



**Hostel Administration Committee
National Institute of Technology,
Hostels Tiruchirappali-620 015**

Date: 12-05-2026

Information

Requirement of Various Posts through Manpower Outsourcing Agency for the Hostel Administration Committee of National Institute of Technology, Tiruchirappalli. HAC is hiring manpower contract services through **M/s. United Services, 388/1, Anna Salai, Saidapet, Chennai, Tamilnadu-600015, through Outsourcing initially for a period of Six months.** M/s. United Services, has released an advertisement in this regard along with the Online registration link and application form. The copy of the advertisement is attached herewith. **Those who wish to apply can apply through the registration link of M/s. United Services, on or before 21-05-2026 and upload it through the Google Form provided below.**

**-sd-
Chief Warden**

Date: 12.05.2026

M/s. United Services, 388/1, Anna Salai, Saidapet, Chennai, invites eligible candidates for selection / empanelment for the below mentioned posts to be deployed by us as a Manpower Contract Agency on contract basis in an Engineering College at Tiruchirappalli. The posts are **purely on temporary basis** and the post does not confer any right to claim either for subsequent employment or permanent post in future.

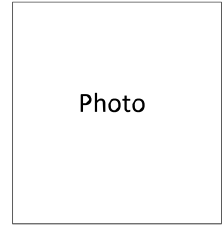
S. No.	Temporary position	No of Vacancy	Essential educational qualifications and other details
1	Accountant	1	<u>Essential Qualification & Experiences:</u> <ul style="list-style-type: none">• Bachelor of Commerce (B. Com)• Minimum 03 years' experience. <u>Desirable Skills:</u> <ul style="list-style-type: none">• Knowledge of financial management, and accounts, GST, fee collection, procurement/tender procedures, and salary management.• Proficient in using Tally software and computer applications, including MS Office and Excel, with strong typing skills.• Communication skills for reporting to management. Salary: As per the minimum wages Act-Highly Skilled.
2	Hostel Assistant Manager (Female)	2	<u>Essential Qualification & Experiences:</u> <ul style="list-style-type: none">• Bachelor's Degree in any discipline• Minimum 01-year experience. <u>Desirable Skills:</u> <ul style="list-style-type: none">• Knowledge of student care and hostel operations, including basic hostel procedures and daily functioning.• Ability to support student welfare and well-being.• Proficiency in documentation and record-keeping of hostel activities.• Knowledge in Typing and Computer applications viz., MS office.• Good Communication skills. Salary: As per the minimum wages Act-Skilled.

Interested candidates may use the below google form link to apply for the above post. <https://forms.gle/cDLYm9rRAu7WZGso9> For any further clarification, if any, in this regard, candidates may mail to unitted.servicesinfo@gmail.com. **The last date for applying is 21-05-2026.** Candidates are advised to go through the details carefully for determining their eligibility before applying. **Eligible and qualified candidates are requested to fill out the application form and upload it through the Google Form link provided above.**

For M/s. United Services

Application Form

Post Applied for:



1. Name :
2. Gender :
3. Father's Name :
4. Father's Phone No :
5. Date of Birth :
6. Marital Status :
7. Address for Communication :
.....
.....
.....
.....
8. Mobile No :
9. Email -id :
10. Aadhar Card Number :

Educational Qualification: (Must Enclose the Xerox copies)

S. No	Course Completed	Name of the Institution	Class/ Percentage of Marks Obtained	Year of Passing
1.	SSLC			
2.	HSC			
3.	UG			
4.	PG			
5.	Other.....			

11. Professional Experience (Must Enclose the Xerox copies)

a.

b.

c.

12. Any other Information which the applicant may like to furnish:

Declaration:

I hereby certify that all the information furnished above are correct and complete to the best of my knowledge and belief.

Place:

Date:

Signature of the applicant