

N.I.T. HOSTELS: TIRUCHIRAPPALLI - 620 015
APPLICATION FOR VACATING HOSTEL AND MESS REFUND

Please type. SHOULD NOT fill up the application in hand writing

Name		Roll No	
Course		Branch	
Hostel Name		Room No	
Communication Address		Name of the SBI Bank	
		SBI Bank A/c No	
Email Id		Mobile No	
		Phone No	

Hostel Fees Details (Attach a Copy of MIS Hostel Fees Printout)

Semester	Receipt No	Date	Amount

Date of Vacating the Hostel Room:

Details of the Furniture available in the room:

Table		Chair		Cot		Fan		Tube Light	
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Mess Details

Mess Name		Date of Mess Leaving	
Signature of the Mess Manager			

Signature of the Student	<i>I hereby request Hostel Administration to refund my hostel dues after deducting Rs.300 towards mess Workers Welfare Fund and Rs.300 towards processing fees.</i>
Signature of the RSC/Steward	
Signature of the Warden	

(For Office Use)

Refund Amount (**Subject to Audit**) : Rs.-----/

Signature of the Accountant

Signature of the D.R. (Hostels)