



NATIONAL INSTITUTE OF TECHNOLOGY

TIRUCHIRAPPALLI - 620 015

DEPARTMENT OF COMPUTER SUPPORT GROUP

**NOTICE INVITING QUOTATION**

File No.	NITT/F.NO.010/CAPEX(OH-35)/2024-25/CSG	Date:	05-11-2024
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To

(Supplier Address)

Sealed quotations are invited from reputed Authorized Dealers / manufacturers for the supply of the Items.

<b>Name of the Item</b>	:	<b>AUDIO SYSTEMS FOR LABS</b>	
<b>Quantity Required</b>	:	<b>Name of the Item</b>	<b>Units</b>
		Portable Speaker System 50W	7
		Active Speaker System 200W	3
		Active Speaker System 300W	3
		8 Channel Audio Mixer with USB I/O	5
		Wireless Lapel and Handheld Microphone System	5
		PA Lectern System Podium	4
		Audio Cables	20
		Rechargeable AA Battery with Charger	5
		<b>Specification</b>	:
1.	Quotation Reference No.	:	NITT/F.NO.010/CAPEX(OH-35)/2024-25/CSG
2.	Last date and Time for receipt of quotation	:	26-11-2024 before 11.00 AM
3.	Date &Time of opening of Quotation	:	26-11-2024 at 02.00 PM
4.	EMD Amount	:	<b>Rs.11,220/-</b>
5.	Validity (Days)	:	90 Days
6.	Address to which quotations are to be sent	:	The Director, National Institute of Technology, Tiruchirappalli – 620 015, Tamil Nadu, India
	<b>Kind attention to</b>	:	Shri. T. Karthick Raja
	Phone	:	<b>0431 250 3800</b>
	E-mail	:	karthick@nitt.edu

1. Quotations should be submitted in the format given in Annexure – I and Annexure-II
2. The envelope should contain the following details:

**“QUOTATION AGAINST ENQUIRY” (AUDIO SYSTEMS FOR LABS)**

NITT/F.NO.010/CAPEX(OH-35)/2024-25/CSG

**Kind attention to: Purchase Initiator:** Shri. T. Karthick Raja, Technical Officer,  
**Department: Computer Support Group**

**Last date and Time for receipt of quotation : 26-11-2024 before 11 00 AM**



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<b>Earnest Money Deposit(EMD)</b>	
<p>1. Earnest Money Deposit (EMD) is to be submitted through SBI collect link as below. The bids submitted without EMD will be treated as non-responsive and will be rejected. EMD shall bear no interest.</p> <p>2. Bidder must fill the EMD returning Form (Annexure-III) and submit along with the quotation.</p> <p>3. EMD will be returned to the unsuccessful Bidder(s) as per the purchase norms.</p> <p>4. The EMD shall be forfeited if any Bidder withdraws the offer before finalization of the tender.</p> <p>5. <b>UDYAM &amp; NSIC</b> registered Micro &amp; small enterprises are exempted from paying EMD amount as per Govt. norms (proof to be attached). <b>For availing EMD exemption, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. In respect of bid for Services, the bidder must be the Service provider of the offered services. Traders/Distributors/agents are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises.</b></p>	
EMD amount	<b>Rs.11,220/-</b>
SBI Collect Link mode (Payment Category- NITT Tender- Earnest Money Deposit).	<a href="https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=1768557">https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=1768557</a>
<b>The bidder must enclose SBI collect receipt along with the quotations, failing which the bid shall be rejected without any further communication.</b>	

### **Terms and Conditions:**

1.	The quotation must be in the format furnished by NIT Tiruchirappalli and should be free from corrections/erasures. In case there is any unavoidable correction it should be properly attested. If not, the quotation will not be considered. Quotation written in pencil and incomplete will be rejected.
2.	You are invited to submit your most competitive quotation for the supply of goods according to the specifications and delivery terms as given.
3.	Bidders may send the quotations in sealed covers with the quotation reference number and last date for receipt of quotations duly superscribed on the cover. Mention the company Contact Number / E-mail id on the cover.
4.	Quotation will be opened on due date at <b>26-11-2024 at 02.00 PM at the Store and Purchase Section, NIT, Tiruchirappalli</b> in presence of the tenderers or their representatives who may wish to be present. (Any change in the date, time and venue of the quotation opening will be informed to the bidders through telephone / E-mail)
5.	The National Institute of Technology, Tiruchirappalli reserves the right to accept or reject any quotations, and to cancel the bidding process, and reject



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	all quotations at any time prior to the award of order without assigning any specific reason thereof.
6.	Manufacturer's name and country of origin of materials offered must be clearly specified. Printed brochures, Purchase preference is only for Micro & Small enterprises ( <b>MSE's</b> ) register in <b>UDYAM</b> Portal or <b>NSIC</b> as per Ministries policy for <b>MSE's</b> . Proof to be attached
7.	All supplies are subject to inspection and approval before acceptance. Manufacturer / supplier warranty certificates and manufacturer / Government approved lab test certificate shall be furnished along with the supply, wherever applicable
8.	National Institute of Technology, Tiruchirappalli reserves the right to modify the quantity specified in this enquiry.
9.	Startup company exempted from prior turnover & prior experience (startup certificate registered with DIPP should be enclosed)
10.	The bidder has to submit the bids in sealed envelope, (separate for each tender). Further Bidder should not send clubbing many tenders in one envelope, in such case all the bids will be rejected.
11.	<b>Bid Price</b> a. The contract shall be for the full quantity Bidders must quote for entire quantity. Each bidder shall submit only one quotation in Indian Rupee only. b. Post work orders & completion certificate should be submitted, wherever applicable. c. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account. d. GST, packing, forwarding and delivering other allied items at the destination shall be included in the price. All such price components may be shown in the quotation. If there is no indication regarding above charges. It will be considered as inclusive of all charges. <b>e. If any arithmetic mistake in total / GST calculation is observed, the same shall be corrected by the purchaser with an intimation to bidder</b> f. In case the items in the enquiry are covered by any rate contract or any other state or central Government, it should be specified in your quotation and accepted contract rates should also be mentioned. It should be confirmed whether you could supply at the RC rates outside rate contract g. Quotations containing conditions like "subject to prior sale" may not be considered. h. Delivery period required for supplying the material should be invariably specified in the quotation <b>i. Bids without quoting GST (unless exempted) will be treated as invalid &amp; disqualified.</b> j. <b>If there is a discrepancy between unit price and total price, the unit price will be considered. If there is any mismatch between figure and word, the amount in word shall prevail.</b>
12.	<b>Evaluation of quotations:</b> Quotations will be evaluated item-wise or lump sum basis. The purchase committee will evaluate and compare the quotations determined to be substantially responsive i.e. (i) are properly signed; (ii) Conform to the terms & conditions and specifications; and (iii) price offered are competitive.
13.	<b>Award of contract</b> a. The National Institute of Technology, Tiruchirappalli will award the Order for supply of Goods / Services to the bidder whose quotation has been determined to be



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	<p>substantially responsive, and who has offered the lowest evaluated quotation price.</p> <p>b. The Bidder should furnish the contract agreement and performance security within 15 days from the date of receipt of the order for supply of goods / services, failing which the order will be cancelled without further notice and awarded to next eligible bidder.</p> <p>c. Notwithstanding the above, National Institute of Technology, Tiruchirappalli reserves the right to accept or reject any quotations, and to cancel the bidding process, and reject all quotations at any time prior to the award of order without assigning any specific reason thereof.</p> <p>d. National Institute of Technology, Tiruchirappalli, prior to the expiration of the quotation validity period, will notify the bidder whose bid is accepted for the award of contract. The terms of accepted offer shall be incorporated in the purchase order.</p>
14.	<b>Warranty: 12 months Comprehensive On-site Warranty</b>
15.	<b>Performance Security:</b> Security deposit should be <b>3%</b> of purchase order value in case of Performance Bank Guarantee should be valid for 60 days beyond the guarantee & warranty. The successful bidder need to submit performance security ( <u>As mentioned in Annexure –I</u> ) of purchase order value either in the form of bank guarantee or crossed demand draft drawn on any Nationalized bank in India in favor of “The Director, NIT, Tiruchirappalli” payable at Trichy. The bank guarantee / Demand Draft will be returned to the supplier after 60 days from date of successful completion of supply, installation, and the warranty period.
16.	<b>Payment:</b> 100% will be paid after Installation and satisfactory working/date of completion of service if the documents are in order. The bill should be raised in favor of “The Director, National Institute of Technology, Tiruchirappalli, Tamil Nadu, India.” with institute GST No. 33AAATN5491Q1ZZ.No advance will be provided to the supplier and installer.
17.	<b>Liquidity damages</b> If the bidder / supplier, after accepting the Purchase Order or supply of Goods / Services, fails to deliver any or all of the Goods or to perform Services within the period(s) specified in the Order, The National Institute of Technology, Tiruchirappalli shall impose penalty without assigning any reasons to the bidder / supplier a sum equivalent to 0.50 % of the total cost as indicated in the Purchase Order (which will be deemed as agreed price) for each week or part thereof of delay until actual delivery or performance is completed and such penal charges shall be limited to a maximum of 5% of the agreed price. Once the maximum is reached The National Institute of Technology, Tiruchirappalli, may proceed on its own to consider the termination / cancellation of the Order and may inform the bidder about the cancellation of the said purchase order. unless extension is obtained in writing from the office / Department on valid ground before expiry of delivery period
18.	If the deliveries are not maintained and due to that account Procuring Entity is forced to buy the material at your risk and cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier
19.	Dispute clause: Any dispute relating to the Enquiring /Tender of the indented item shall be under the Hon’ble Court having its jurisdiction over Tiruchirappalli only
20.	Startup company exempted from Prior Turnover & Prior Experience (Startup certificate registered with DIPP should be enclosed)
21.	<b>GST as applicable</b>



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22.	Performance Bank guarantee should be valid for 60 days beyond the guarantee & warranty and the BG submitted for EMD shall be valid for 45 days beyond bid validity period.
23.	The successful bidder should submit <b>Security Deposit/PBG</b> within 15 days from the date of placement of order. The <b>EMD</b> shall be returned only after receipt of SD. If the bidder fails to deliver the material, then the <b>EMD/SD</b> shall be forfeited.



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**ACCEPTANCE BY THE BIDDER**

I/We hereby certify that I/We shall abide hereby the terms and conditions and the Annexures of this limited quotation.

**Signature & Seal of Vendor with Date**

For any details / clarifications regarding could be obtained from Stores and Purchase Section on all working days during 10 AM to 5 PM.

For further detail related to Technical specifications kindly contact **Shri. T. Karthick Raja** (Purchase initiator) **Computer Support Group, karthick@nitt.edu, 0431 250 3800.**

(NB: Mention the Contact Number / E-mail on the cover. Any change in the date, time and venue of the tender opening will be informed to the bidders through telephone / E-mail)

<b>Enclosures:</b> 1) Specifications of the equipment	Annexure – I
2) Price Format	Annexure - II
3) EMD Return Format	Annexure – III
4) Bank Mandate Form	Annexure – IV



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DEPARTMENT OF COMPUTER SUPPORT GROUP

Annexure- I

Specifications of the Equipment

Ref: NITT/F.NO.010/CAPEX(OH-35)/2024-25/CSG

Date: 05-11-2024

1		Name of the Equipment / Goods		Portable Speaker System 50W – 7 Nos	
		Make			
		Model			
S.No.	NIT-T Specification			Supplier Specification	
1.	Speaker Type	Active Speaker with Battery Backup			
2.	Driver Size	Min 10-inch			
3.	Speaker Frequency Response	Min 55 Hz – 18 kHz			
4.	Power Handling	Min 50w (RMS)			
5.	Audio Inputs	Min 1x Mic In Min 1x Aux In Min 1x 3.5mm Jack In Min 1x Pre-Out			
6.	Amplifier Type	Class D			
7.	Wireless Media Play	Bluetooth			
8.	Microphone	Min 2x Handheld Wireless Microphone			
9.	Microphone Frequency response	Min 50 Hz - 15 KHz			
10.	Control Button	Knobs for Input levels			
11.	Power	100V-240V, 50/60Hz - C14 Connector, Built-In 12V 7AH Battery			
12.	Power Protection	Min 1x Fuse			
13.	Weight	Max 20kg			
14.	Mount and Handle	Min 1x Lift Handle Min 1x Trolley Handle			
15.	Accessories	Standard accessories and Cables			
2		Name of the Equipment / Goods		Active Speaker System 200W – 3 Nos	
		Make			
		Model			
S.No.	NIT-T Specification			Supplier Specification	
1.	Speaker Type	Active Speaker			



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2.	Driver Size	Min 8-inch	
3.	Speaker Frequency Response	Min 40 Hz – 20 kHz	
4.	Power Handling	Min 200W RMS Min 400W Peak	
5.	SPL Output	Min 120 dB	
6.	Audio Inputs	Min 1x XLR/TRS Combo In Min 1x Line In Min 1x RCA In	
7.	Audio Output	Min 1x XLR Male Pass Thru	
8.	Wireless Media Play	Bluetooth	
9.	EQ / DSP	Min 3 Parametric EQ / Preset Modes	
10.	Control Button	Mic/Line Selector Switch Knobs for Input levels	
11.	Amplifier Type	Class D	
12.	Power	100V-240V, 50/60Hz C14 Connector	
13.	Weight	Max 10Kg	
14.	Mount and Handle	Min 1x Mounting Socket Min 2x Handle	
15.	Accessories	Standard accessories and Cables	
<b>3</b>	<b>Name of the Equipment / Goods</b>	<b>Active Speaker System 300W - 3 Nos</b>	
	Make		
	Model		
<b>S.No.</b>	<b>NIT-T Specifications</b>		<b>Bidder Specifications</b>
1.	Speaker Type	Active Speaker	
2.	Driver Size	Min 8-inch	
3.	Speaker Frequency Response	Min 40 Hz – 20 kHz	
4.	Power Handling	Min 300W RMS Min 600W Peak	
5.	SPL Output	Min 120 dB	
6.	Audio Inputs	Min 1x XLR/TRS Combo In Min 1x Line In Min 1x RCA In	
7.	Audio Output	Min 1x XLR Male Pass Thru	
8.	Wireless Media Play	Bluetooth	
9.	EQ / DSP	Min 3 Parametric EQ / Preset Modes	
10.	Control Button	Mic/Line Selector Switch Knobs for Input levels	
11.	Amplifier Type	Class D	
12.	Power	100V-240V, 50/60Hz C14 Connector	
13.	Weight	Max 10Kg	
14.	Mount and Handle	Min 1x Mounting Socket	





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		Min 2x Handle	
15.	Accessories	Standard accessories and Cables	
<b>4</b>	<b>Name of the Equipment / Goods</b>	<b>8 Channel Audio Mixer with USB I/O – 5 Nos</b>	
	Make		
	Model		
<b>S.No.</b>	<b>NIT-T Specifications</b>		<b>Bidder Specification</b>
1.	Phantom power	+48 V	
2.	Digital I/O	USB Audio Class 2.0 or higher Should compatible with Windows 10 - Mic In and Sound Out	
3.	Input Channels	Min 2x Mono (Mic/Line) with Phantom Min 2x Mono/Stereo (Line) Min 2x Stereo (Line)	
4.	Output Channels	Min 2x Stereo Out Min 1x Phones Min 1x Aux Out	
5.	Input Channel Function	HPF, Peak LED, Level Meter, EQ-High, Mid, Low	
6.	USB I/O Sampling rate	Min 48kHz	
7.	Mix Output	Min +21dBu	
8.	Switches and Controls	Min 1x Separate Level & Gain Knob for Channel 1-2 Min 4x Level Knob for Channel 3-8 Min 1x Volume Fader for Main Out Min 1x Volume Knob for Headphone out	
9.	Accessories	Standard Accessories and Cables	
<b>5</b>	<b>Name of the Equipment / Goods</b>	<b>Wireless Lapel and Handheld Microphone System – 5 Nos</b>	
	Make		
	Model		
<b>S.No.</b>	<b>NIT-T Specifications</b>		<b>Bidder Specification</b>
1.	Operating range	Minimum 25 meter	
2.	Transmitter Type	Min 1x Handheld Microphone Min 1x Body Pack with Clip-on Lavalier Microphone	
3.	Microphone Pattern	Cardioid	
4.	Lapel Microphone Sensitivity	7mV – 10mV at 1 Pa	
5.	Lavalier Microphone Cable Length	Min 1.5 meter	
6.	Status LED	Tx Battery Status LED Indication	



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7.	Tx Battery Type and Operation time (2500mAh)	1xAA Battery with Min 8 Hour Operation (or) 2xAA Battery with Min 14 Hour Operation	
8.	Tx Controls	ON/OFF Gain Adjustment (Lavalier Microphone Tx)	
9.	Tx Audio Input	Mini XLR / 3.5mm (Lavalier Microphone Tx)	
10.	Tx Signal to Noise Ratio	101dB – 106dB	
11.	Tx Body Pack Weight	Max 100 grams	
12.	Rx Audio Outputs	Min 2x ¼” (6.3 mm) Jack / XLR	
13.	Rx Controls	ON/OFF Volume Adjustment	
14.	Accessories	Standard accessories and Cables	
<b>6</b>	<b>Name of the Equipment / Goods</b>	<b>PA Lectern System Podium – 4 Nos</b>	
	Make		
	Model		
<b>S. No</b>	<b>NIT-T Specifications</b>		<b>Bidder Specification</b>
	<b>Body</b>		
1.	Type / Mounting	Free standing-Wheel Mounted	
2.	Construction	19 mm or above Mica laminated Plywood body with sliding top and Lock (Mica Lamination Color: Bottom Cabin Stand – Marron / Brown Wood Pattern, Top Desk – White / Sandal) Plywood Board material should have ISI certified, Borer & Termite Proof, Bend-Resistant, Water-Resistant, Rounded Edges and Corners. Minimum 0.8mm mica lamination	
3.	Security	Security lock system with one master key. (Sliding Top, Front and Rear Door)	
4.	Storage	Keyboard, Mouse Drawer	
5.	Features	i. Wooden Top with Centralized Locking System. ii. Access doors from both sides for quick service. iii. Toughened Glass / Polycarbonate Glass Rear Side Cabin Doors with lock	



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		<ul style="list-style-type: none"> <li>iv. Min 2 Shelves Space to keep other devices such as PC, Amplifier, Mic System.</li> <li>v. Minimum 2 Cooling Fan</li> <li>vi. Built in 6 ports PDU with MCB and LED Indicator</li> <li>vii. One power switch on podium desk to control power to PDU</li> <li>viii. 2 – 4 Inch Hight Stable Base</li> <li>ix. Four Industrial Standard Castor Wheels with Two Quick Lock Pad- Full-fledged Sound System.</li> <li>x. Sound Vents for Two 5-inch speakers</li> </ul> <p>(Even Cut / Fine Cut / Laser Cut / CNC Cut)</p>	
	<b>Audio</b>		
6.	Audio Devices (In-Built)	<p>Minimum 2x 30W RMS 2-Way Speakers            Minimum 1x 120W Amplifier            Minimum 1x 23-inch Gooseneck microphone            Minimum 1x Wireless Microphone Receiver, Lapel Mic, Handheld Mic</p>	
	<b>Interfaces</b>		
7.	AV and Power, I/O	<p><b>Right top on the podium desk (from view of lecturer):</b>            Min 1x XLR receptacle port and cable from Mixer for Gooseneck Mic Connectivity            Min 1x 3.5mm / Mini XLR cable for Boundary Microphone Input  <b>Left top on the podium desk:</b>            Min 1x 5A Socket for Laptop Charging  <b>Right Bottom of the podium:</b>            Min 1x 3.5mm Jack and Audio Out Cable from Mixer for Camera Mic Input            Min 1x 6.35mm Jack and Audio Out cable for External Active Speaker from Mixer            Min 1x XLR Male and Audio Out for External Out from Mixer            Min 2x HDMI Out receptacle / passthrough            Min 1x USB 3.0 receptacle / passthrough            Min 1x RJ45 receptacle / passthrough</p>	



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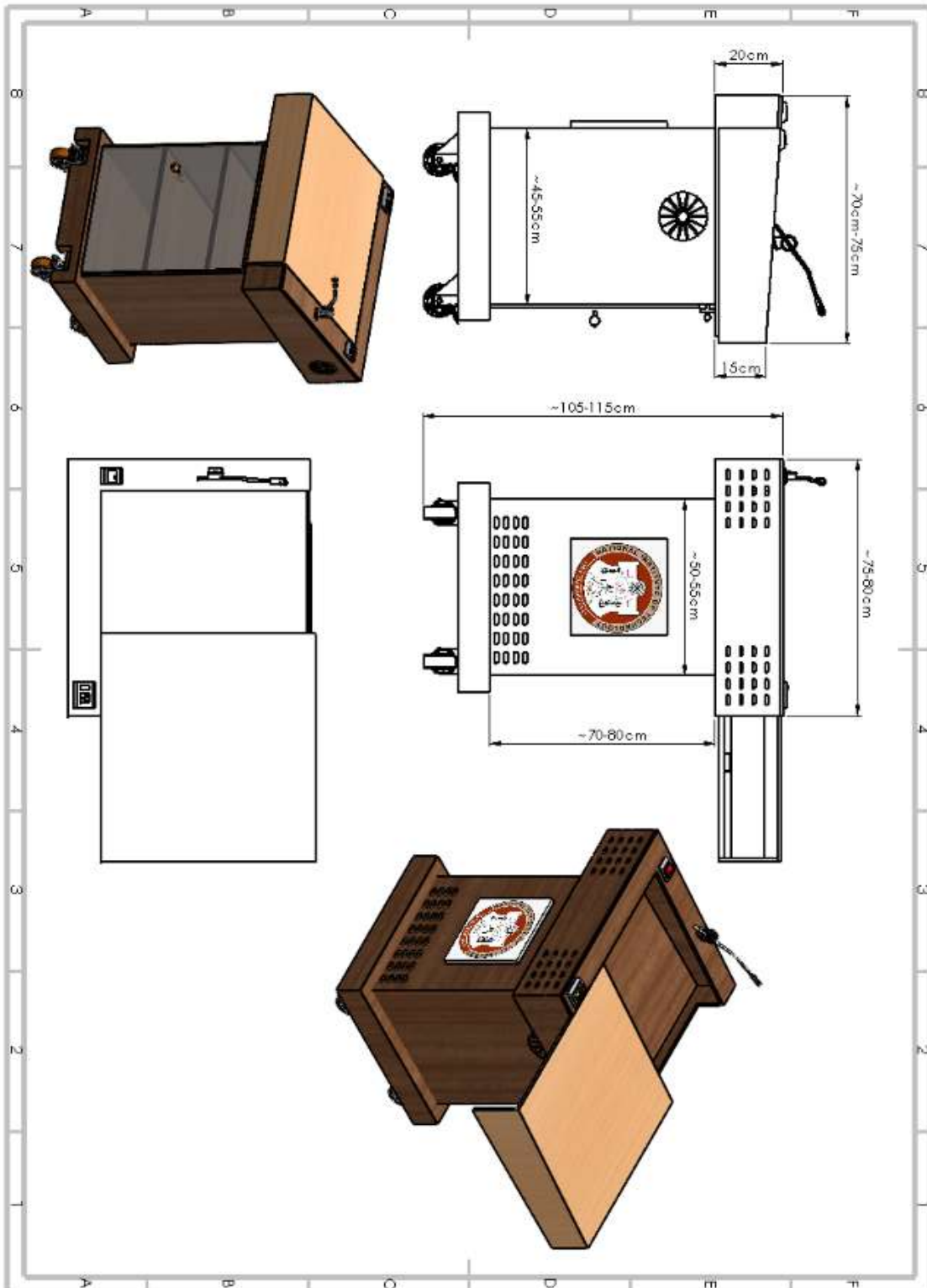
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		Min 1x IEC 320 C14 Socket 10A with Indicator Light	
8.	Cables and Adaptors	Min 2x 4K HDMI Cable 2meter Min 1x Power Card 1.5 Meter	
	<b>Physical Specifications</b>		
9.	Dimensions (mm)	Total Height: 105cm Min to 115cm Max Desk Width :75cm-80cm Desk Depth: 70cm-75cm Desk Height: Front 20cm Rear 15cm (30-degree slope) Cabin Width: 50cm Min – 55cm Max Cabin Hight: 70cm Min - 80cm Max Cabin Depth: 45cm min – 55cm Max	
10.	Model Structure (Refer Annexure - IV)		
11.			



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12.



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<b>7</b>	<b>Name of the Equipment / Goods</b>	<b>Audio Cables (20 Cables)</b>	
	Make		
	Model		
<b>S.No.</b>	<b>NIT-T Specifications</b>	<b>Bidder Specification</b>	
1.	Cable Type	Oxygen-free Pure copper, Sound Signal Carrying Capability, Should support both balanced audio signals and stereo audio signals	
2.	6.35 to 3.5mm Audio Cable 20 Meter	4 Nos	
3.	6.35 to 6.35mm Audio Cable 30 Meter	4 Nos	
4.	6.35 to 6.35mm Audio Cable 10 Meter	4 Nos	
5.	XLR Female to XLR Male Audio Cable 30 Meter	4 Nos	
6.	XLR Female to XLR Male Audio Cable 10 Meter	4 Nos	
<b>8</b>	<b>Name of the Equipment / Goods</b>	<b>Rechargeable AA Batteries with Chargers – 5 Nos</b>	
	Make		
	Model		
<b>S.No</b>	<b>NIT-T Specifications</b>	<b>Bidder Specification</b>	
1.	<b>Battery</b>	<b>4 Battery Pack</b>	
2.	Battery Type	NiMH	
3.	Voltage	1.2v	
4.	Capacity	Min 2500mAh	
5.	Recharge Cycle	Min 500 times	
6.	Discharging Feature	Self-Low Discharging	
7.	<b>Charger</b>		
8.	Battery Charging Capacity	Min 4x AA / AAA	
9.	Output Current	240mA	
10.	Charging Time	Max 4 Hours for 4x AA Batteries	
11.	LED Indication	Battery Capacity Status Battery Health 4x LED Indicator with Three Color	
12.	Charge Control	Individual control	
13.	Protection	Short Circuit Protection Overflow Stop Control	
14.	Power	Wall Plug 240v	



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S.No	Other requirements related to the equipment	NITT Requirement	Supplier commitment
1.	Installation required	<b>No</b>	
2.	Warranty (in Months)	<b>12 months</b>	
3.	Comprehensive AMC required	<b>No</b>	
4.	Delivery Period (Weeks)	<b>4 Weeks</b>	
5.	Shipment terms		<b>At NIT-T</b>
6.	Performance Security in %		<b>3%</b>
7.	Payment Terms		<b>100% Payment after satisfactory delivery/Installation</b>
8.	EMD Amount (2 to 5)%		<b>Rs.11,220/-</b>

**Signature & Seal of Vendor with Date**

**Note:**

Specification of the Supplier should be given in detail, single word confirmation like Complied / No / same will be treated as non - responsive Bid and summarily rejected.

Proof for the supplier's specification must be enclosed along with the quotations. (catalogue, brochure, and product website link if any)



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Annexure- II

**PRICE BID FORMAT FOR BIDDERS**

Quotation reference No. & Date : NITT/F.NO.010/CAPEX(OH-35)/2024-25/CSG

Bidder's Offer No. & Date :

S. No.	Description of item	Unit (Set / No)	QTY	Rate / Qty in Rs. (excluding GST)	GST in Rs.			Total Value + GST in Rs.
					SGST	CGST	IGST	
1.	Portable Speaker System 50W	7						
2.	Active Speaker System 200W	3						
3.	Active Speaker System 300W	3						
4.	8 Channel Audio Mixer with USB I/O	5						
5.	Wireless Lapel and Handheld Microphone System	5						
6.	PA Lectern System Podium	4						
7.	Audio Cables	20						
8.	Rechargeable AA Battery with Charger	5						
9.	Installation and Commissioning (extra, if any)		<u>No</u>					
10.	Packing & Forwarding charges (extra, if any)							
11.	Freight & Transit insurance charges, extra, if any							
12.	Total price							
13.	Value of Annual Maintenance Contract							
14.	<b>Net cost to be paid by NIT-T</b>							

**Signature & Seal of Vendor**

**Note: The price quoted should be in Typed format only as per the above form. Hand written quotes will be rejected. No row shall be left blank, Kindly mention NA in case the item is "Not Applicable". If this format is not used or any column is left blank, then the bid will be rejected. AMC Value will not consider for arriving L1 bidder.**





**(TO BE PRINTED IN LETTER PAD OF THE FIRM)**

**EMD Returning Form**

To  
The Director  
National Institute of Technology,  
Tiruchirappalli – 620 015

Sub: Returning EMD amount

Sir / Madam,

Our firm has participated in the tender / quotation enquiry No mentioned below and produced the EMD amount through SBI collect, details are given below.

Tender / Quotation Reference No	
EMD amount	
Transaction Number	
Transaction Date	

It is requested to return the EMD amount to our firm after completion of the purchase to the below mentioned Bank account.

Account Name	
Bank Account Number	
IFSC code	
Bank	

**Signature with Seal and Date**



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(TO BE PRINTED IN LETTER PAD OF THE FIRM)

**Annexure – IV**

**MANDATE FORM FOR ELECTRONIC FUND TRANSFER/RTGS TRANSFER**

Date: / /

To

The Director,  
National Institute of Technology,  
Tiruchirappalli – 620 015, Tamil Nadu

Sub	:	Authorization for release of payment / dues from National Institute of Technology, Tiruchirappalli through Electronic Fund Transfer/RTGS Transfer.
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1. Name of the Party / Firm / Company / Institute :
2. Address of the Party :
3. City \_\_\_\_\_ Pin Code \_\_\_\_\_
4. E-Mail \_\_\_\_\_ Mobile No: \_\_\_\_\_
5. Permanent Account Number \_\_\_\_\_
6. Particulars of Bank:

Bank Name:		Branch Name:	
PIN Code:		Branch Code:	
IFS Code:(11 digit alpha numeric code)			
Account Type	Savings	Current	Cash Credit
Account Number:			

**DECLARATION**

I hereby declare that the particulars given above are correct and complete. If any transaction delayed and not effected for reasons of incomplete or incorrect information I shall not hold Director, National Institute of Technology Tiruchirappalli responsible. I also undertake to advise any change in the particulars of my account to facilitate updating of records for purpose of credit of amount through NEFT/RTGS Transfer.

Place: \_\_\_\_\_ Date: \_\_\_\_\_

**Signature & Seal of the Authorized Signatory of the Party**