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**NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI – 620 015**

INSTITUTE FEE SECTION, ADMINISTRATIVE OFFICE

Ref: AO/IF/Excess Fee Refund/2018-19

Date: 23.08.2018

CIRCULAR

All first year **B.Tech. / B.Arch.** students are requested to open and maintain a savings bank account in any of the SBI Branches in India as per their choice with core banking facility for the **refund purpose**. The SBI account should be in student's name only.

First year B.Tech.,B.Arch. SC/ST/PWD(Open/OBC) and M.Tech., M.Arch. SC/ST students who have paid excess fee to CSAB/ CCMT at the time of admission are requested to submit the refund application form (*available in NITT website – Quick links – Forms (Formats for_download) – Sl. No.64*) and CSAB / CCMT payment receipt to the Institute Fees Section, Administrative Office on or before 15.10.2018 along with the photocopy of the bank pass book's first page to enable us to transfer the excess fee to the students at the earliest.

All students are advised to retain and maintain their Savings Bank Account for a period of six months, even after the completion of their course.


REGISTRAR


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Copy to:

First year Co-ordinator

Warden/s - request to display in the First year Hostels' Notice Board

Convener – CSG / Registrar / Deputy Registrar(s) / Branch Manager, SBI, NITT

Copy submitted to the Director for kind information