



APPLICATION FOR OBTAINING ORIGINAL CERTIFICATES

Name of the student	:	
Programme	:	M.Tech. / M.Arch./ M.Sc. / MCA/ MBA / MA
Roll Number	:	
Department	:	
Semester	:	
Specialization (for PG)	:	
List of original certificates required	:	1. 2. 3. 4. 5.
Purpose (attach necessary proof)	:	
Signature of the student	:	
Signature of the Faculty Advisor / Research Guide HoD	:	
Signature of the Associate Dean (Academic)	:	
Date of issue of the original certificates Student's Signature	:	
Date of return of the original certificates, Associate Dean's Signature	:	

Note:

1. Original certificate(s) retained with the institute will be given only at the time of leaving the institute on completion/discontinuing the course on provision of NO DUES certificate.
2. However only on specific genuine purpose the original certificate(s) will be issued temporarily, provided an undertaking is given by the student that the certificate(s) will be returned immediately after the purpose is met.