

NATIONAL INSTITUTE OF TECHNOLOGY: TIRUCHIRAPPALLI- 620 015.

DEPARTMENT OF CIVIL ENGINEERING

ADVERTISEMENT FOR RECRUITMENT OF PROJECT ASSISTANT

Ref: NITT/CIV/CTM (L&T) – TF/ 2025

28th May 2025

Applications are invited from Indian Nationals only for Project Assistant Position as per the details given below under the Principal Administrator **Dr. K. Muthukkumaran**, BIS Chair Professor and Head, Department of Civil Engineering, National Institute of Technology, Tiruchirapalli-15, Tamil Nadu.

1.	Title of the Project	L&T Sponsored M. Tech. Programme in Construction Technology & Management (CTM)
2.	Funding Agency for the Project Specimen	Larsen & Toubro (L&T)
3.	Project Positions and Number	Project Assistant – 02 Vacancy (Two)
4.	Qualifications and Essential Requirements	Project Assistant: Any Bachelor's Degree with first class from a recognized University/ Institute.
5.	Salary	Rs. 20,000/- per month (Consolidated)
6.	Duration of Project	36 Months (extension based on performance of every 12 months)
7.	Job Description	Project Assistant – 02 Vacancy (Two) <ul style="list-style-type: none">● Handle administrative jobs with regard to smooth functioning of the M. Tech programme● Maintaining accounts related to the M. Tech. programme● Support programme coordinators with administrative and academic tasks● Handle the procurement of equipment and software facilities for CTM labs, proficient in purchase-related works● Maintaining the functionality and troubleshooting of Civil Engineering Labs● Proficiency in the use of Computer office applications for the creation of documents & presentations.

General Instructions:

- A. Before appearing for the interview, the candidates shall ensure that they are eligible for the position they intend to apply.
- B. Candidates desiring to appear for the Interview should submit their applications with the following documents to the Office of the Project Administrator through Registered Post.

- C. Application should be furnished only in the prescribed format.
- D. Experience includes research, industrial field and others.
- E. Attested copies of degree/ certificate and experience certificate
- F. Candidates shall bring along with them the original certificates at the time of interview for verification.
- G. Please note that **no TA/DA** is admissible for attending the interview. The decision of the selection committee is final and binding.
- H. Only shortlisted candidates will be informed by e-mail/Mobile and no separate call letter will be issued for the same.
- I. **The last date and time of submission of duly filled in application is 20th June 2025 at 05.00 p.m.**
- J. Eligible and interested candidates may send their applications on prescribed format along with Bio-Data and supporting documents by post/courier to **Dr. K. Muthukkumaran, BIS Chair Professor and Head, Department of Civil Engineering, National Institute of Technology, Tiruchirappalli – 620 015** with the subject marked as “**Application for the Post of Project Assistant for L&T Sponsored M. Tech. Programme**”.
- K. Age of the applicant should be less than **35 years** as on the closing date of application. The candidates belonging to OBC and SC / ST are eligible for normal relaxation of 3 and 5 years respectively.



(Dr. K. Muthukkumaran)
Project Administrator & HoD/Civil

NATIONAL INSTITUTE OF TECHNOLOGY: TIRUCHIRAPPALLI- 620 015.**DEPARTMENT OF CIVIL ENGINEERING****RECRUITMENT OF PROJECT ASSISTANT**

For Office Use only	Paste here your recent passport-size colour Photograph
Serial Number allotted to the Applicant	
Signature of the Application Screening Committee Chairman	

APPLICATION FOR THE POST OF PROJECT ASSISTANT

1. Name of the Candidate in full					
2. Nationality					
3. Mother Tongue					
4. Date of Birth	Date:	Month:	Year:		
5. Sex	Male / Female				
6. Marital Status	Married / Single				
7. Category SC / ST / OBC / General	Please specify:				
8. Address for communication with Mobile number and E-Mail ID					
9. Advertisement Number with Date					
10. Name of the Post applied for					
Academic Career: Enclose photocopies of the qualifying degree certificates and mark sheets/ grade cards showing the percentage of marks or CGPA from SSLC/ITI onwards					
Name of Exam	School / College	Board/ University	Broad subjects of study	Year of Passing	% of marks / CGPA
S.S.L.C					
H.S.C / Diploma					
Graduation					
Post- Graduation					
Any other (ITI)					

Enclose self-attested Xerox copies

11. GATE Score Subject Year.....

12. Work Experience, if any

Organization	Designation	Duration		Nature of Job
		From	To	

13. Reference

Name	Address	Phone & E-Mail ID

14. I do not have a relative among the Faculty and Staff of the NIT, Trichy.

15. Declaration: I do hereby that the information furnished in the application is true to the best of my knowledge and belief. If admitted, I shall abide by the rules and regulations of the Institute and the Project associated with it. If any information furnished in this application is found to be untrue, I am liable to forfeit the seat/appointment allotted to me at any time in the future and legal action be taken against me.

Date:

Full signature of the Applicant

List of Enclosures: (1)

(2)

(3)

(4)