



**CIRCULAR\_THIRD CLASS COMMITTEE MEETING**

**Date :**

The Third class committee meeting for the \_\_\_\_\_ Semester, M.Tech. /  
M.Arch. / M.Sc. / MBA / MCA / MA  
\_\_\_\_\_ (Specialization) is scheduled on  
\_\_\_\_\_ (Day & Date), \_\_\_\_\_ (time) in the  
\_\_\_\_\_ (Venue).

**Agenda:**

- Review of Course Plan, Second Assessment Performance, Attendance details
- Pre-registration details
- Any other matter

The following (course handling) faculty members and student representatives are requested to attend the meeting.

Sl. No.	Faculty	Student
1.		
2.		
3.		
4.		
5.		
6.		

**Chairperson (Class committee)**