



**CIRCULAR\_FIRST CLASS COMMITTEE MEETING**

**Date :**

The First class committee meeting for the \_\_\_\_\_ Semester, B.Tech. /  
B.Arch / M.Tech. / M.Arch. / M.Sc. / MBA / MCA / MA  
\_\_\_\_\_ (Specialization) is scheduled on  
\_\_\_\_\_(Day & Date), \_\_\_\_\_(time) in the  
\_\_\_\_\_ (Venue).

**Agenda:**

- Course Plan
- Any other matter

The following (course handling) faculty members and student representatives are requested to attend the meeting.

Sl. No.	Faculty	Student
1.		
2.		
3.		
4.		
5.		
6.		

**Chairperson (Class committee)**