2012. The members of the FC were informed that a minor error had crept in the Table 2 of the Report regarding distribution of Professors, Associate Professors and Assistant Professors in the context of two departments and the corrected version of the Table 2 (as furnished below) was explained and corrected copy distributed to all the members of FC.

Sl. No.	Department	Professors	Associate Professors	Assistant Professors	Total
1	ARC	3	6	11	20
2	CSE	4	7	15	26
3	CHL	3	6	12	21
4	CHE	2	5	9	16
5	CIV	5	11	22	38
6	DEE *	1	2	3	6
7	ECE	4	10	19	33
8	EEE	4	9	19	32
9	HUM	2	4	8	14
10	ICE	3	5	11	19
11	MME	3	7	13	23
12	MCA	3	6	12	21
13	MBA	3	5	11	19
14	MAT	3	6	12	21
15	MEC	5	9	19	33
16	PHY	3	5	11	19
17	PRO	4	9	18	31
18	T & P	1	---	---	1
TOTAL		56	112	225	393

* DEE - New Department of Energy and Environment

It was resolved by the FC to approve this proposal and to recommend to BOG for its consideration.

18th FC ITEM NO. D18	TO CONSIDER AND APPROVE THE PROPOSAL FOR STEPPING UP OF PAY OF FACULTY TO REMOVE ANOMALIES
--	---

FC was informed of the communication from the Under Secretary, Integrated Finance Division, MHRD (*vide letter No F.No.3-23/2010-IFD dated 09.08.2012*), that the matter regarding pay anomaly along with the recommendations of the Committee to look into the matter may be forwarded to the MHRD for a decision.

The Finance Committee also decided to refer the matter to MHRD for decision in the subject matter.

18th FC ITEM NO. D19	TO CONSIDER AND APPROVE THE PROPOSAL FOR PAYMENT OF HONORARIUM TO CHIEF WARDEN, ADDITIONAL CHIEF WARDENS, AND ASSOCIATE DEANS
--	--

The Under Secretary, Integrated Finance Division, MHRD vide letter No F.No.3-23/2010-IFD dated 09.08.2012 has communicated that MHRD had issued certain guidelines regarding grant of special allowances to Deputy Directors, Deans & Wardens vide letter No.F.No.1-1/2010-TS I for IITs which have been adopted for NITs and this need to be scrupulously followed.

The Deputy Secretary MHRD vide communication F.No.33-6/2011-TSIII dated 5.7.2012 has communicated the recommendations of the third meeting of Council of NITs held on 18.11.2011 in the subject "Special Allowances to Deputy Director, Deans, Associate Deans, Chief Warden and Associate Warden in Each NIT at Par with the IIT system.

It was resolved by FC that as per MHRD communication F.No.33-6/2011-TSIII dated 5.7.2012, the Special Allowances for Deans will be Rs.3500/-per month and Rs.2500/- per month for Wardens.

There is no mention about the Special Allowances for Chief Warden and Additional Chief Wardens in the MHRD Communication F.No.33-6/2011-TSIII dated 5.7.2012. FC resolved to treat the Chief Warden and Additional Chief Wardens on par with Deans and the Special Allowances for Chief Warden and Additional Chief Wardens will be Rs 3500/ per month.

On similar lines, the Finance Committee resolved that the in charge allowance for Officiating Registrar, will be Rs 3500/- per month. There is no mention about special allowances to Hostel Convener in the MHRD Communication F.No.33-6/2011-TSIII dated 5.7.2012. FC resolved that the Special Allowance to Hostel Convener will be Rs 3000/- per month. To strengthen the administrative functions of Deans, the appointment of Associate Deans were contemplated. FC resolved that the Special Allowances for Associate Deans will be Rs 3000/- per month.

18th FC ITEM NO. D20	TO CONSIDER AND APPROVE THE PROPOSAL FOR PROVIDING FIRE FIGHTING EQUIPMENT IN VARIOUS BUILDINGS AND DIFFERENT PARTS OF NITT CAMPUS BASED ON ASSESSMENT TO BE CARRIED OUT BY CONCERNED OFFICIALS FROM BHEL, TIRUCHIRAPPALLI
--	---

The Secretary apprised the Finance Committee about the steps taken by NITT in assessment and combat strategies in the risk of fire. The Services of BHEL was sought. The Fire Officer BHEL has made one visit to NITT and had detailed discussion with members of Campus Welfare Committee. The Proposal given by BHEL in fire fighting would be adopted in toto considering the safety aspects involved.

E. S. S.

R. V. J.



18th FC ITEM NO. D21	TO CONSIDER AND APPROVE THE PROPOSAL FOR INSTALLATION OF 100KWp SOLAR PHOTO VOLTAIC (SPV) POWER PLANT AT NITT
--	--

The Finance Committee has agreed in principle the proposal of installation of 100 KWp Solar Photo Voltaic (SPV) power plant at NITT.

After detailed discussions, FC resolved to exercise Option B of going for open tender inviting all potential suppliers for installation of 100 KWp Solar Photo Voltaic (SPV) power plant at NITT. The Finance Committee advised to be vigilant in execution and suggested to go for pre qualification bid in choosing the right executor of the project.

18th FC ITEM NO. D22	TO CONSIDER AND APPROVE THE PROPOSAL FOR IMPLEMENTATION OF THE HIKE IN GENERAL PROVIDENT FUND (GPF) INTEREST RATES
--	---

It was resolved by the FC to approve proposal for implementation of the hike in General Provident Fund (GPF) interest rates and to recommend to BOG for its consideration.

E. ANY OTHER ITEM(S) WITH THE PERMISSION OF CHAIR

18th FC ITEM NO. E23	REPRESENTATION GIVEN BY DR. L. CINDRELLA, PROFESSOR OF CHEMISTRY ON REIMBURSEMENT OF EXPENDITURE FOR RS 1.04 LAKHS ON UGC PROJECT ENTITLED PREPARATION OF FREE STANDING FILMS OF CONDUCTING POLYANILINE BASED ON STRUCTURE – PROPERTY OPTIMIZATION, FOR USE IN PHOTO ELECTRO CHEMICAL DEVICES
--	--

Dr. L. Cindrella requested for reimbursement of bills and vouchers for the expenditure amounting to Rs 1,04,237/- (Rupees One Lakh Four Thousand Two Hundred Thirty Seven only). A committee was constituted to review the adherence of Institute norms in incurring the expenditure. The Committee, with Dean R&C as the Convener has submitted the report elucidating the facts about the way of spending by the individual and violation of Procedures in certain cases. The Dean R&C presented the details about the findings of the Committee.

The Finance Committee accepted the findings of the Committee in toto. However as goodwill gesture decides to reimburse the entire expenditure incurred. FC records that this action of Finance Committee should not in any way be taken as an act of exoneration of the individual by the Finance Committee and bad example should not be derived out of it.

18 th FC ITEM NO. E24	CAS PROMOTIONAL BENEFITS
-------------------------------------	--------------------------

To be dealt in 31st Meeting of Board of Governors.

18 th FC ITEM NO. E25	MOVEMENT TO AGP 8000
-------------------------------------	----------------------

To be dealt in 31st Meeting of Board of Governors.

18 th FC ITEM NO. E26	FIXATION OF PAY FOR HAG-DATE OF IMPLEMENTATION
-------------------------------------	--

To be dealt in 31st Meeting of Board of Governors.

18 th FC ITEM NO. E27	REVISED ESTIMATES FOR THE NEW MBA BLOCK
-------------------------------------	---

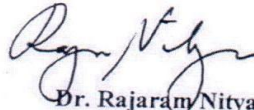
The proposal for construction of new MBA block was forwarded through the Ninth Meeting of the Buildings and Works Committee (BWC) held on 03.07.2010, at a cost of Rs 4.57 crores with a built up area of 2402 m². The CPWD has submitted a revised estimate for Rs 7.7357 crores citing cost escalation in labour and materials.

The Finance Committee suggested that this may be discussed in the next Meeting of BWC and resubmitted to the Finance Committee, in its meeting, for its consideration and approval.

The Finance Committee Meeting ended with vote of thanks to the Chair.



Dr. G. Swaminathan
Registrar (Officiating) &
Member Secretary, FC



Dr. Rajaram Nityananda
Chairperson, FC & BOG

