



NATIONAL INSTITUTE OF TECHNOLOGY

TIRUCHIRAPPALLI - 620 015, TAMIL NADU, INDIA

Office of the Dean (Academic) - PG Section

Phone: +91-431-2503026, E-Mail: pgsection@nitt.edu

Ref: AO/PG/Late Registration/JULY 2022

24-08-2022

CIRCULAR

Sub: Late registration/deregistration circular – July 2022 – Reg.

The PG (M.Tech, M.Arch, MBA, MCA, Msc., & MA) students who have missed the course registration during the dates in the previous course registration circular, may do the late registration or deregistration (if any), following the procedure:

1. Meet and seek permission from the department HoD and the Associate Dean Academic for PG.
2. Fine of Rs 250 shall be paid through SB-collect - NIT Trichy Institution Fees PG DUES PAYMENT, and enter 'Late Course Registration Fee' in the remarks.
3. Save the payment receipt.
4. Fill up the late course registration form (next page) and get the signature of the faculty who's course is being registered/deregistered and department HoD.
5. Submit both the filled-up form and payment receipt to the academic office PG section.

Students should kindly note that course registration / deregistration with fine is permitted till 31.08.2022. Beyond this date no registration or deregistration will be allowed. Students will then have to do the course in subsequent semester (if not registered) or continue completing the course (if not deregistered).

Associate Dean Academic -PG



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Requisition for Late registration/De-registration in MIS / (For Students)

Name of the Student	
Roll Number(s)	
Semester	
Department	
Specialization (for PG)	

COURSES TO BE REGISTERED/DE-REGISTERED

Sl. No.	Course Code	Course Name	Course Type (Core / Elective / Laboratory)	Name of the Faculty	Signature of the Faculty

Date:

Head of the Department

For Office use

Associate Dean (Academic)	:	
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