Government eProcurement System

eProcurement System Government of India

Tender Details

Date : 05-Nov-2026 12:31 PM

Print

Basic Details

Organisation Chain	National Institute of Technology Tiruchirappalli		
Tender Reference Number	DEAN (ID,AR)/Creche/2026/01		
Tender ID	2026_NITT_933065_1	**Withdrawal Allowed**	Yes
Tender Type	Open Tender	**Form of contract**	Lump-sum
Tender Category	Services	**No. of Covers**	3
General Technical Evaluation Allowed	No	**ItemWise Technical Evaluation Allowed**	No
Payment Mode	Offline	**Is Multi Currency Allowed For BOQ**	No
Is Multi Currency Allowed For Fee	No	**Allow Two Stage Bidding**	No

Payment Instruments

Offline

S.No	Instrument Type
1	Direct Credit

Cover Details, No. Of Covers - 3

Cover No	Cover	Document Type	Description
1	Fee	.pdf	Scanned Copy of EMD/Bid Security in the form of SBI collect
		.pdf	EMD Returning Form and Mandate Form for Electronic Fund Transfer/ RTGS Transfer
2	PreQual/Technical	.pdf	Declaration by the firm that it has never been black-listed
		.pdf	Profile of each Bidder and past experience in supply and installation of the material
		.pdf	Copy of the last three years audited balance sheet of your firm
		.pdf	Provide details in all annexures in tender document and scanned copy of completion schedules
		.pdf	Technical bid

3	Finance	.pdf	Scanned Copy of Tender form (Priced Bid)
		.xls	BOQ
		.pdf	Scanned copy of item wise breakup of price bid

Other Important Documents

S.No	Category	Sub Category	Sub Category Description	Format/File
1	Certificate Details	Permanent Account Number	Permanent Account Number Details	
2	Certificate Details	Registration Certificate	Registration Certificate Details	
3	Certificate Details	Bidders Address Format	Bidders Address Format Details	
4	Certificate Details	Provident Fund Certificate	Provident Fund Certificate	
5	Certificate Details	Employees State Insurance Certificate	Employees State Insurance Certificate	
6	Certificate Details	GST Registration Certificate	GST Registration Certificate	
7	Financial Details	Audited Profit and Loss Account and Balance Sheet Details for last 3 Years	Audited Profit and Loss Account and Balance Sheet Details for last 3 Years	

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	Nil	**Fee Payable At**	Nil
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	10,000	**EMD Exemption Allowed**	Yes
EMD Fee Type	fixed	**EMD Percentage**	NA
EMD Payable To	AS PER TENDER DOCUMENT	**EMD Payable At**	AS PER TENDER DOCUMENT

Click to view modification history

Work /Item(s)

Title	Tender for Running a Creche in NIT Trichy				
Work Description	Tender for Running a Creche in NIT Trichy				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	No				
Tender Value in ₹	0.00	**Product Category**	Miscellaneous Services	**Sub category**	NA
Contract Type	Tender	**Bid Validity(Days)**	180	**Period Of Work(Days)**	14
Location	NIT, TIRUCHIRAPPALLI	**Pincode**	620015	**Pre Bid Meeting Place**	NA
Pre Bid Meeting Address	NA	**Pre Bid Meeting Date**	NA	**Bid Opening Place**	STORES AND PURCHASE SECTION
Should Allow NDA Tender	No	**Allow Preferential Bidder**	No		
Tenderer Class	As per Tender Document				

Critical Dates

Publish Date	05-Nov-2026 03:00 PM	**Bid Opening Date**	27-Nov-2026 04:00 PM
Document Download / Sale Start Date	05-Nov-2026 03:00 PM	**Document Download / Sale End Date**	26-Nov-2026 03:00 PM
Clarification Start Date	NA	**Clarification End Date**	NA

Bid Submission Start Date	05-Nov-2026 03:00 PM	Bid Submission End Date	26-Nov-2026 03:00 PM

Tender Documents

NIT Document

S.No	Document Name	Description	Document Size (in KB)
1	Tendernotice_1.pdf	TENDER NOTICE	316.19

Work Item Documents

S.No	Document Type	Document Name	Description	Document Size (in KB)
1	Tender Documents	tender.pdf	TENDER DOCUMENT	644.66
2	BOQ	BOQ_980679.xls	BoQ	336.00

Auto Extension Corrigendum Properties for Tender

Iteration	No. of bids required for bid opening a tender	Tender gets extended to No. of days
1.	3	7
2.	3	5

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	milton@nitt.edu	Milton B	B MILTON
2.	chandrang@nitt.edu	HEMACHANDRAN G	HEMACHANDRAN G
3.	askumar@nitt.edu	Ashok Kumar	A S Ashok Kumar

GeMARPTS Details

GeMARPTS ID	S5XWZTMJ2FGW
Description	Item/service not available in GeM as per our specifications
Report Initiated On	05-Nov-2026
Valid Until	05-Dec-2026

Tender Properties

Auto Tendering Process allowed	No	**Show Technical bid status**	Yes
Show Finance bid status	Yes	**Stage to disclose Bid Details in Public Domain**	Technical Bid Opening
BoQ Comparative Chart model	Normal	**BoQ Compartive chart decimal places**	2
BoQ Comparative Chart Rank Type	L	**Form Based BoQ**	No

TIA Undertaking

S.No	Undertaking to Order	Tender complying with Order	Reason for non compliance of Order
1	PPP-MII Order 2017	Agree	
2	MSEs Order 2012	Agree	

Tender Inviting Authority

Name	Dr.S.Jerome, Associate Dean, Dean ID
Address	Dr.S.Jerome, Associate Dean, Dean ID, NIT, Trichy

Tender Creator Details

Created By	Ravula Chandrashekar
Designation	Assistant Registrar
Created Date	05-Nov-2026 11:00 AM

ADVT. No.: NITT/DEAN (ID & AR)/Creche/2026/01 DATE: 05.11.2026

NOTICE INVITING TENDER FOR RUNNING A CRECHE / DAY CARE SCHOOL IN NIT TRICHY

NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI — 620 015
TAMILNADU, INDIA

Details	***Date***	***Time***	***Venue***
Name of Work/ Service	***"Tender for Running a Crèche in NIT Trichy"***		
Date of Issue of Tender Document	05.11.2026	3:00 PM	NIT Trichy Website-
Last date for Submission of Tenders	26.11.2026	3:00 PM	CPPP Portal
Opening of Technical Bid	27.11.2026	4:00 PM	CPPP Portal
Opening of Price Bid	***To be informed later***		
Tender Document	The tender document is available on the e-tendering website https://eprocure.gov.in/eprocure/app The tender document can only be obtained after registration of the Tenderer on the website https://eprocure.gov.in/eprocure/app		
EMD Amount (Refundable to unsuccessful bidders)	EMD Amount of ***Rs. 10,000/-*** to be remitted in the below-mentioned NIT Tiruchirappalli Bank Account through online mode: Name of the Beneficiary : **NITT HP AC** Bank Name : State Bank of India, Branch : NIT Trichy Branch SB A/c. No : **30165680347** IFSC Code : SBIN0001617 Online Payment link: https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=1768557		
A copy of the payment transaction receipt for EMD has to be attached to the tender application form, without which the bid won't be considered. The payment of EMD is exempted for MSME Bidders. Bidders claiming exemption should attach the necessary document proof with the tender document.			

National Institute of Technology (NIT), Tiruchirappalli invites **bid** from the reputed Day Care School / Creche service providers to run a Creche / Day Care School in the Institute campus for the benefits of the residents of the Institute.

About NITT

The National Institute of Technology Tiruchirappalli (NIT-Tiruchirappalli or NIT-Trichy) is national research deemed university near the city of Tiruchirappalli in Tamil Nadu, India. It was founded as Regional Engineering College Tiruchirappalli in 1964 by the Governments of India and Tamil Nadu under the affiliation of the University of Madras. The college was granted deemed university status in 2003 with the approval of the University Grants Commission (UGC), AICTE, and the Government of India and renamed the National Institute of Technology Tiruchirappalli.

NIT Trichy is recognized as an Institute of National Importance by the Government of India under the National Institutes of Technology, Science Education and Research (NITSER) Act, 2007 and is one of the members of the National Institutes of Technology (NITs) system, a group of centrally funded technical institutes governed by the Council of NITSER. The institute is funded by the Ministry of Education (MoE), Government of India; and focuses exclusively on engineering, management, science, technology, and architecture. The institute offers 10 bachelor's, 42 master's, and 17 doctoral programmes through its 17 academic departments and there are nearly 2000 residents in NITT quarters. More details about NITT are available at our website **www.nitt.edu**

Eligibility Criteria

1. The applicant should have Experience in **running a Cheche / Day Care School not less than Ten years in Tamil Nadu. (Proof must be submitted)**

2. The agency who had submitted the applications in the previous Expression of Interest released by the NITT EOI No.: NITT / O/o DEAN (ID &AR) / Creche / 07/01 dated: 02.07.2026

The Amount Payable to NIT Trichy

1. **Rental Charges** - The Selected vendor shall pay the license fee Rs. 2,000/- per month towards monthly rent with applicable GST.
2. **Electricity Charges** - NITT shall provide electricity to the Cheche / Day Care School. Electricity charges will be levied as per the prevalent tariff policy of TNEB Limited, applicable to NITT, as per actual consumption.
3. **Water Charges** - Water will be supplied at cost by the Institute to the Vendor. The water meter will be fixed by the Institute. Water charges will be levied on actual

consumption every month based on the meter readings as per the tariff fixed by the Institute.

INSTRUCTIONS TO BIDDERS

1. Downloading of Tender Document

Tender Documents can be taken from the CPP Portal / NIT Trichy Website NIT Trichy - Tenders Notices and Quotations &,https://eprocure.gov.in/eprocure/app. No tender fee is payable.

2. A. Earnest Money Deposit:

a. The Bidder (s) should remit an Earnest Money Deposit (EMD) of **Rs. 10,000/- (Rupees Ten Thousand Only*)*** to the Institute's bank account mentioned below.

Bank Account Details

Name of the Beneficiary	: **NITT HP AC**
Bank Name	: State Bank of India,
Branch	: NIT Trichy Branch
SB A/c. No	: 30165680347
IFSC Code	: SBIN0001617

Online Payment link:
https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=1768557
Click the link
Step 1: Select Category: Click "Educational Institutes"
Step2: in search column type "NITT HP"
Step 3: Click "NITT HP"
Step 4: Select Payment category: "NITT Tender Earnest Money Deposit"
Step 5: Fill the required details
Step 6: Make the payment.

A copy of the payment transaction receipt has to be attached to the Tender application form, without which the bid will not be considered for the bidding process.

b. The EMD of the successful Bidder will be adjusted against the interest-free security deposit.

c. The EMD of the unsuccessful bidders will be released after the finalization of the Tender. No interest is payable on the Earnest Money Deposit (EMD).

d. Receipt of Security Deposit from an individual account will not be accepted. The Security Deposit must be paid from the Institute bank account only.

e. The vendors who have MSME/NSIC/DIPP certificates are exempted from EMD. However, they have to enclose valid self-attested registration certificate(s) along with the tender to this effect, without which the bid won't be considered for further process.
f. The bidders who seek exemption from EMD as per clause above, if they withdraw or modify their bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the bid document, they will be suspended for the period of three years or as decided by the competent authority from being eligible to submit bids for contracts with the entity that invited the bids.

B. Forfeiture of Earnest Money Deposit:

The earnest money will be forfeited in the following cases:

a. Earnest Money is liable to be forfeited, and the bid is liable to be rejected if the bidder(s) withdraws or amends, impairs, or derogates from the tender in any respect within the period of validity and/or after opening the tender.
b. When the information/certificate/document furnished is found to be false at any stage.
c. When the bid documents have been manipulated or altered after they are downloaded from the website.
d. When the successful tenderer does not deposit the interest-free security deposit money after the work order is given.
e. If the successful bidder(s) fail to commence the work within the prescribed time after the confirmed orders.

3. Relationship Certificate:

a. The Bidders should give a certificate that none of their near relatives are working in the units as defined below, where he is going to apply for the Tender. In case of a proprietorship firm certificate will be given by the proprietor. For a partnership firm certificate will be given by all the partners, and in case of a limited company, by all the Directors of the company. Due to any breach of these conditions by the company or firm, or any other person, the Tender will be cancelled and Bid Security will be forfeited at any stage whenever it is noticed, and NIT Tiruchirappalli will not pay any damages to the company or firm or the concerned person. The company or firm, or person will also be debarred from further participation in the concerned unit.
b. The near relatives for this purpose are defined as Members of a Hindu undivided family/Spouse/The one is related to the other in the manner as father, mother, son(s) & Son's wife (daughter in law), Daughter(s) and daughter's husband (son in law), brother(s) and brother's wife, sister(s) and sister's husband (brother-in-law).

4. Amendment to Bid Document

a. At any time before the date of submission of bids, NIT, Trichy shall modify the bid document with amendments on its own.
b. Such amendments shall be notified via Corrigendum on the CPP Portal & NITT website, and these amendments will be binding on all prospective bidders.
c. The Institute may, at its discretion, extend the last date for the receipt of bids.
d. NITT reserves the right to cancel the tender without assigning any reason at any stage of evaluation before finalization.
e. NITT also reserves the right to, at any time and in its absolute discretion, the following:
    i. Accept or reject all bids.
    ii. To obtain further clarification or supporting documents during the technical bid evaluation.
    iii. To suspend, discontinue, modify, and/or terminate the Tendering process at any time.
    iv. To reject any unreasonable bid.
    v. To modify/change/delete/add any further terms and conditions before the opening of the Price Bid.
f. To extend the last date or cancel the tender without assigning any reason.

5. Conditional Bids:

Conditional bids or Bids based on the process / basic schemes other than mentioned and/or not conforming to the technical specifications/requirements of the Bidding documents will not be considered.

6. Technical Bids Criteria

a. The technical bid shall contain all the relevant information that forms part of the technical bid. The information provided in the technical bid will be used for understanding and assessing/evaluating the quality of the solution being proposed by the Bidders.
b. All the information should be organized in the corrigendum/Addendum published Format as a technical bid with an index. Bidders should comply with the eligibility criteria and technical requirements. The detailed formats are attached at ***Annexure I***. The Bidder is to complete the same in all respects and submit accordingly. No deviations are acceptable in ***Annexure I***.

7. Price Bid Details

a. Price Bid should be submitted as per the **Annexure VI**

b. ***The Bidder who quotes the Lowest price mentioned in the Price Bid shall be declared as the successful Bidder (L1).***

c. The bidders can send an email to ***adid@nitt.edu*** to seek clarification on the scope of the work covered by this Tender, if required, before the pre-bid meeting.

8. Validity of Bids and Rates:

The quote shall remain valid and open for acceptance for a period of 180 days from the date of opening of the price bid.

PROCEDURE FOR SUBMISSION OF BIDS

1. General

The bidders are required to submit soft copies of their bids electronically ***on the CPP Portal***, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, preparing their bids in accordance with the requirements, and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: https://eprocure.gov.in/eprocure/app. & NIT Trichy - Tenders Notices and Quotations

2. Registration

a) Bidders are required to enrol the e-Procurement module of the Central Public Procurement Portal (URL*: https://eprocure.gov.in/eprocure/app*) by clicking on the link "Online bidder Enrolment" on the CPP Portal, which is free of charge.

b) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

c) Bidders are advised to register their valid email addresses and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

d) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra, etc.), with their profile.

e) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others, which may lead to misuse.

f) Bidder shall then log in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.

3. Searching for Tender Documents

a) ***Locating the Tenders on the CPP Portal***: There are various search options built into the CPP Portal to facilitate bidders to search active

tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine some search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords, etc., to search for a tender published on the CPP Portal.

b) ***My Tenders' Folder***: Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to notify the bidders through SMS/e-mail in case a corrigendum is issued to the tender document.

c) ***Tender ID:*** The bidder should make a note of the unique Tender ID assigned to each tender; in case they want to obtain any clarification/help from the Helpdesk.

4. Preparation of Bids

a. Bidder should take into account any corrigendum published on the tender document on the CPP Portal and NIT Tiruchirappalli website (https://www.nitt.edu/en/tender- published), before submitting their bids.

b. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents, including the names and content of each of the documents that need to be submitted. Any deviations from these may lead to rejection of the bid.

c. Bidder, in advance, should keep the bid documents ready to be uploaded as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 200 dpi with colour/black and white option which helps in reducing size of the scanned document.

d. To avoid the time and effort required in uploading the same set of standard documents which are required to be uploaded as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, GST Certificates, auditor certificates, etc.) has been provided to the bidders. Bidders can use "My Space" or ''Other Important Documents'' area available to them to upload such documents. These documents may be directly submitted from "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for the bid submission process

5. Submission of Bids

a. The Bidder should ***submit the bid online on the CPP Portal*** in two parts, viz. ***Technical Bid*** and ***Price Bid***. Technical Bid, along with required documents, should be in PDF format and uploaded online ***in Cover-1***. Price Bid in MS Excel ".xls" format only should be uploaded online in ***Cover- 2***.

b. ***Bid submission time***: Bidder should log into the site well in advance for bid submission so that they can upload the bid in time, i.e., on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

c. ***Digital Sign:*** The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

d. **Tender Security / Earnest Money Deposit (EMD):** Bidder should submit the EMD/Tender Security as per the instructions specified on page no.1 in the tender document.

e. ***Submission of Financial Bid***: Bidders are requested to note that they should necessarily submit their financial bids in the format provided, and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and filled out by all the bidders. Bidders are required to download the BOQ file, open it, and complete the blue colored (unprotected) cells with their respective financial quotes and other details (such as the name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save them and submit them online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

f. ***The server time*** (which is displayed on the bidders' dashboard) will be considered as the standard time for referring to the deadlines for submission of the bids by the bidders, opening of bids, etc. The bidders should follow these timelines during bid submission.

g. ***Confidentiality of the Bids:*** All the documents being uploaded by the bidders will be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the Secure Sockets Layer 128-bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further, this key is subjected to asymmetric encryption using the buyers'/bid openers' public keys.

h. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

i. Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission

message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

j. ***Acknowledgement of the Bid:*** The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

k. The ***off-line Tender will not be accepted***, and no request in this regard will be entertained whatsoever.

l. ***Corrigendum:*** The Bidder should take into account the corrigendum/Addendum published from time to time before submitting the bids.

m. The following documents are to be attached by the Bidder (s) along with the Technical Bid as per the tender document:

i. Duly filled Annexure – I.

ii. Bid Security Declaration – Annexure II,
Tender acceptance Letter - Annexure III,
No Relative Certificate - Annexure – IV.
Integrity Pact - Annexure - V

iv. Copy of PAN and GST Registration.

v. Copy of constitution or legal status of the Vendor - Sole proprietorship/firm/ Agency, etc., like an Attested copy of the deed of partnership, if the firm is a partnership concern. Certificate of Incorporation, duly certified in case of a Company.

vi. EMD Payment Receipt / MSME Certificate for Exemption of EMD. vii. Copy of work orders, testimonials/completion/performance certificates from the present and past clients of equivalent order size (received in the last three years), with verifiable contacts, need to be attached to the Tender document. viii. A copy of the Income tax returns filed and the audited accounts statement for the last five financial years.

ix. Signed Tender document and all annexures and Corrigendum/Addendum if any.

x. All other documents mentioned in the tender document, except the Price Bid document.

TENDER EVALUATION PROCESS

The process of selection of the successful Bidder would be determined as under:

Selection Process:

All applications that satisfy the following eligibility criteria shall be eligible to participate in the financial bid.

i. The applicant should have Experience in **running a Cheche / Day Care School not less than Ten years in Tamil Nadu. (Proof must be submitted).**
ii. The agency who had submitted the applications in the previous Expression of Interest released by the NITT EOI No.: NITT / O/o DEAN (ID &AR) / Creche / 07/01 Dated: 02.07.2026.
iii. For financial evaluation, the Lowest Quote (L1) indicated in the Financial Proposal will be considered.
IV. If two bidders arrive the same L1 rate, the firm with the higher annual turnover for last 3 financial years will be considered as L1. If the tie still persists, the bidder having a greater number of outlets will be considered as L1.

TERMS & CONDITIONS:

Institute Authority may accept or reject any bid/offer or may stop any bidder at any stage from bidding without assigning any reason thereof. No appeal against above action by the Institute shall be entertained. Earnest Money Deposit (EMD) is exempted for MSME or NSIC valid registered vendors. *The EMD exempted vendors should attach the registered copies of MSME or NSIC certificates as per the GoI.*

The Institute Authority shall evaluate the Bid of the "Running a Creche / Day Care centre" in the following manner: -

1. The EMD of unsuccessful bidder will be returned within 1 month and EMD of the successful bidder shall be retained and adjusted against security deposit / License Money. No bidder shall be permitted to retract the bid. In the event of dispute between the bidder & Institute, the dispute shall be decided by Director NIT Tiruchirappalli. The decision in this respect shall be final and binding on all persons offering bids at the auction. The bids offered in any other manner except hereto before mentioned shall not be considered.
2. The allotment of Cheche / Day Care School to the eligible and successful bidder shall be given on full payment of **Security deposit of Eleven months of the License fee to NIT Tiruchirappalli** and on **execution of agreement/license deed on non -judicial stamp paper costing Rs.100/-** (Rs. One hundred only) in prescribed format. The cost of stamp paper and other incidental charges shall have to be borne by the successful bidder/licensee.

3. The licensee or his/her representative is not allowed to make any change in electrical wiring, fittings etc., in the building without prior permission of the Institute. The licensee or his/her representative shall not make any structural changes in the Cheche / Day Care School building allotted to him/her under any circumstances. If there is any damage/instability to the institute property or any other financial burden on the institute because of wilful or negligent action of the licensee or his/her employees directly or indirectly, the said deed shall be cancelled immediately, and the licensee will be prosecuted and the Cheche / Day Care School will be impounded at risk and cost of the defaulter licensee concerned.

4. In case of telephone connections, charges on account of fire safety, insurance cover and security of articles within the Cheche / Day Care School and any other charges, the same shall be made and arranged on his/her own, by the licensee. NIT Tiruchirappalli will not be responsible for any kind of payment under any circumstances. The licensee shall be solely responsible for discontinuation of any such service due to non payment of bills etc., without any liability on NIT Tiruchirappalli.

5. **The license period shall initially be for 11 months from the date of allotment. It may be extended on an eleven-month renewable basis, up to a maximum of five extensions (11 + 11 + 11 + 11 + 11 months), subject to satisfactory performance of services. The Institute reserves the right to terminate the license earlier in case of violation of any terms and conditions of the License/Agreement. The vendor may also choose to discontinue the license after completion of the initial 11-month period. At the time of each renewal, the license fee shall be increased by 5% over the previous year's license fee.**

6. The licensee must deposit **license fee regularly by on or before 10th of every month** through SBI Collect to Institute account and Electricity bill& Water charges as per actual meter reading to NIT Tiruchirappalli. If the license fee and electrical/water charges are not remitted within the specified period, administrative charges shall be levied @ Rs.500/day.
7. The ownership of the Cheche / Day Care School and its legal possession will remain with NIT Tiruchirappalli only. The licensee will have the right to use the Cheche / Day Care School during the license period for the approved purpose only.
8. Timing of establishment should be open on **Weekdays during 9:00 AM to 5:30 PM.** However, non-working days may be as per the notifications of the NIT, Trichy. The service may be provided on weekends on Demand.
9. If the Creche is to be kept closed on any day, the same must be informed to the Office of the Dean (ID & AR) well in time for authorization. However, the licensee is required to work additionally on any Casual/Emergency request by the Institute if asked.

10. If the Cheche / Day Care School remains closed for more than 7 days without proper permission, it will be presumed to have been closed and shall be considered as violation of agreement. In such cases, notice period of one month shall not be

applicable and as such the fresh proposals will be invited for the Cheche / Day Care School and the loss will be recovered from the first Licensee until taken over by the succeeding Licensee.

11. Employees deployed by the selected agency shall be medically fit and should not suffer any contagious disease and verified by Police. Medical fitness and Police verification certificates be obtained and submitted to NITT. The employees also be medically examined at such periodical Intervals as decided by the NITT.

12. The minimum qualification for the Crèche Supervisor will be Class 12 passed / Diploma. For helper, it should be 8th passed. Age limit should be between 18 to 50 years at the time of appointment. In genuine case, Creche committee may relax the age and qualification criteria with the approval of the competent authority.

13. The selected agency will also ensure safety of children, their health, check-ups via their parents at intervals to ensure that no health-related issue crops up with the children.

14. The agency shall deploy minimum one supervisor and two attendants irrespective of minimal strength of children. In case any employees take leave or absent, a replacement shall be provided by the selected agency, so that the services are not tampered.

15. The selected agency shall keep complete details of children, their parents including telephone and residential addresses. The enrolment forms of children duly filled in by the parents should be available with the available staff.

16. The agency should maintain record/ registers which could be inspected any time during working hours.

17. The selected agency would be consultative partner of NITT in carrying out public works and procurement for the creche inventory.

18. Selected agency would provide access to live CCTV coverage of the Creche to the Office of the Dean (ID & AR).

19. The Creche committee of NITT would be overall responsible to oversee the affairs of running a creche.

20. The Creche Committee reserves the right to impose penalty the agency if they violated any basic codes of Creche.

21. The Institute will not be responsible for the payment of any bill due against any member of the staff, employee, students etc. A notice to that effect shall be prominently displayed on the Cheche / Day Care School premises.

22. Any dispute arising in the business will be solved by the contractor himself and the institute will not be involved in the dispute at all.

23. The licensee shall not transfer or sublet the Cheche / Day Care School in whole, or any part of the premises licensed out to him/her. In case the Licensee is found to sublet the Cheche / Day Care School the License issued to his/her will be cancelled immediately and forfeit the performance security.

24. On cancellation of License period, the Cheche / Day Care School shall be vacated by the licensee immediately by seven days from the date of issue of notice in writing by the Institute. The Institute shall take immediate possession of the Cheche / Day Care School and make alternative arrangements to run the same immediately. If any

material or fitting belonging to him/her are not removed by him immediately as directed by the Institute, these will become the property of the Institute.

25. The licensee shall arrange his/her own furniture, partition, installations, shelves, interior decorations etc. inside the Cheche / Day Care School without any damage to the property in which the business is allowed with prior permission from the Estate Office. The premises should be kept well-ventilated and well lit.

26. The Institute shall be entitled to recover any outstanding dues including penalty/fine, License Fee and other due from security deposit of the Licensee.

27. The Cheche / Day Care School is solely meant for use by the Staff, Residents, Students, of the Institute.

28. Employees should not use the premises as residence. Use of space beyond official timings approved should be only for special purposes like receiving of goods, disinfestations, inventory, etc.

29. The licensee shall maintain the premises in good condition and keep it clean and tidy always. Use of plastics is strictly prohibited in the campus and must be avoided.

30. Proper receipt/bill of each transaction should be provided to the concerned user then and there failing which the service will be assumed to be free of cost.

31. The waste generated from Cheche / Day Care School must be disposed of at the solid waste collection pits reserved for Cheche / Day Care Schooling complex at NITT Campus by the licensee before closing of each business day and cleared at sufficient intervals during the day. The firm shall always maintain neatness and cleanliness of the premises.

32. No child labour/Minor shall be employed by the licensee in any case. The licensee will not appoint any employee without proper police identification/ verification and shall supply full details of the persons employed by him/her to the Office of the Dean (ID & AR) as and when required. Such details should be displayed at the Cheche / Day Care School by the licensee.

33. The Office of the Dean (ID & AR) reserves the right to direct the firm to replace any staff member based on behaviour or performance.

34. The personnel engaged by the agency for this annual contract should not be an employee or any relation of any employee of the Institute and there will be no employer-employee relationship between the institute and the personnel so engaged by the contractor. Any influence on the licensee on the part of any employee to appoint themselves or relations as part /full time employee should be brought to the notice of the estate officer immediately.

35. The contractor shall be fully responsible for the payment of wages and allowances to his/her staff as per Minimum Wages Act of labour law in force and all statutory dues to the persons employed at his/her own. NITT is not responsible for any dispute between the licensee and his/her employers.

36. The licensee shall be fully responsible for good conduct and character of his/her employee(s). All employees to possess Identity Card always in the premises and neat & clean dress all times. Employees deployed by the licensee shall be equally responsible to receive any orders/information issued from this office.

37. The licensee shall be responsible for the repair of Cheche / Day Care School if required, during the license period with prior permission from the Estate officer.

38. The licensee shall not dump any empty packing, baskets or any material and in specific plastic articles on the roof or in the open space outside the premises not allotted to him/her and shall be responsible to maintain all reasonable standard of cleanliness and hygiene in the Cheche / Day Care School & the surrounding areas and disposal of garbage, in default a fine up to Rs.1000/ - can be imposed on the licensee by Estate officer.

39. All safety measures must be taken care of; to avoid any accident, fire and other safety hazards and the licensee is solely responsible to ensure the safe custody. Fire extinguishers (2 kg& 4.5 kg dry type) should be installed in accessible places and always in working condition. List of emergency number should be displayed in a prominent place. First aid measures should be made available for emergencies.

40. The Institute shall in no way be liable for any damage/ loss due to accident, theft, fire or any unforeseen events in Cheche / Day Care School.

41. The Cheche / Day Care School should not distort the Institute Logo or other details, and it shall not have any kind of monopoly over the institute logo or design.

42. If the firm/Agency being declared as insolvent by the court of law, the license shall be cancelled.

43. If necessary, additional terms & conditions may be imposed by the Institute and the same shall be intimated to the firm in due course.

44. The licensee shall strictly observe and follow all the orders and instructions issued by the Institute from time to time. In case of non-compliance of orders and breach of any of the terms and conditions of License Agreement, the License/allotment can be cancelled by the Institute without assigning any reason and security amount will stand forfeited.

45. There should be no legal suit or criminal case pending or contemplated against the proprietor or the firm on grounds of moral turpitude or for violations of any of the laws in force. A self-declaration is sufficient but if proved wrong later, immediately License would be cancelled, and the vendor has to pay license fee of five times for the period already completed and also liable for legal action including blacklisting of the vendor.

46. Penalty Clause:

Failure to supply in terms of quality, quantity and as per the displayed list will attract a penalty. NIT Tiruchirappalli will have the full power to impose a penalty on the Vendor for not fulfilling the requirements. Penalty imposed shall be adjusted against the payment due to the vendor.

47. Deficiency or Delay in Service/Work: Any deficiency or delay in the service or work shall be treated as a lapse on the part of the Vendor. Such lapses will be viewed seriously by the Institute. In the event of such lapses, a show cause notice shall be issued to the Vendor. Based on the Vendor's response, and at the discretion of the Institute authorities, appropriate penalties will be imposed

48. **Force Majeure Clause:** In the event of force majeure, either-party to the agreement will be absolved of its responsibilities under this agreement, subject to the condition that the prevalence of such force majeure condition shall be brought to the notice of the other party within 24 hours of occurrence. Where the force majeure event continues to prevail for more than one week from the date of occurrence, the parties will consult each other and decide on the continuation of the agreement.
49. **Termination of Contract:** This contract can be terminated with a notice period of three months by either side.
50. **Jurisdiction:** All disputes arising out of this contract shall be subject to the Courts at Tiruchirappalli.
51. The Institute reserves the right to review and modify the terms and conditions based on the needs of the Institute.

SPECIAL TERMS & CONDITIONS:

1. The licensee must produce an affidavit on a non -judicial stamp paper worth Rs. 100/- (to be procured at its own cost) giving the present as well as the permanent residential address, recent passport size photograph(s) and self -attested copy of the PAN Card, Aadhar Card, Voter ID, Trade License etc. along with the bid. The licensee shall submit self-police verification certificate at the time of allotment of the Cheche / Day Care School.
2. Before the occupation of the Cheche / Day Care School, the licensee, after getting the allotment letter shall have to: -
    a. **Pay an amount equal to eleven months license fee in advance as security deposit** and the security deposit shall be refunded only on successful completion of tenure.
    b. Submit willingness certificate to hold the security fee already paid and additional payment of security deposit shall need to be made in proportion to the increased license fee, in case the Cheche / Day Care School is allotted for further period. If the licensee fails to maintain the security fee, the contract may be cancelled and security deposit already held will be forfeited.
    c. Execute an agreement / license deed in the prescribed Performa on stamped paper worth Rs.100/ - at the initial allotment and at every renewal of license.
3. All formalities about the allotment of Cheche / Day Care School like signing inventory of fixtures (Electrical and civil), etc. shall be completed by the licensee on possession of the building.
4. The licensee must arrange license (if required) on its own, to run the requisite Cheche / Day Care Schools and also to comply with the provisions of Child Labour (Prohibition and Regulation) Act, Cheche / Day Care Schools and Establishment Act, Food Safety and Standards Act and all other statutory and regulatory acts as notified by Central and State Government from time to time.

LICENSE FEE AND OTHER CHARGES:

1. The licensee of the Cheche / Day Care School shall, in addition to payment of the prescribed license fee, also be liable to pay local municipal service charges (if applicable), charges for consumption of electricity at actual and water charges and any other service provided to the licensee for the Cheche / Day Care School allotted to him or her for the building of which the allotted Cheche / Day Care School forms a part, and any other charges that the Institute may, from time to time prescribe.

2. **Revision of minimum license fees**: The Institute Authority may revise the minimum license fees based on the notification of (i) Directorate of Estates, Ministry of Urban Development, Govt. of India, revised time to time with the approval of the competent authority as well as market value and demand or (ii) for any other reasons as deemed fit.

ACCEPTANCE OF ALLOTMENT:

The Licensee shall communicate the acceptance of the allotment made to him or her within 10 working days from the receipt of order of allotment. On acceptance, he/she shall occupy the premises after depositing the security deposit, agreement and the inventory of the building signed by both parties within 15 days from the date of acceptance unless the premises are certified to be uninhabitable by the Estate Office.

COMMENCEMENT OF ALLOTMENT:

For the payment of license fee and other charges, an allotment made under these rules shall, unless or otherwise provided in the terms of allotment in a particular case, take effect from the date of occupation as mentioned in the allotment letter.

SUBSISTENCE OF ALLOTMENT:

The allotment made under these Rules, shall subsist until: -

1. It is surrendered according to the provisions of these rules or
2. It is replaced by another allotment or
3. It is vacated by the licensee or
4. If it is cancelled or deemed to have been cancelled under the orders of the competent authority or
5. If a licensee is found to be unable to run the Cheche / Day Care School or
6. If he/she leaves in between or if the allotment is cancelled for any other reason(s) The security deposit will be forfeited.

STATUTORY OBLIGATIONS:

The firm shall be directly responsible for payment of wages including other benefits such as EPF, ESIC, etc., to his manpower engaged at his own cost.

MAINTENANCE:

1. The licensee shall maintain the Cheche / Day Care School to the satisfaction of the Institute or any other official nominated by the Competent Authority to ensure proper maintenance of the Cheche / Day Care School.
2. The licensee shall allow the maintenance staff authorized by the Institute to have access to the premises at all reasonable hours for inspection.
3. A licensee or his/her staff shall not grow any trees, shrubs or plants contrary to the instructions issued by the Institute nor cut or chop off any existing trees or shrubs growing in any garden, courtyard or compound attached to the Cheche / Day Care Schools except with the prior written permission of the appropriate authority.
4. A licensee shall ensure that he/she and his/her staff do not cause any inconvenience to their neighbours by their conduct.
5. The firm/licensee shall maintain all statutory registers under applicable law and shall produce the same, on demand, to the concerned authority of NIT, Tiruchirappalli or any other authority under law.

DAMAGES / THEFTS:

A licensee shall be personally responsible for any damage beyond normal wear and tear of the fixtures, civil fittings, electrical installations, fencing etc., provided in the Cheche / Day Care School or theft of any of these items during the period of his/her occupation of the Cheche / Day Care School. The licensee has to furnish complete present and permanent residential addresses of his/her staff with their photographs to the Office of the Dean (ID & AR) Section, along with the Police Verification Certificate. Institute will not be responsible for that whatsoever.

LIABILITY OF LICENE FEE:

1. When an allotment has been accepted, the liability for payment of license fee and other charges will be with effect from the date as mentioned in the allotment letter.
2. Subject to the provisions of these rules, if a licensee fails to take possession of the allotted Cheche / Day Care School within the prescribed time limit, it will lead to forfeiture of Earnest Money Deposit.

OVERSTAY IN CHECHE / DAY CARE SCHOOLS AFTER CANCELLATION OF ALLOTMENT:

When an allotment has been cancelled or is deemed to have been cancelled under the provisions of these Rules and the licensee concerned has not vacated it within the prescribed time-limit, he/she shall be liable, in addition to any other action, to pay damages for un-authorized occupation and use of the premises, which may amount up to Rs.5000/ - per day for a period up to one month, beyond which electrical and water services will be disconnected, along with forfeiture of the Security Deposit. If necessary, the Institute may evict the defaulter with the help of the appropriate local law enforcement authority. Such a licensee will be debarred from any further allotment process.

LICENSE:

In every case, the licensee shall be strictly deemed to be a Licensee but not a tenant.

TO A LEGAL HEIR:

1. It is made clear that in the event of revocation of license for any reason whatsoever, including death of the licensee, the heirs/representatives of the licensee shall have no locus stand to continue in occupation of the licensed premises and they are liable to vacate/be evicted forthwith.

2. However, on the death of a licensee the Cheche / Day Care School may be regularized in the name of any one of his/her legal heirs, if and only if approved by The Director of NITT provided an affidavit is given by each of the remaining legal heirs of the deceased licensee to the effect that they have no objection to such allotment /regularization and the legal heir submits all documents including registration, etc., within 3 months.

3. The regularization of allotment in the name of legal heirs on the death of the licensee will be made on the same license fee which the deceased licensee was paying or was liable to pay for the premises immediately before his/her death.

RESTRICTION OF TRADES:

The licensee must not indulge in 'unfair trade practices' as per the existing rules of the Government.

INTERPRETATION AND RESIDUAL MATTERS:

On any question of interpretation of these rules, the Director's decision shall be final. The matters, or points in relation to which no specific provision exists in these rules, will be governed by the provisions of relevant Rules of Government of India.

TERMINATION / EVICTION:

The decision of competent authority, NIT Tiruchirappalli about interpretation of the terms and conditions shall be final and binding and shall not be called in question in any proceedings before any court or forum.

NITT reserves the right to issue show cause/ termination notice to the licensee by giving one month period on violation of any of the Terms and Conditions. Further, on expiry of one month, two more notices can be served giving each 15 days beyond which the agreement will stand terminated automatically unless the firm has fulfilled and complied with all obligations within the said period. During the notice period of termination of contract, the agency shall keep discharging duties as before till the expiry of notice period.

The institute rules shall be binding for execution of the contract. Further, in case of any dispute arising out of or in connection with the aforesaid contract, either during subsistence of the contract or thereafter, the same will be settled by mutual consultation and in case of failure, dispute/s shall be referred to The Director, NIT Tiruchirappalli. The Director or an Arbitrator appointed by the Director would be the competent authority to decide and his/her decision shall be final and binding as per the provisions of the Indian Arbitration and Conciliation Act 1996. If differences persist even after arbitration and there are compelling reasons to go to the court, the jurisdiction shall be Principal Civil Court at Tiruchirappalli and Madurai Bench of Madras High Court.

It shall be the duty of the licensee to remove all the persons and/or resources deployed by him/her on termination of the contract on any ground whatsoever and to ensure that no person creates any disruption/hindrance/problem of any nature to NIT, Tiruchirappalli failing which necessary forces may be deployed to evict during which loss if any is the sole responsibility of the firm.

MISCELLANEOUS:

1. The Institute reserves the right to inspect/check the quality and Service of school through the Quality Control Committee. Any excess charging from customers or unhygienic or the cases falling within the definition of misconduct with customers will be tantamount to breach of contract agreement.
2. The licensor shall be represented by the Director and/or such person or persons, Officer or Officers as may be decided or authorized by The Director from time to time.
3. Time to time the performance of Cheche / Day Care Schools will be evaluated based on the feedback reports taken from students/ staff/ faculty/residents of the Institute in terms of rate, quality, hygiene, cleanliness, and availability of items, conduct of licensee and its staff. The overall performance will be assessed by Institute Authority.

The Director of the Institute may, for reasons to be recorded in writing, modify all or any of the provisions of the rules/instructions governing the policy of allotment, regularization, restoration of Cheche / Day Care Schools etc., in the Institute.

Dean (ID & AR), NIT Tiruchirappalli

ANNEXURE I - TECHNICAL BID

EMD Transaction/Exemption Eligibility Details	Transaction Ref No: _____dated: If exempted, provide a Valid Certificate Number:

S. No.	Required information		Description
1	Name of the Cheche / Day Care School		
2	Address of the Cheche / Day Care School		
3	Legal status (Individual, proprietary, partnership firm, limited company, etc.)		
4	Authorized Signatory Details	Name	
		Designation	
		Email	
		Phone	
	Details of Contact other than Authorized Signatory	Name	
		Designation	
		Email	
		Phone	
5	Month and Year of commencement of business.		
6	Statutory details (Photocopies to be attached):	Registration number of the firm. (as per Cheche / Day Care Schools and Establishments Act.).	
		PAN No. of the Agency	
		GST No. of the Agency	

7	Has your firm/company ever changed its name at any time? If yes, provide the previous name and the reasons therefor?	
8	Have you or your constituent ever left the Contract awarded to you incomplete? If so, give the name of the Contract and the reasons for not completing the Contract.	
9	Brief details of Litigations, if any, connected with related Work, current or during the last three years, the opposite party, and the disputed amount.	
10	Give details of the Termination of the previous Contract. if any	
11	**Details of the bank mandate**	
	Name of the Beneficiary	
	Name of the Bank	
	Name of the Branch	
	Account No.	
	Type of Account IFSC	
	IFSC Code No.	
12	Total experience (years/ months) Related work in Central Educational Institution/Organization:	

Turnover in the relevant field during the last three years (from 2023-24 to 2025-26). Please submit documentary evidence, i.e., a copy of the audited Profit and Loss account, Balance Sheet, turnover certificate from Chartered Account and a copy of Income Tax return filed.

A certificate of turnover for the **FY 2023-24, 2024-25, and 2025-26** from a Chartered Accountant to be attached, explicitly showing the turnover from the restaurant business. The year in which no turnover is shown would also be considered for working out the average.

Financial Years	2023-24	2024 – 25	2025-26
Details of Gross Annual Turnover - (Rs. in Lac)			
Average Turnover in the last three years	Rs. _____Lakhs		

List of present and past clients in the following format. The information provided will facilitate the evaluation of the Technical Bid (Please use a separate sheet if required, without changing the format). Please attach the client certificate and work orders, etc., clearly giving a period of contact.

S. No.	Name of the organization with complete postal address	Nature or type of Work undertaken	Period for which the Contract is/was awarded	Work order Value INR	Name and designation of the contact person with Tel / Mobile No (s), Email ID
1					
2					
3					
4					
5					
6					

Signature of Witness
Dated -
Name:
Address of the Witness Occupation of the Witness

Signature of the Authorized Signatory
Date:

ANNEXURE - II

Bid Security Declaration

To

The Director,
NIT Tiruchirappalli

Tender/ Bid No……., dated:

Sir/ Madam,

We, the undersigned declare that

1. We understood that, according to the tender conditions, bids must be supported by a Bid Security Declaration.

2. We accept that we will automatically be suspended from being eligible for bidding in any contract with the Institute for the period of **3 years** starting from the bid closing date, if we are in breach of our obligation(s) under the bid conditions, because we;

   (a) have withdrawn our bid during the period of bid validity specified in the letter of bid; or

   (b) having been notified of the acceptance of our bid by the institute during the period of bid validity, (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the performance security, in accordance with the tender conditions.

Date:
Place:

Authorized Signatory

Name:

Seal

Designation:

Contact No:

ANNEXURE – III

Tender Acceptance Letter

(To be given on Company Letter Head)

To
The Director
NIT Tiruchirappalli

Tender/ Bid No……., dated:

Sir/ Madam,

I/We have downloaded/ obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s)/ CPPP/ GeM Portal.

1. I / We hereby reconfirm and declare that I / We have carefully read, understood & complying the above referred tender document including instructions, terms & conditions, scope of work, schedule of quantities and all the contents stated therein.
2. I/we shall abide hereby by the terms/conditions/ clauses contained therein.
3. I / We also confirm that the rates quoted by me / us are inclusive of all taxes, duties etc., applicable as on date.
4. The corrigendum(s) issued from time to time by your Institute too have also been taken into consideration, while submitting this acceptance letter.
5. I/We hereby unconditionally accept the tender conditions of above-mentioned tender document(s)/ corrigendum(s) in its totality/entirety.
6. In case any provisions of this tender are found violated, then your Institute shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Date:
Place:

Authorized Signatory

Name:

Designation:

Contact No:

Seal

ANNEXURE – IV

NO RELATION CERTIFICATE

(On letter head of the firm)

1. I/We hereby certify that I/We am/are related/not related to any officer of NIT Tiruchirappalli. (If related provide the details of the employee)

2. I/We am/are aware that, if the facts subsequently proved to be false, my/our contract will be rescinded with forfeiture security deposit and I/We shall be liable to make good the loss or damage resulting from such cancellation.

3. I//We also note that, non-submission of this certificate will render my / our tender liable for rejection.

Date:
Place:

Authorized Signatory

Name:

Designation:

Contact No:

Seal

ANNEXURE – V INTEGRITY PACT

(For the use of successful bidder)

(100 Rupees Non-Judicial Stamp Paper with notarized)

The Director, NIT-Tiruchirappalli (represented by the Authorized Person), having office at NIT Tiruchirappalli, Tamil Nadu – 620015, hereinafter referred to as the 'NIT Tiruchirappalli Administration',

AND

(Name of The Applicants and consortium members) …….. hereinafter referred to as "The applicant/service provider/contractor".

Preamble: The NIT Tiruchirappalli Administration intends to award, under laid down organizational procedures, contract for Tender No. ..... The department values full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its applicants. The Central Vigilance Commission (CVC) has been promoting integrity, transparency, equity and competitiveness in Government / PSU transactions and as a part of Vigilance administration and superintendence, CVC has, recommended adoption of Integrity Pact and provided basic guidelines for its implementation in respect of major procurements in the Government Organizations.

Section 1. Commitments of the Department

(1) The department commits itself to take all measures necessary to prevent corruption and to observe the following principles: -

(a) No employee of the department, personally or through family members, shall in connection with the execution of a contract, demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.

(b) The department shall, during the pre-contract stage, treat all APPLICANTs alike, and shall provide to all APPLICANTs the same information and shall not provide any such information to any particular APPLICANT which could afford an advantage to that particular APPLICANT in comparison to other APPLICANTs.

(c) The department shall exclude from the process all known prejudicial persons.

(2) If the department obtains information on the conduct of any of its employees which is a criminal offence under the relevant anti-corruption laws of India, or if there be a substantive suspicion in this regard, the department shall inform its Vigilance Office and in addition can initiate disciplinary actions. In such a case, while an enquiry is being conducted by the department, the proceedings under the contract would not be stalled.

Section 2. Commitments of the Applicant / Service Provider / Contractor

(1) The applicant/service provider commits themselves to take all measures necessary to prevent corrupt practices, unfair means and illegal activities, during pre-contract as well as post- contract stages. He commits himself to observe the following principles during the contract execution.

(a) The applicant/service provider shall not, directly or through any other person or firm, offer, promise or give to any of the department's employees involved in the execution of the contract or to any third person any material or immaterial benefit, which he/she is not legally entitled to, in order to obtain in exchange of advantage of any kind, whatsoever during the execution of the contract.

(b) The applicant/service provider shall not enter with other applicants into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of applications, or any other actions to restrict competitiveness, or to introduce cartelization in the tender process.

(c) The applicant/service provider shall not commit any offence, under the relevant anticorruption laws of India; further the applicant/service provider shall not use improperly, for purposes of competition, or personal gain, or pass on to others, any information or document provided by the department, as part of the business relationship, regarding plans, technical applications and business details, including information contained or transmitted electronically.

(d) The applicant shall not collude with other parties interested in the contract to impair the transparency, fairness and progress of the tender process, application evaluation, contracting and implementation of the contract.

(e) The applicant/service provider shall, when presenting his application, disclose any and all payments he has made, which is committed to or intends to make to agents, brokers or any other intermediaries, in connection with the award of the contract.

(f) The applicant commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.

(g) The applicant shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the Income-Tax Department.

(2) The applicant/service provider shall not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3. Disqualification from or exclusion from future contracts

1. If the applicant, before award of contract, has committed a transgression, through a violation of Section-2 or in any other form, such as to put his reliability as applicant, into question, the department is entitled to disqualify the applicant, from the tender process, or to terminate the contract, if already signed, for such reason.

2. If the applicant/service provider has committed a transgression, through a violation of Section-2, such as to put his reliability, or credibility into question, the "NIT Tiruchirappalli Administration" is entitled to disqualify the applicant/service provider from the tender process, terminate the contract if already awarded and also, to exclude the applicant/service provider from future contract award processes. The imposition and duration of the exclusion shall be determined by the severity of the transgression. The severity shall be determined, by the circumstances of the case, in particular the number of transgressions, the position of the transgressions within the hierarchy of the concern of the applicant and the amount of the damage. The execution shall be imposed for a minimum of 6 months and maximum of 3 years.
3. The applicant accepts and undertakes to respect and uphold, the "NIT Tiruchirappalli Administration" absolute right to resort to and impose such exclusion and further accepts and undertakes, not to challenge or question such exclusion, on any ground, including the lack of any hearing before the decision, to resort to such exclusion is taken.

Section 4. Compensation for damages

1. If the "NIT Tiruchirappalli Administration" has disqualified the applicant, from the tender process prior to the award, according to Section-3, the department is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.
2. If the "NIT Tiruchirappalli Administration" has terminated the contract according to Section3, or if the department is entitled to terminate the contract according to Section-3, the department shall be entitled to demand and recover from the service provider, liquidated damages equivalent to 5% of the contract value, or the amount equivalent to Security Deposit/Performance Guarantee, whichever is higher.
3. The applicant agrees and undertakes to pay the said amounts, without protest or demur.

Section 5. Previous transgression

1. The applicant declares that, no previous transgression has occurred in the last 3 years, with any other company, in any country, or with any other Central/State Govt. organization or PSU, that could justify his exclusion from the award of the contract.
2. If the applicant makes incorrect statement on this subject, it can be declared disqualified for the purpose of the contract and the same can be terminated for such reason.
3. The applicant or any of its partners/directors, etc., should not have been blacklisted/debarred by any of the government agencies or should not have been found to be guilty of moral turpitude or convicted of any economic offense or with violation of any labour laws, etc. by any court or any authority appointed to enforce any labour laws.

Section 6. Equal treatment of all Applicants/Service Providers/Sub-Contractors

1. The applicant/service provider undertakes to demand from all sub-contractors, a commitment in conformity with this Integrity Pact, and to submit it to the department before contract signing.
2. The "NIT Tiruchirappalli Administration" shall enter into agreements with identical conditions as this one which all applicants, service providers and sub-contractor.
3. The 'NIT Tiruchirappalli Administration" shall disqualify all applicants from the tender process, who do not sign this part or violates its provisions.

Section 7. Criminal charges against violating Applicants/ Service Providers

1. If the 'NIT Tiruchirappalli Administration" obtains knowledge of conduct of an applicant/service provider or sub-contractor, or of an employee, or a representative, or an associate of an applicant/service provider, or sub- contractor, which constitutes corruption, or if the 'NIT Tiruchirappalli Administration" has substantive suspicion, in this regard, the department shall take necessary action accordingly.

Section 8. Pact Duration

1. This pact begins when both parties have signed it. It expires 12 months after the last payment under the contract agreement is made.
2. If any claim is made/lodged during this time, the same shall be binding and continue to be valid, despite the lapse of this Pact, as specified above, unless it is discharged/determined the department.
3. The Pact duration in respect of unsuccessful applicants shall expire after 3 months of the award of the contract.

Section 9. Other Provisions

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the NIT Tiruchirappalli, i.e. Tiruchirappalli, Tamandu.
2. Changes and supplements as well as termination notices, need to be made in writing, before they become effective and binding on the both parties.
3. If the applicant / service provider is a partnership or a consortium, this agreement must be, signed by all partners or consortium members.
4. Should one or several provisions of this agreement, turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties shall strive to come to an agreement, to their original intensions.

For the "NIT Tiruchirappalli" **Place: Tiruchirappalli.**

For the Applicant/Service Provider Witness-1:

……

Witness-2: ……

Date:

ANNEXURE - VI

APPLICATION FORM (PRICE BID DOCUMENT)

Notice Inviting Tender for "Running a Cheche / Day Care School "in NIT Trichy Campus on a license basis for a term of 11 months.

DETAILS OF THE CHILDREN AT NIT TRICHY AS ON 15.10.2026 (The given data is an indicative number, registration may vary at the time of admission)

S. No	Child Age	Total Number
1	Less than 1 year	0
2	1-2 years	5
3.	2-5 years	8
4	6-9 years	1
	Total	14

(The Rate must be quoted per child for Half day ad Full day)

S. No	Particulars	Amount per Child (Registration from 1-15)	Amount per child (from 16-30 Registration)
1.	For Half day	To be filled in BOQ file	To be filled in BOQ file
2.	For Full Day	To be filled in BOQ file	To be filled in BOQ file

(Creech Committee will ensure the basic infra requirements of the Creche). The Agency shall quote based on the service and operational requirements.

HELP PAGE FOR COVER-WISE UPLOADING THE TENDER DOCUMENTS IN E-TENDER PORTAL AFTER LOGGING IN TO THE BIDDER'S LOGIN

COVER - 1

Cover No	Cover Type	Document Type	Description	Remarks
1	Fee	.pdf	Scanned Copy of EMD/Bid Security in the form of SBI collect	EMD Amount specified in the Tender Document
	Fee	.pdf	EMD Returning Form and Mandate Form for Electronic Fund Transfer/RTGS Transfer	As per annexures in tender document

COVER - 2

2	PreQual	.pdf	Declaration by the firm that it has never been black-listed	Self declaration by the firm duly signed & stamped
		.pdf	Profile of each Bidder and past experience in supply and installation of the material	Previous supplies to the Govt. Institutions / Govt. Organizations.
		.pdf	Provide details in all annexures in tender document & scanned copy of completion schedules	Provide details in all annexures in tender document & previous work orders along with completion certificate
		.pdf	Copy of the last three years audited balance sheet of your firm	Audited Balance sheet of the firm for the last three years
		.pdf	Technical bid	Duly filled and signed and technical bid as per Annexure-1 in tender document.

COVER - 3

3	**Finance**	**.pdf**	Scanned Copy of Tender form (Priced Bid)	Duly filled and signed Tender Form (Price Bid) available in Part – 4 Section IX
		.xls	BOQ	Duly filled in Price Bid Excel file in 97-2003 format
		.pdf	Scanned copy of item wise breakup of price bid	Item wise breakup of price bid in PDF (duly signed)