ACADEMIC OFFICE
NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015, TAMIL NADU, INDIA

Guidelines for PMRF Research Grant

As per the guidelines for PMRF, the MoE has granted a Research grant of Rs. 2Lakhs per year (total Rs. 10 lakh) to the PMRF Ph.D. scholars.

PMRF Ph.D. scholars can utilize this amount within one year from the date of joining (i.e., 2 Lakhs per year), or accumulate this amount and utilize within five years, or till the date of submission of Ph.D. thesis whichever is earlier. Unspent balances in a year shall be carried over to the next academic year.

PMRF PhD scholars can use this fund to cover following expenses with prior approval from the Dean, Academic through the supervisor and the head of the department.

General Expenses

1. Travel, registration fee, visa charges, accommodation and DA to attend national/international conferences either within India or outside India to present their research papers; registration fee for online-conferences is also permitted.

2. Travel, registration fee, accommodation and DA to participate conferences, symposia, workshops, seminars, training, short term courses and other similar programs, which help improve the domain knowledge, even though the research scholar has no paper presentation; the research scholar may even participate as a resource person.

   a. Entitlement of travel, DA, permissible rate of accommodation charges will be as per the prevailing rates of NIT Tiruchirappalli.
   b. Travel advance for International Conferences outside India may be given subject to a maximum of 80% of the costs involved or the remaining amount in the grant, whichever is lower.

3. Publication charges including extra pages for top tier and SCI indexed journals, colour photographs in journals, thesis work and conference proceedings including language editing charges.

4. Life membership charges of professional bodies or societies, limited to one membership of national and one international society/body in an academic year.

5. Computational charges and postal charges.

Purchase of items related to Research

1. Purchase of books, conference proceedings, ebooks, reprints of research articles and journal subscription charges.

2. Purchase of equipment, instruments, accessories of equipment, software required for the research purposes.

3. Expenses incurred for maintenance or repairing of equipment/instruments.

4. Costs incurred in fabrication work, sample analysis, testing.

5. Costs incurred in the purchase of consumables, chemicals, glassware, printer cartridges

<u>One - time Purchase items</u> – Following items are regulated, and can be purchased only once during thefellowship period of 5 years.

1.   Laptop/Notebook/Tablet Computer,
2.   Printer/scanner or All-in-one printer   3.   External memory devices.

Scholars desiring to retain one time purchased items acquired from this grant, may do so at the end of the programme (5 years) by paying 5% of the acquisition cost to the Institute account. If item to be acquired before five years, the book value of the item to be paid to institute with the depreciation rules applicable. (As per accounting policy, 20% depreciation will be charged per year for Computer items and peripherals).

All the purchases must be carried out as per the purchase procedure of the institute. Items purchased must be entered in the appropriate stock register of concerned departments.

Bills/Receipts must be submitted to the accounts section with the approval of Dean (Acd) in the prescribed format as per the institute purchase procedure (http://ruby.nitt.edu/sp/) within one month. All capital items bill passing request will be routed through Stores section for Asset Register entry before submitting to Accounts section. All bills/ cover notes to be countersigned by the PhD supervisor and the Ph.D. student.

It may be noted that

(i)   No advance for purchases is provided under this grant, and
(ii)   Stationery items such as pen, pencils, folders, file covers etc., furniture and office equipmentitems <u>cannot</u> be utilized under PMRF Research Grant.