



Dec/2011

Tender Notification No. Dec/2011

COMPUTER SUPPORT GROUP

Item No. CSG22 : COMPUTER COMPONENTS AND ACCESSORY

BIDDER'S COPY

INSTRUCTIONS TO BIDDERS

1. This document set contains the following:

a) Terms and conditions of the Tender	-	Pages 2 & 3
b) Details of the Firm offering this Quote	-	Page 4
c) Technical Compliance & Quotation form (Price Bid)	-	Page 5 to 8
d) NIT-T's check list copy	-	Page 9

2. The bidder's copy is for your future records. Please fill in and return only NIT-T's copy.
3. Read through the terms and conditions given and affix your signature and seal if you find them acceptable. Any deviations may be recorded. Read carefully the list of specifications that we have enclosed.
4. Fill in the questionnaire regarding the Firm.
5. The downloaded documents '**Technical Compliance Form**' and '**Quotation Form (Price Bid)**' should be **TYPE WRITTEN USING CAPITAL LETTERS ONLY**. At the time of filling the "**Quotation Form (Price Bid)**" make sure that you have not missed anything. Specify the model number & specification for each item. The form should be filled in item-wise. Do not leave blank fields. If you are not quoting for a specific item, you should specify "**NOT QUOTING**".
6. **Do not use** ambiguous terms like "**yes**", "**complied**" or "**available**". Specifically mention the matching specification of the product offered by you. Make sure that you have affixed your signature with date and seal on all the documents.

7. Please send the tenders in a sealed envelope superscribed as "**QUOTATIONS AGAINST TENDER NOTIFICATION NO: Dec/2011 Item No. CSG22: COMPUTER COMPONENTS AND ACCESSORY**" so as to reach "The Head, Computer Support Group, CSG, National Institute of Technology, Tiruchirappalli - 620 015, India" on or before **December 22, 2011 at 2.30 p.m.**
8. For any further clarifications, contact by E-Mail: purchase@nitt.edu or by written request to "The Head, Computer Support Group, National Institute of Technology, Tiruchirappalli - 620 015"
9. **DO NOT VISIT US WITHOUT OUR CONCURRENCE.**

Last Date for receipt of tender at NIT-T : **December 22, 2011 at 2.30 PM**
Opening Date for Tender : **December 22, 2011 at 3.30 PM**

CHECKLIST TO BE FILLED IN BY BIDDER	
List of documents to be enclosed	Completed & Signed
1. Terms and Conditions form	YES / NO
2. Details of the Firm offering this Quote	YES / NO
3. NIT-T's Quotation form (Technical & Price Bid)	YES / NO
4. Other technical specifications & pamphlets	YES / NO

- Note:** 1. "Cover" should contain the following:
- a. Form of "**Acceptance of Terms and Conditions**".
 - b. Form of "**Firms details**"
 - c. Pamphlets, if any.
2. Quotation Form (Technical & Price Bid)

Please retain this page with you for your future reference.

BIDDER'S COPY



“TERMS AND CONDITIONS FORM”

**IMPORTANT : READ ALL THE FOLLOWING TERMS AND CONDITIONS AND
SIGN THE ACCEPTANCE CLAUSE FOLLOWING IT**

1. The offers should be addressed to “The Head, Computer Support Group, National Institute of Technology, Tiruchirappalli 620015, India” and should be sent in a sealed envelope superscribed “**QUOTATIONS AGAINST TENDER NOTIFICATION No.: Dec/2011 Item No. CSG22: COMPUTER COMPONENTS AND ACCESSORY**” so as to reach us **on or before 2.30 p.m. on December 22, 2011** .
2. Each offer should be sent in a sealed cover with the tender documents. Tenders received through email or FAX will not be considered.
3. The tenders will be opened on **December 22, 2011 at 3:30 p.m.** in the presence of the vendors present with authorization letter from the respective companies / firms. Suppliers intending to attend the tender opening should intimate us in advance.
4. Full technical specifications and pamphlets should be sent along with the tenders. **Offers without proper technical specifications will be rejected.**
5. All offers should indicate the taxes and duties applicable, if any. Additional charges for packing, forwarding, freight, insurance etc., if any, should be clearly mentioned. Clearance at Customs will be arranged by us.
6. NIT-T is paying concessional Customs & Excise duty under Government of India Notification No.51/96 for Central Customs and 10/97 for Central Excise Duty vide Certificate No.TU/V/RG-CDE(183)/2011 dt.10.10.11. Currently the purchaser is paying 5% Basic Customs Duty, 2% Educational Cess on Basic Customs Duty, 1% Higher Education Cess on Educational Cess, and 4% Import Additional Duty.
7. The Institute is not authorized to issue C and D forms of Sales tax certificate.
8. In case the offered items are to be imported, the rates should be quoted in foreign currency on C & F Chennai Airport, Insurance Cover should be up to National Institute of Technology, Tiruchirappalli (i.e. The Cost and Freight is up to Chennai airport and the insurance cover should be up to National Institute of Technology, Tiruchirappalli). NIT-T shall pay Customs duty if any.
9. If the price quoted is in foreign currency and if the order value is more than US\$10,000 then 100% payment will be made through **Letter of Credit (LC) at sight on acceptance**. If the order value is less than US\$10,000 , then 100% payment will be through a Telegraphic Transfer (TT). **The bank charges outside India should be borne by the Supplier / Beneficiary. Part shipment not allowed.** If the price quoted is in Indian Rupees, then 100% payment will be made only after installation and commissioning. **No advance payment will be made.**
10. No revision of the price bid will be allowed once the price bids are opened.
11. No increase in price will be allowed after our firm orders are placed.
12. The warranty period should be clearly mentioned. The maintenance charges (AMC) under different schemes after the expiry of the warranty should also be mentioned.
13. Quote should come from authorized dealer or distributor or reseller for each of the product quoted. An authorization letter from OEM should accompany your quote for each product quoted, otherwise it may lead to rejection.
14. The delivery period and other terms should be clearly mentioned.

SIGNATURE WITH DATE

SEAL OF THE FIRM



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15. Complete user, technical and service documentation, and spare parts catalogue are to be provided along with the supply of the item.
16. The vendors are informed that they should not call us over phone or contact us in person. All clarifications can be obtained through E-Mail/FAX/Post. Vendors shall not make attempts to establish unsolicited and unauthorised contact with us after the opening of the offers and prior to the notification of the award. Any attempt by any vendor to bring to bear extraneous pressures on us shall be sufficient reason to disqualify the vendor.
17. Delay / loss in postal transit or due to other reasons will not be NIT-T's responsibility.
18. We are not responsible for accidental opening of the covers that are not properly superscribed and sealed before the time scheduled for opening.
19. The tender should be made only on the "Technical compliance form" & "Quotation form" which is available in our website, otherwise it shall lead to rejection. The technical compliance form & Quotation form should be duly filled up (preferably **TYPE WRITTEN IN CAPITAL LETTERS**) and should clearly mention the features offered by the bidder against each specification.
20. Authorized signatory should sign on all the pages. Bids without authorized signatures will be rejected.
21. The manufacturers of the quoted make of the product must be of national / international repute and having ISO certificate.
22. **The vendors are informed that they should sign a stamp paper agreement with us, for Warranty, AMC, etc. before placing the final purchase order as per our terms & conditions and 2% of purchase order value (equipments) in the form of bank guarantee towards performance security if requested. The bank guarantee will be returned to the supplier after the successful completion of supply, installation, and the warranty period.**
23. No Earnest Money Deposit (EMD) or processing fee is required for submitting this rate contact.
24. Failure to comply with all the terms and conditions mentioned herein would result in the tender being summarily rejected.
25. Vendors are informed that once the companies are shortlisted based on the technical specification, only then the price bids of the firms that meet NIT-T's Technical specification / requirements would be compared.
26. The rate contract period is from January 1, 2012 to December 31, 2012 for new requirements / expansion as and when it arises. The quoted prices should be valid for the entire rate contract period.
27. NIT-T reserves the right to modify or alter the specifications after short listing of tenderers.
28. NIT-T reserves the right to change the order quantity or split the orders among multiple vendors without assigning any reason(s) whatsoever.
29. NIT-T reserves the right to reject any or all the tenders without assigning any reasons whatsoever.
30. Apart from the above General Terms and Conditions, item-wise terms and conditions are enlisted in the Technical compliance form and Quotation form.

ACCEPTANCE

We accept the above terms and conditions and shall comply with them strictly.

NAME OF THE VENDOR:

ADDRESS :

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“DETAILS OF THE FIRM OFFERING THIS QUOTE”

(Write or print or type in block letters and please answer all the questions)

- 1. Name of the firm:
- 2. Date of incorporation:
- 3. Nature of the company - Government / Public / Private Company / Partnership / Proprietorship:
- 4. Specify the number of years in this line of activity by the company:

No. of years in this line of activity

5. Quantity of sales in the last three years for the COMPUTER COMPONENTS AND ACCESSORY (on rate contract basis):

2008-2009	2009-2010	2010-2011

6. Turn over in the last three years (Figures should be in Indian Rupees in Lakhs):

2008-2009	2009-2010	2010-2011

7. Provide the postal address, telephone & fax numbers, and email address of the nearest service center:

8. What would be the delivery period from the date of placement of an official purchase order:

9. Are you the authorized dealer or distributor or reseller for the products quoted:

10. Have you supplied any “Computer components” to National Institute of Technology, Tiruchirappalli in the last 3 years?

11. Was there any elapse or delay in supplying the goods ordered or any service related issue during the warranty period for the products ordered by NIT-T with your firm? If yes, provide details.

12. On Manufacturer’s Side to whom NITT have to contact in case of delayed supply and other issues committed by the authorized dealer / distributor / reseller :

Contact Person Name :	
Address :	
E-mail ID :	Telephone / Cell Phone :

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COMPUTER SUPPORT GROUPItem No. CSG22 : **COMPUTER COMPONENTS AND ACCESSORY****TECHNICAL COMPLIANCE & QUOTATION FORM (PRICE BID)**

FIRM'S NAME & ADDRESS:

FIRM'S REF:

DATE :

Item No.	N.I.T.'S SPECIFICATION	Make, Model & Warranty	Unit Price
I. IDE Hard Disk Drive : IDE / PATA			
1.	160GB Hard Disk 7200rpm, ATA/100 with 5 Years warranty (Seagate / Samsung / Western Digital / Hitachi)		
II. SATA Hard Disk Drive : SATA			
2.	500GB Hard Disk 7200rpm, SATA-II/300 with 5 Years warranty (Seagate / Samsung / Western Digital / Hitachi)		
3.	1TB Hard Disk 7200rpm, SATA-II/300 with 5 Years warranty (Seagate / Samsung / Western Digital / Hitachi)		
4.	2TB Hard Disk 7200rpm, SATA-II/300 with 5 Years warranty (Seagate / Samsung / Western Digital / Hitachi)		
III. SAS Hard Disk Drive: SAS			
5.	300 GB Hard Disk 10K Ultra 320 SCSI (hot-pluggable) (Seagate / Samsung / Western Digital / Hitachi)		
6.	300 GB 15K rpm SAS Hard disk 3.5" Drives (hot-pluggable) (Seagate / Samsung / Western Digital / Hitachi)		
7.	300 GB 15K rpm SAS Hard disk 2.5" Drives (hot-pluggable) (Seagate / Samsung / Western Digital / Hitachi)		
IV. Hard Disk Drive: USB 2.0 External Portable Slim Hard disk (Do not quote for Regular Hard disk with External casing)			
8.	250GB External 2.5" Slim Hard Disk with USB Interface & 3 Years warranty		
9.	500GB External 2.5" Slim Hard Disk with USB Interface & 3 Years warranty		
10.	1TB External 2.5" Slim Hard Disk with USB Interface & 3 Years warranty		
V. RAM: DDR / DDR2			
11.	512 MB DDR SDRAM Non-ECC (400 MHz) for P4 Computers or later		
12.	2 GB DDR2 SDRAM Non-ECC (800 MHz) for P4 Computers or later		
13.	2 GB DDR3 SDRAM Non-ECC (1066 MHz) for Computers		
14.	2 GB DDR3 SDRAM Non-ECC (1333 MHz) for Computers		

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Item No. CSG22 : COMPUTER COMPONENTS AND ACCESSORY

TECHNICAL COMPLIANCE & QUOTATION FORM (PRICE BID)

FIRM'S NAME & ADDRESS:

FIRM'S REF:

DATE :

Item No.	N.I.T.'S SPECIFICATION	Make, Model & Warranty	Unit Price
VI. USB Pen Drive / Graphics Card			
15.	8 GB USB 2.0 pen drive		
16.	16 GB USB 2.0 pen drive		
17.	1 GB Graphics Card 1GB ATI / Nvidia, Dual Interface both DVI and VGA		
VII. Wireless Access Point			
18.	802.11 b/g/n indoor Access Point (any brand)		
19.	802.11 b/g/n outdoor Access Point (any brand)		
20.	DAP-3690: Outdoor AP AirPremier N Concurrent Dual Band, with PoE		
21.	DAP-2590: Indoor AP Wireless N Selectable Dualband Access Point, with PoE		
VIII. Still Camera / Video Camera			
22.	Sony Still Camera Model: DSC-H70/B 16M Pixels, 10x Optical Zoom, 25mm wide angle Sony G lens, 720p HD Movie Recording, F3.5 - 5.5, f4.25 - 42.5mm (25 - 250mm), 3" LCD, USB v2.0, Recording Format MPEG4, Lithium ION Battery NP-BG1, Wrist Strap, Battery Charger		
23.	Sony Still Camera Model: DSC- HX100V, 16M Pixels, 3D Still Image and 3D Sweep Panorama, 30x Optical Zoom 27mm wide angle Carl Zeiss Vario- Sonar T lens, F2.8 - 5.6, f4.8 - 144mm (27 - 810mm), 3" LCD, USB v2.0, Recording Format AVCHD / MPEG4, Face Detection, Red-eye Reduction, Self-Timer, Lithium ION Battery NP- FH50, AC adaptor, Neck Strap, Lens Cap with Strap		

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TECHNICAL COMPLIANCE & QUOTATION FORM (PRICE BID)

FIRM'S NAME & ADDRESS:

FIRM'S REF:

DATE :

Item No.	N.I.T.T'S SPECIFICATION	Make, Model & Warranty	Unit Price
24.	Sony Still Camera Model: DSC-W570/B , 16.1 Mega Pixels, 5x Optical Zoom, 25mm Wide angle lens, Sweep Panorama, 720p HD Movie Recording Optical SteadyShot image stabilization, F2.6 - 6.3, f4.5 - 22.5mm (25 - 125mm) Face Detection, Red-eye Reduction, Self-Timer, Recording Format MPEG-4 Visual / MP4, Lithium ION Battery NP-BN1 with Battery Charger, Wrist Strap		
25.	Sony FHD Handycamera 220GB HDD Model: HDR-PJ50E Full HD 1080p, "Exmor R" CMOS Sensor, 30mm wide angle Sony G Lens, With Built-in high-contrast Projector, 12x Optical Zoom, 3" LCD Touch Panel Screen, 220GB HDD, Optical SteadyShot with Active Mode, 7.1M still picture, MPEG4-AVC/H.264 HD Video Codec, MPEG2-PS SD Video Codec, Face Detection & Smile Shutter Direct Copy, HDMI & USB Terminal		
26.	Sony FHD Handycamera 160GB HDD Model: HDR-XR160E Full HD 1080p, "Exmor R" CMOS Sensor, 37mm wide angle Sony G lens 30x Optical Zoom, 3" LCD Touch Panel Screen, 160GB HDD, 3.3M still picture MPEG4-AVC/H.264 HD Video Codec, MPEG2-PS SD Video Codec, Face Detection & Smile Shutter, Direct Copy, HDMI & USB Terminal		
IX. Internet Surveillance Camera			
27.	DCS-2102: Internet Megapixel Camera (CMOS Network Camera)		
28.	DCS-3430: WirelessN Day and Night Network Camera (H.264 non-PoE)		
29.	DCS-7110: HD IR Indoor Network Camera		
30.	DCS-60: IP44 Certified With Built-In Power Supply, Heater and Blower		
31.	DCS-3710: Megapixel Day and Night WDR Network Camera		

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FIRM'S NAME & ADDRESS:

FIRM'S REF:

DATE :

Item No.	N.I.T.T'S SPECIFICATION	Make, Model & Warranty	Unit Price
X. UPS			
32.	APC Back-UPS 600VA		
33.	APC Back-UPS 800VA		
34.	APC Back-UPS RS 1100VA		
X. Power Supply / Spare battery			
35.	APC RBC17 SMF battery 12V/9AH SMF battery for APC 600VA UPS		
36.	6-Cell Spare battery for Dell Laptops		
37.	P4 SMPS: Input (50 Hz) : 200-240V~/2A Output: +5V dc/13A, +5V AUX dc/2A, +12V dc/8.75A, -12V dc/0.2A, +3.3V dc/10A , With P1 and P5 connectors (IDE)		
38.	SMPS for Small Form Factor (SFF) based computers, 240W, Input (50 Hz) : 100-240V, 5A: Output: +5.08V dc/17A, +5V AUX dc/3A, +12V dc/7.5A, -12V dc/0.15A, +3.33V dc/15A, +12Vcpu dc/11.5A, With P1,P2,P3,P4 and P5 connectors (SATA)		

Note :

1. The order will be based on the actual requirement at the time of ordering.
2. Incase if any specific make or model is specified by NIT-T then in that case quote should be for the same.
3. One sample product with the same specification as quoted should be supplied for testing and benchmarking, if requested at your cost.
4. The make and the warranty period should be clearly specified.
5. The rates should be quoted on Door Delivery (F.O.R. N.I.T.T.) Basis. The COMPUTER COMPONENTS AND ACCESSORY should be delivered at "Octagon Computer Center, N.I.T., Tiruchirappalli - 620 015".
6. COMPUTER COMPONENTS AND ACCESSORY should be supplied as per our indent as and when the demand arises.
7. The rate should be valid for the period from January 1, 2012 to December 31, 2012.
8. The delivery should be at N.I.T.T. within a week from the date of Indent.
9. The prevailing manufacturer's promotion benefits should be extended to N.I.T.T.

SIGNATURE WITH DATE**SEAL OF THE FIRM**



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NIT-T'S COPY (To be filled in and submitted)

Last Date for receipt of tender at NIT-T : December 22, 2011 at 2.30 PM

Opening Date : December 22, 2011 at 3.30 PM

CHECKLIST TO BE FILLED IN BY BIDDER (Please make sure that these pages are filled and send duly signed)	
List of documents to be enclosed	Completed & Signed
1. Terms and Conditions form	YES / NO
2. Details of the Firm offering this Quote	YES / NO
3. NIT-T's quotation form (Price Bid)	YES / NO
4. Other technical specifications & pamphlets	YES / NO

SEAL OF THE BIDDER

SIGNATURE WITH DATE

FOR NIT-T USE ONLY	
Name of the Vendor Address (Location):	
1. Terms and Conditions form duly signed	YES / NO
2. Details of the Firm offering this Quote	YES / NO
3. NIT-T's quotation form (Price Bid)	YES / NO
4. Other technical specifications & pamphlets	YES / NO
6. No. of enclosures	
7. Status of tender	Accepted for evaluation / Rejected
	REGISTRAR

SIGNATURE WITH DATE

SEAL OF THE FIRM