



NATIONAL INSTITUTE OF TECHNOLOGY, TIRUCHIRAPPALLI – 620 015
OFFICE OF THE DEAN – INSTITUTE DEVELOPMENT

Tender Notification No.: NITT/Dean-ID/Hospital/Pharmacy/2017-18/01 Dated 24/05/2017

Minutes of the Pre – Bid meeting held on 05/Jun/2017 at the Office of the Dean – Institute Development in connection with the Tender for Pharmacy Services to the Hospital, NIT Tiruchirappalli. The following members attended the meeting:

Officials attended on behalf of NITT	Prospective Bidders or their representatives
Dr. D. Sastikumar, Dean – ID	M/s. Apollo Hospitals Enterprise Limited, Chennai
Dr. V. Lakshmana Gomathi Nayagam, Asso. Dean – ID	M/s. State Medicals, Thanjavur
Dr. K. Dhanalakshmi, Chairman – NITT Hospital	M/s. Apollo Pharmacy, Tiruchirappalli
Dr. S. T. Ramesh, DR – Stores & Purchase	
Dr. D. Narmada Devi, Medical Officer – NITT Hospital	

At the outset Dean – ID welcomed the prospective bidders and advised them to ask their queries or clarifications for their doubts. In response to which, the following queries were raised by the bidders:

Queries raised by the bidders	Reply given by NITT
Requesting to explain about the list of Medicines	As per the Clause No 9 of page 7 in tender document, the successful bidder has to submit the list of medicines in stock.
Regarding list of reimbursable medicines	As per the Clause No 11 of page 8 in tender document, the licensor will give the list of reimbursable medicines to the successful bidder.
Regarding license fee	Rs.12000/- plus tax/per month, Water and electricity charges as per consumption.
Requesting to explain the calculation of weighted average of discounts	The calculation methodology was clarified and weights are fixed by the committee as follows: for 1) DPCO, 2 a)Generic, 2 b)Branded, 2 c) Ayurvedic, Sidda Homeopathy, and 2d)Surgical may be fixed as 5%, 40%, 40%, 10% and 5% respectively based on the bills raised for March 17 to May 17
Requesting to explain about the payment terms and conditions	one month from the date of submission of corrected version of claim bill by licensee if any queries / corrections are raised in the bill by administration
Requesting to explain about the surgical items falls under which category	Surgical items may be included as parameter (d) in other medicines
Annual turnover pharmacy business (Approximately)	Average Monthly turnover is mentioned in clause 7 in page 19
Tenure (2 years & 1 year extendable) to apply for FDA license we need to have 5 years agreement but as per tender document tenure is for 2 years which will not allow participant to obtain necessary license from FDA	No change and as per tender document tenure is fixed
As we are based out of Mumbai Maharashtra would like to understand that will we be allowed to participate	Will be allowed to participate
The revised Price Bid Format is as follows and the bidders are advised to use this format.	

**CHAPTER 10: FORMAT FOR COMMERCIAL/PRICE BID
(To be submitted in a separate Sealed Envelope)**

S.No.	Classification of Drugs	Discount Offered on the MRP. of the Drug (in Figures and Words)
1	Drugs the Prices of which are controlled by Central/State Govt. or any Statutory Authority. (DPCO) (5%)	
2	Other Drugs	
	a. Generic Medicine (40%)	
	b. Branded Medicine (40%)	
	c. Ayurvedic, Sidda and Homeopathic Medicine (10%)	
	d. Surgical Items (5%)	
Weighted Average		

Signature of the authorized signatory with Seal

VERY IMPORTANT NOTE

1. The Contract will be awarded to the bidder who score a maximum weighted average of discounts on printed MRP for 1) DPCO, 2 a)Generic, 2 b)Branded, 2 c) Ayurvedic, Sidda Homeopathy, and 2d) Surgical may be fixed as 5%, 40%, 40%, 10% and 5% respectively subject to the fulfillment of technical bid and all other terms and conditions.
2. Percentage discount will become applicable on the MRP mentioned and will be inclusive of VAT etc., NO TAXES OF ANY KIND WOULD BE LEVIED ON THE DISCOUNTED PRICE.
3. The List of drugs the prices of which are Controlled by Govt. should be enclosed to the price bid.
4. Any addition or deletion to the list of drugs the prices of which are Controlled by Govt. should be intimated to the Institute immediately with copies of Govt. notification/order for such addition/deletion.
5. The Discount offered should be kept firm throughout the License Period.
6. No Taxes of any kind are chargeable extra on the discounted price. Means discounted price will be inclusive of all taxes and duties as may be applicable.
7. Average Monthly Turnover at the Pharmacy at NITT during the 12 months period from **April 2015 to March 2016 was around Rs. 15 lakhs per month.**