



DEC/2013/CSG

Tender Notification No. DEC/2013/CSG

COMPUTER SUPPORT GROUP

Item No. 15: Smart Phones and Tablets

INSTRUCTIONS TO BIDDERS

BIDDER'S COPY

1. This document set contains the following:

a) Terms and conditions of the Tender	-	Pages	2 & 3
b) Details of the Firm offering this Quote	-	Page	4
c) Technical Compliance & Quotation form (Price Bid)	-	Page	5 to 7
d) NIT-T's check list copy	-	Page	8
2. The bidder's copy is for your future records. Please fill in and return only NIT-T's copy.
3. Read through the terms and conditions given and affix your signature and seal if you find them acceptable. Any deviations may be recorded. Read carefully the list of specifications that we have enclosed.
4. Fill in the questionnaire regarding the Firm.
5. The downloaded documents '**Technical Compliance Form**' and '**Quotation Form (Price Bid)**' should be **TYPE WRITTEN USING CAPITAL LETTERS ONLY**. At the time of filling the "**Quotation Form (Price Bid)**" make sure that you have not missed anything. Specify the model number & specification for each item. The form should be filled in item-wise. Do not leave blank fields. If you are not quoting for a specific item, you should specify "**NOT QUOTING**".
6. **Do not use** ambiguous terms like "**yes**", "**complied**" or "**available**". Specifically mention the matching specification of the product offered by you. Make sure that you have affixed your signature with date and seal on all the documents.
7. Please send the tenders in a sealed envelope superscribed as "**QUOTATIONS AGAINST TENDER NOTIFICATION NO: DEC/2013/CSG Item No. 15: Smart Phones and Tablets**" so as to reach "The Head, Computer Support Group, CSG, National Institute of Technology, Tiruchirappalli - 620 015, India" on or before **January 30, 2014 at 2.30 p.m. along with a Softcopy of the Technical Compliance form and Quotation Forms in MS-Excel or MS-Word file format in a CD/DVD or USB drive.**
8. For any further clarifications, contact by E-Mail: purchase@nitt.edu or by written request to "The Head, Computer Support Group, National Institute of Technology, Tiruchirappalli - 620 015"
9. This tender is in continuation to our previous Tender Notification No. JULY/2013/CSG, for Smart Phones and Tablets.
10. DO NOT VISIT US WITHOUT OUR CONCURRENCE.

Last Date for receipt of tender at NIT-T extended to : January 30, 2014 at 2.30 PM

Opening Date for Tender extended to : January 30, 2014 at 3.30 PM

CHECKLIST TO BE FILLED IN BY BIDDER	
List of documents to be enclosed	Completed & Signed
1. Terms and Conditions form	YES / NO
2. Details of the Firm offering this Quote	YES / NO
3. NIT-T's Quotation form (Technical & Price Bid)	YES / NO
4. Other technical specifications & pamphlets	YES / NO

Note: 1. "Cover" should contain the following:

- a. Form of "**Acceptance of Terms and Conditions**".
 - b. Form of "**Firms details**"
 - c. Pamphlets, if any.
2. Quotation Form (Technical & Price Bid)

Please retain this page with you for your future reference.

BIDDER'S COPY



“TERMS AND CONDITIONS FORM”

**IMPORTANT : READ ALL THE FOLLOWING TERMS AND CONDITIONS AND
SIGN THE ACCEPTANCE CLAUSE FOLLOWING IT**

1. The offers should be addressed to “The Head, Computer Support Group, National Institute of Technology, Tiruchirappalli 620015, India” and should be sent in a sealed envelope superscribed “**QUOTATIONS AGAINST TENDER NOTIFICATION No.: DEC/2013/CSG Item No. 15: Smart Phones and Tablets**” so as to reach us on or before 2.30 p.m. on January 30, 2014 along with a **Softcopy of the Technical Compliance form and Quotation Forms in MS-Excel or MS-Word file format in a CD/DVD or USB drive. However, if there is any dispute between Hard copy and Soft copy, Hard copy will be taken.**
2. Each offer should be sent in a sealed cover with the tender documents. Tenders received through email or FAX will not be considered.
3. The tenders will be opened on **January 30, 2014 at 3:30 p.m.** in the presence of the vendors present with authorization letter from the respective companies / firms. Suppliers intending to attend the tender opening should intimate us in advance.
4. Full technical specifications and pamphlets should be sent along with the tenders. **Offers without proper technical specifications will be rejected.**
5. All offers should indicate the taxes and duties applicable, if any. Additional charges for packing, forwarding, freight, insurance etc., if any, should be clearly mentioned. Clearance at Customs will be arranged by us.
6. NIT-T is paying concessional Customs & Excise duty under Government of India Notification No.51/96 for Central Customs and 10/97 for Central Excise Duty vide Certificate No.TU/V/RG-CDE(183)/2011 dt.10.10.11. Currently the purchaser is paying 5% Basic Customs Duty, 2% Educational Cess on Basic Customs Duty, 1% Higher Education Cess on Educational Cess, and 4% Import Additional Duty.
7. The Institute is not authorized to issue C and D forms of Sales tax certificate.
8. In case the offered items are to be imported, the rates should be quoted in foreign currency on C & F Chennai Airport, Insurance Cover should be up to National Institute of Technology, Tiruchirappalli (i.e. The Cost and Freight is up to Chennai airport and the insurance cover should be up to National Institute of Technology, Tiruchirappalli). NIT-T shall pay Customs duty if any.
9. If the price quoted is in foreign currency and if the order value is more than US\$10,000 then 100% payment will be made through **Letter of Credit (LC) at sight on acceptance.** If the order value is less than US\$10,000 , then 100% payment will be through a Telegraphic Transfer (TT). **The bank charges outside India should be borne by the Supplier / Beneficiary. Part shipment not allowed.** If the price quoted is in Indian Rupees, then 100% payment will be made only after installation and commissioning. **No advance payment will be made.**
10. No revision of the price bid will be allowed once the price bids are opened.
11. No increase in price will be allowed after our firm orders are placed.
12. The warranty period should be clearly mentioned. The maintenance charges (AMC) under different schemes after the expiry of the warranty should also be mentioned.
13. Quote should come from authorized dealer or distributor or reseller for each of the product quoted. An authorization letter from OEM should accompany your quote for each product quoted, otherwise it may lead to rejection.
14. The delivery period and other terms should be clearly mentioned.
15. Eligibility: Quotation from registered firms/company's / manufacturer under TNGST/CST / other statutory bodies alone be considered. Any Manufacturer / Supplier / Dealer who has been declared ineligible by World Bank/government of India shall not be eligible to participate in this bid. Any fraudulent practices including concealing of facts at the time of submission of bid and there after shall lead to disqualification. List of beneficiaries especially from Educational Institutions / R & D Institutions should also be enclosed with the quotations.

SIGNATURE WITH DATE

SEAL OF THE FIRM



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16. Complete user, technical and service documentation, and spare parts catalogue are to be provided along with the supply of the item.
17. The vendors are informed that they should not call us over phone or contact us in person. All clarifications can be obtained through E-Mail/FAX/Post. Vendors shall not make attempts to establish unsolicited and unauthorised contact with us after the opening of the offers and prior to the notification of the award. Any attempt by any vendor to bring to bear extraneous pressures on us shall be sufficient reason to disqualify the vendor.
18. Delay / loss in postal transit or due to other reasons will not be NIT-T's responsibility.
19. We are not responsible for accidental opening of the covers that are not properly superscribed and sealed before the time scheduled for opening.
20. The tender should be made only on the "Technical compliance form" & "Quotation form" which is available in our website, otherwise it shall lead to rejection. The technical compliance form & Quotation form should be duly filled up (preferably **TYPE WRITTEN IN CAPITAL LETTERS**) and should clearly mention the features offered by the bidder against each specification.
21. Authorized signatory should sign on all the pages. Bids without authorized signatures will be rejected.
22. The manufacturers of the quoted make of the product must be of national / international repute and having ISO certificate.
23. **Liquidated damages:** If the bidder/supplier, after accepting the Purchase Order, fails to deliver any or all of the Goods within the period specified in the Order, NIT-T shall, without prejudice to its other remedies under the Rules of Purchase, proceed to cancel the order or agree to accept a delayed delivery on the condition of payment of liquidated damages by the bidder / supplier a sum equivalent to 0.50% of the total cost as indicated in the Purchase Order (which will be deemed as agreed price) for each week or part thereof of delay until actual delivery or performance is completed and such penal charges shall be limited to a maximum of 5% of the total cost. Once the maximum is reached NIT-T may proceed on its own to consider the termination / cancellation of the order.
24. **The vendors are informed that they should sign a stamp paper agreement with us, for Warranty, AMC, etc. as per our terms & conditions. 5% of purchase order value should be provided in the form of bank guarantee towards performance security if the order value exceeds rupees five lakhs within the rate contract period of one year. The bank guarantee will be returned to the supplier after the successful completion of supply, installation, and the warranty period.**
25. No Earnest Money Deposit (EMD) or processing fee is required for submitting this rate contact.
26. Failure to comply with all the terms and conditions mentioned herein would result in the tender being summarily rejected.
27. Vendors are informed that once the companies are shortlisted based on the technical specification, only then the price bids of the firms that meet NIT-T's Technical specification / requirements would be compared.
28. The NITT rate contract period should be valid till December 31, 2014. This is for new requirements / expansion as and when it arises. The vendors participated in the tender are expected to renew their offers whenever requested. The quoted prices should be valid for the entire NITT rate contract period.
29. NIT-T reserves the right to modify or alter the specifications after short listing of tenderers.
30. NIT-T reserves the right to change the order quantity or split the orders among multiple vendors without assigning any reason(s) whatsoever.
31. NIT-T reserves the right to reject any or all the tenders without assigning any reasons whatsoever.
32. Apart from the above General Terms and Conditions, item-wise terms and conditions are enlisted in the Technical compliance form and Quotation form.

ACCEPTANCE

We accept the above terms and conditions and shall comply with them strictly.

NAME OF THE VENDOR:

ADDRESS :

SIGNATURE WITH DATE

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“DETAILS OF THE FIRM OFFERING THIS QUOTE”

(Write or print or type in block letters and please answer all the questions)

- Name of the firm:
- Date of incorporation:
- Nature of the company - Government / Public / Private Company / Partnership / Proprietorship:
- Specify the number of years in this line of activity by the company:
- Quantity of sales in the last three years for the Computer Components, Peripherals, UPS, Invertors, Battery (on rate contract basis):

2010-2011	2011-2012	2012-2013
<input type="text"/>	<input type="text"/>	<input type="text"/>

- Turn over in the last three years (Figures should be in Indian Rupees in Lakhs):

2010-2011	2011-2012	2012-2013
<input type="text"/>	<input type="text"/>	<input type="text"/>

- Provide the postal address, telephone & fax numbers, and email address of the nearest service center:

- What would be the delivery period from the date of placement of an official purchase order:
- Are you the authorized dealer or distributor or reseller for the products quoted:
- Have you supplied any “Smart Phones and Tablets” to National Institute of Technology, Tiruchirappalli in the last 3 years?

- Was there any elapse or delay in supplying the goods ordered or any service related issue during the warranty period for the products ordered by NIT-T with your firm? If yes, provide details.

- On Manufacturer’s Side to whom NITT have to contact in case of delayed supply and other issues committed by the authorized dealer / distributor / reseller :

Contact Person Name :	
Address :	
E-mail ID :	Telephone / Cell Phone :

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Item No. 15: Smart Phones and Tablets

TECHNICAL COMPLIANCE & QUOTATION FORM (PRICE BID)

FIRM'S NAME & ADDRESS:

FIRM'S REF:

Date:

Item No.	N.I.T.T'S SPECIFICATION	Make, Model	Warranty in Years	Unit Price
I.	Smart Phones			
1.	BlackBerry Z10 (Black & White)			
2.	BlackBerry Q10 (Black)			
3.	BlackBerry Q5 (Black)			
4.	BlackBerry 9720			
5.	BlackBerry Curve 9220 (Black)			
6.	HTC One			
7.	HTC One S			
8.	HTC Butterfly			
9.	HTC One X+			
10.	HTC Desire VC			
11.	HTC Desire SV			
12.	HTC Windows Phone 8S			
13.	HTC Windows Phone 8X			
14.	Huawei Ascend Mate			
15.	iBall Andi4.7g Cobalt (3G), JellyBean			
16.	iBall Andi5h Quadro, JellyBean			
17.	iBall Andi4a Projector (3G)			
18.	iPhone 4S, 8GB (White / Black) Micro-SIM			
19.	iPhone 5C, 16GB (White/ Yellow/ Blue/ Green/ Pink) Nano-SIM			
20.	iPhone 5C, 32GB (White/ Yellow/ Blue/ Green/ Pink) Nano-SIM			
21.	iPhone 5S, 16GB (Space Gray/ Silver/ Gold) Nano-SIM			
22.	iPhone 5S, 32GB (Space Gray/ Silver/ Gold) Nano-SIM			
23.	iPhone 5S, 64GB (Space Gray/ Silver/ Gold) Nano-SIM			

SIGNATURE WITH DATE**SEAL OF THE FIRM**



DEC/2013/CSG

**NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620015**

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Item No.	N.I.T.T'S SPECIFICATION	Make, Model	Warranty in Years	Unit Price
I.	Smart Phones (Contd...)			
24.	LG Optimus 4X HD			
25.	LG Optimus 2X			
26.	LG Optimus G			
27.	LG Nexus 4			
28.	Mercury MagiQ			
29.	Micromax A51			
30.	Micromax A65			
31.	Motorola DROID RAZR HD			
32.	Motorola Razr i			
33.	Motorola Photon 4G			
34.	Motorola Electrify			
35.	Motorola Atrix 4G			
36.	Nokia Lumia 920			
37.	Nokia Lumia 900			
38.	Nokia Lumia 820			
39.	Nokia Lumia 720			
40.	Nokia Lumia 620			
41.	Panasonic P51			
42.	Samsung Galaxy S4 (I9500)			
43.	Samsung Galaxy S4 Mini (I9192) Dual SIM			
44.	Samsung Galaxy S4 Zoom (C1010)			
45.	Samsung Galaxy S3 (I9300-32GB)			
46.	Samsung Galaxy Grand (I9082)			
47.	Samsung Galaxy Note 3 (N9000)			
48.	Samsung Galaxy Note II (N7100)			
49.	Samsung Galaxy Gear (V7000)			
50.	Samsung Galaxy Golden (I9230)			

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Item No.	N.I.T.T'S SPECIFICATION	Make, Model	Warranty in Years	Unit Price
I. Smart Phones (Contd...)				
51.	Samsung Galaxy Mega 6.3 (I9200)			
52.	Samsung Galaxy Mega 5.8 (I9152)			
53.	XOLO X1000			
54.	Other band Smart Phones			

Item No.	N.I.T.T'S SPECIFICATION	Make, Model & Warranty	Unit Price
II. Tablets			
55.	Apple iPad Air, Wi-Fi, 16GB (A7 chip with 64-bit architecture and M7 motion coprocessor, 9.7", 1.2MP & 5MP Camera, 1080p HD video recording, Nano-SIM)		
56.	Apple iPad Air, Wi-Fi, 32GB		
57.	Apple iPad Air, Wi-Fi, 64GB		
58.	Apple iPad Air, Wi-Fi, 128GB		
59.	Apple iPad Air, Wi-Fi + Cellular, 16GB		
60.	Apple iPad Air, Wi-Fi + Cellular, 32GB		
61.	Apple iPad Air, Wi-Fi + Cellular, 64GB		
62.	Apple iPad Air, Wi-Fi + Cellular, 128GB		
63.	Apple iPad mini with Retina display, Wi-Fi, 16GB		
64.	Apple iPad mini with Retina display, Wi-Fi, 32GB		
65.	Apple iPad mini with Retina display, Wi-Fi, 64GB		
66.	Apple iPad mini with Retina display, Wi-Fi, 128GB		
67.	Apple iPad mini with Retina display, Wi-Fi + Cellular, 16GB		
68.	Apple iPad mini with Retina display, Wi-Fi + Cellular, 32GB		
69.	Apple iPad mini with Retina display, Wi-Fi + Cellular, 64GB		
70.	Apple iPad mini with Retina display, Wi-Fi + Cellular, 128GB		

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Item No.	N.I.T.T'S SPECIFICATION	Make, Model & Warranty	Unit Price
II. Tablets (Contd...)			
71.	Blackberry Playbook 16GB BlackBerry OS 1 GHz, 7" Display, 5MP Camera, 4800 mAh		
72.	Dell Venue 8 (16GB) with 1 year warranty Intel Atom processor Z2580 (up to 2.0GHz Dual-Core) 8" IPS Display with HD (WXGA 1280 x 800) resolution with capacitive multi-touch, Capacitive, 2GB DDR2 Memory, 16GB eMMC Hard Drive, 10 Watt AC Adapter, 15.5Whr (4100mAh), 1-Cell Battery, Integrated 2MP HD Webcam (front) / 5MP (back), Micro-SD Card Reader (SD, SDHC, SDXC), 1 x Headphone and microphone combo jack, Dell Folio Case for 8", Black, 802.11b/g/n Wi-Fi & Bluetooth 4.0 Combo Card, Android 4.2 Jelly Bean OS		
73.	Dell Venue 8 (16GB) with 3 years warranty (rest of the spec as specified above in sl.72)		
74.	Dell Venue 8 (32GB) with 1 year warranty (rest of the spec as specified above in sl.72)		
75.	Dell Venue 8 (32GB) with 3 years warranty (rest of the spec as specified above in sl.72)		
76.	HCL MyEdu Tab (X1)- K12 7" Display, 2MP Camera, 3G, 3500 mAh		
77.	Huawei MediaPad 7 Lite Android 4.0, 7" display, 3.2 MP Camera, 3G, 4100 mAh		
78.	iBall Q9703 9.7", 2 GB RAM, 8000 Battery, Camera 2.0 & 5.0		
79.	LG V900 optimus Pad , Wi-Fi +3G, 32GB 8.9", HDMI Interface, 5MP Camera, HSDPA 7.2 GPRS, EDGE, GSM 850/900/1800/1900 Android OS (3.0), Battery 6,400 mAh		
80.	Samsung Tab-3, 7" (T2110)		
81.	Samsung Tab-3 WiFi, 7" (T3110)		
82.	Samsung Tab-3, 8" (T3110)		
83.	Samsung Galaxy Note-II 10.1" (N8000)		
84.	Samsung Galaxy Note 10.1" (P6010)		
85.	Other band Tablets		

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Note :

1. The order will be based on the actual requirement at the time of ordering.
2. In case if any specific make or model is specified by NIT-T then in that case quote should be for the same.
3. One sample product with the same specification as quoted should be supplied for testing and benchmarking, if requested at your cost.
4. The make, model and the warranty period should be clearly specified.
5. The rates should be quoted on Door Delivery (F.O.R. N.I.T.T.) Basis. The items should be delivered at the NITT department address specified in the purchase order.
6. The items should be supplied as per our indent as and when the demand arises.
7. The NITT rate should be valid till December 31, 2014.
8. The delivery should be at N.I.T.T. within a week from the date of Indent.

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NIT-T'S COPY (To be filled in and submitted)

Last Date for receipt of tender at NIT-T

: January 30, 2014 at 2.30 PM

Opening Date

: January 30, 2014 at 3.30 PM

CHECKLIST TO BE FILLED IN BY BIDDER

(Please make sure that these pages are filled and send duly signed)

List of documents to be enclosed	Completed & Signed
1. Terms and Conditions form	YES / NO
2. Details of the Firm offering this Quote	YES / NO
3. NIT-T's quotation form (Price Bid)	YES / NO
4. Other technical specifications & pamphlets	YES / NO

FOR NIT-T USE ONLY

Name of the Vendor Address (Location):

1. Terms and Conditions form duly signed	YES / NO
2. Details of the Firm offering this Quote	YES / NO
3. NIT-T's quotation form (Price Bid)	YES / NO
4. Other technical specifications & pamphlets	YES / NO
6. No. of enclosures	
7. Status of tender	Accepted for evaluation / Rejected
	REGISTRAR

SIGNATURE WITH DATE

SEAL OF THE FIRM