



# National Institute of Technology, Tiruchirappalli- 15

Centre for Entrepreneurship Development and Incubation

(Established as Section 8 Company under Companies Act, 2013)

Tel: 0431 2504760 Email: [cedi@nitt.edu](mailto:cedi@nitt.edu) Website: [www.nitt-cedi.in](http://www.nitt-cedi.in)



## Advertisement for Recruitment of Field Coordinator (CEDI/2017/1 Dt. 20 Oct 2017)

CEDI, NIT Trichy ([www.nitt-cedi.in](http://www.nitt-cedi.in)) is associating with Entrepreneurship Development and Innovation Institute, (EDII) Government of Tamilnadu as a Hub institution under **IEDP (Innovation and Entrepreneurship Development Program)** to support local institutions in development of innovation & entrepreneurship ecosystem & competencies and promotion of faculty & student innovation. For more information about IEDP, you may visit: [www.editn.in/pages/view/college-iedp](http://www.editn.in/pages/view/college-iedp).

CEDI is looking for a Field Coordinator (FC) under this initiative with the following responsibilities:

- Responsible for the Nodal hub's development & training
- Monitor and measure program effectiveness and provide feedback
- Track effectiveness of the programs, develop dashboards and performance reports on a monthly, quarterly and annual basis
- Responsible to deliver outcomes from the given region
- Relationship management and interfacing with different stakeholders including partners, colleges, Govt. and other organizations
- Develop and execute project implementation roadmap, including policies and strategies
- Develop annual operating plan/s including monthly, quarterly and annual deliverables and outcomes for the nodal teams
- Ensure training and course corrections for the success of team members
- Establish sound working relationships and cooperative arrangements with the hubs, institutes, community groups and organizations
- Represent the CEDI at appropriate platforms and vis-à-vis relevant stakeholders

**Qualification:** First Class Graduate in Science or Engineering. In addition, candidates with MBA or equivalent degree is most preferred.

**Experience:** 2-5 Years' experience in relevant/ related field (entrepreneurship, management, commerce, etc.)

**Salary:** Salary: Rs. 20,000 per month (Consolidated) plus nominal allowances for travel relating to field work.

**Terms of appointment:** Initially for a period of one year on contract, extendable by one more year. The FC will not have any right to claim regular employment with CEDI, NIT Trichy or EDII, Government of Tamilnadu.

**Application Process:** Application along with detailed bio-data (including Name, Date of Birth, Address, Contact numbers, email-id, academic qualifications, summary of experiences, additional credentials, if any etc.) and two letters of reference may be sent to the following email and address (by Speed Post):

### Dr. G. Kannabiran

Director, Center for Entrepreneurship Development and Incubation (CEDI)

3rd Floor, Library Building, National Institute of Technology, Tiruchirappalli-620015

Email: [cediadmin@nitt.edu](mailto:cediadmin@nitt.edu) Tel: 0431-2504760 /2503703

**Important:** It is required that scanned copy of application is sent through email before the deadline.

The last date for receipt of applications by Speed Post: **03 November 2017 (5.00 PM)**

Tentative date for selection process- **05 November 2017**

Selected candidate is expected to join immediately

**Note:** Candidates who had applied for this position as per our earlier advertisement in July 2017 (CEDI/2017/1 Dt. 07 July 2017) need not apply again.