



**National Institute of Technology, Tiruchirappalli- 15**  
Centre for Entrepreneurship Development and Incubation (CEDI)  
(Established as Section 8 Company under Companies Act, 2013)  
Tel: 0431 2504760, Email: [cedi@nitt.edu](mailto:cedi@nitt.edu) Website: [www.cedinitt.com](http://www.cedinitt.com)



**CEDI-NITT/CEO/ Advt. No.: 01/2025**

**Dated: 01.09.2025**

### **Recruitment of Chief Executive Officer (CEO) for CEDI NIT Trichy**

Applications are invited from eligible and highly motivated candidates for the post of Chief Executive Officer (CEO). The post is purely on temporary basis.

<b>Name of the Position</b>	<b>Educational Qualifications and Experience</b>
<b>Chief Executive Officer (1 no.)</b>	<b>Essential Qualification:</b> Any degree in Engineering /Technology /Science/Management from a recognized, accredited and reputed institute/university. <b>Desirable:</b> MBA degree from a recognized, accredited and reputed institute/university <b>Experience:</b> Minimum 5 to 10 years of Experience in founding or mentoring startups in Higher Education Institutions or working in startup incubators, accelerators / Running innovation labs, business incubators, or tech parks/ Track record of partnerships, funding mobilization, corporate tie-ups/ Leading teams, strategic planning, and stakeholder management/ Experience in working with government, academia, or public-private partnerships.
<b>Age</b>	40 years and above
<b>Emoluments</b>	Rs 50,000/- per month. The remuneration is negotiable for exceptionally suitable candidates based on experience, competence, and qualifications.

**Last Date for receipt of applications: 16<sup>th</sup> September 2025 by 5.00 PM.**



## **JOB PROFILE:**

CEO shall be responsible:

1. to organize and conduct incubation programs, outreach activities, measure impacts, collaborate with the partners/stakeholders of the start-up/entrepreneurial ecosystem, etc.
2. to provide overall strategic guidance, framing procedures, guidelines, best practices etc. for co-ordination, consolidation, synergy and success of incubator(s) & incubated start-ups.
3. to identify and attract suitable start-ups & entrepreneurs.
4. to encourage start-up ventures to innovate, promote the culture of innovation, help them in converting ideas into products/IPs & commercialization, create significant value for start-ups, investors & incubator.
5. to facilitate the growth of start-up and help them become successful.
6. to liaison, develop and strengthen relationships with Government, academia, other incubators, venture capitalists, angel/seed funding institutions in India and abroad for investing into the right start-ups, develop a strong cadre of mentors, service providers and other start-up ecosystem players as required
7. to spearhead strategic relationships with key stakeholders
8. to create a team primarily involved in managing the day-to-day administrative operations, and investments, performing outreach and other promotional activities with the culture of entrepreneurship, openness, and integrity and monitor its functioning

The CEO must be the face of CEDI-NITT in all forums and responsible to represent as required, including attending important industry events and public meetings. He/she must be a visionary to make CEDI-NIT Trichy self-sustainable.

## **TERMS & CONDITIONS:**

1. Selection of the candidate shall be through interview
2. Only the eligible candidates will be called for the interview
3. CEDI-NIT Trichy reserves the right to restrict the number of candidates for the recruitment process to a reasonable limit on the basis of qualification and experience higher than the minimum prescribed in the advertisement.
4. Mere fulfilling the essential and desirable qualifications will not entitle an applicant to be called for interview.
5. Candidates are required to submit their application in the prescribed format, given hereunder, along with the self-attested photocopies of the documents/certificates in support of the minimum prescribed qualification, experience and age. Only self-attested recent passport size photograph should be pasted in the appropriate place in the application form.
6. The envelope containing the duly filled-in application along with requisite documents should be superscribed “APPLICATION FOR THE POST OF CEO and addressed to **Centre for Entrepreneurship Development and Incubation (CEDI), National Institute of Technology, Tiruchirappalli-620015. Tamil Nādu** and sent by post before the due date.
7. Applications received after the due date and incomplete applications shall be liable for rejection.



8. The engagement is purely temporary, initially for one year and extendable on yearly basis.
9. It is to be ensured by the candidates that the photocopies of the documents that are required to be submitted are clear and legible. In case the documents are not legible, such applications are liable to be rejected. No correspondence will be entertained in this matter.
10. Candidates employed in government organizations are required to submit their applications through proper channel and should submit NOC before the time of interview, if called for the interview.
11. The selected candidates shall not have any legal right to claim his/her regularization/appointment by absorption or otherwise against any regular post or any further contractual engagement on completion of the tenure.
12. Only Indian Nationals need apply. Appointment of selected candidate is subject to his / her being declared medically fit as per the requirement of CEDI-NIT Trichy. CEDI-NIT Trichy reserves the right to cancel / terminate the candidature of any candidate at any point of time during the engagement process, in case any wrong declaration, misrepresentation or concealment is detected or performance is unsatisfactory.

**DIRECTOR**  
**CEDI NIT Trichy**

**(See application format below)**

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## APPLICATION FORMAT

Passport  
size  
photograph  
with self-  
attestation

- |     |                                       |  |
|-----|---------------------------------------|--|
| 1.  | Notification No.                      | : CEDI-NITT /CEO/ Advt. No.: 01/2025           |
| 2.  | Application for the position          | : <b>Chief Executive Officer for CEDI-NITT</b> |
| 3.  | Name of the Candidate                 | : (in Capital letters)                         |
| 4.  | Mother's Name                         | :  |
| 5.  | Father's Name/Husband's Name          | :  |
| 6.  | Date of Birth Age as on 15 Sept 2025: |  |
| 7.  | Whether belong to SC/ST/OBC/PWD:      |  |
| 8.  | Nationality                           | :  |
| 9.  | Address                               |  |
| a.  | Permanent                             | : .....  |
| b.  | For Communication                     | : .....  |
|     | Telephone & <b>Mobile No.</b>         | :  |
| 10. | <b>Email id</b>                       | :  |



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## 11. Educational qualifications (Starting from X class):

S. No	Name of the Exam passed	Name of the Institution/Board/ University	Month and year of passing	Marks Secured	Percentage	Class/ Division
1						
2						
3						
4						
5						
6						

## 12. Experience (Starting from current position to previous ones) (Pl. attach separate sheet, if required)

S. No	Name of the Organisation	Designation	From	To	No. of months
1					
2					
3					
4					
5					
6					

## 13. Projects under taken/executed: *Pl. attach a separate sheet*

at different levels

## 14. References (two references) (**Must be indicated clearly**)

\_\_\_\_\_

Mobile No.

Mobile No:

E-mail id:

E-mail id:



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15. Any other information:

## DECLARATION

I affirm that the information given in this application is true and correct. I also fully understand that at any stage it is discovered that an attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may summarily be rejected or my employment terminated.

Date

Signature of the Candidate

Self-attested Photo copy of Documents to be submitted:

1. Proof of Identity
2. Proof of Age
3. Education Qualification: Certificates and Mark Sheets
4. Work Experience Certificate
5. Any other relevant documents