



**NATIONAL INSTITUTE OF TECHNOLOGY  
TIRUCHIRAPPALLI-620 015  
ESTATE MAINTENANCE DEPARTMENT**

**NITT/EMD/EE/Horti. /2020-21/ 04-D**

**Date: 13.02.2020**

**Name of work:** Annual Maintenance of Lawns and Gardens at identified departments, common places, Girls Hostel, Director's Bungalow, newly planted tree saplings and all other horticultural works at NIT Trichy-15.

**Minutes Recorded at the pre bid meeting for horticulture AMC 2020-21 held on:  
13.02.2020 at the Chamber of Dean (Planning & Development).**

**The followings points were discussed in the pre-bid meeting:**

<b>Sl.No.</b>	<b>Point for Discussion</b>	<b>Response</b>
01	<b><u>Bidder query:</u></b> The item no: 08 & 09 mentioned in the Bill of Quantity will be operated only on demand basis and hence manpower need not be reserved for it. During the operation of the particular item, either the labour will be covered under ESI or group insurance? In case of ESI, we have to pay them for the entire year and hence the bidder requested to consider group insurance for the item.	ESI is mandatory for all the labours working inside the campus.
02	<b><u>Bidder query:</u></b> The item no: 08 & 09 mentioned in the Bill of Quantity given only the size of the girth of tree. What will be the range of cutted wood piece length.	The length of cutted piece ranges from 3 to 5 feet. The cutted piece need to be stored in the location shown by NITT.
03	NITT informed that the contractor should pay the labour wages on or before 7 <sup>th</sup> of the successive month and delay / failure penalty will be imposed.	The bidders accepted for the same.
04	NITT informed that the rate quoted is excluding GST. The GST will be reimbursed on produce of proof.	The agencies accepted for the same.