



**ACADEMIC OFFICE
NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015, TAMIL NADU, INDIA**

Ref: NITT/AO/UG/2025-26/January/SE-01

29.12.2025

CIRCULAR

Sub: Supplementary Examinations for UG Students – January 2026 Session – Reg.

The Supplementary Examinations for all UG students (*except B.Tech./B.Arch. first year and B.Sc. B.Ed.) students are scheduled to be held **from 22nd January 2026 to 30th January 2026**. Students who have received a grade of '**F**' (Fail) or '**X**' (Absent) in the regular final assessments conducted during **July 2025 session or earlier** are eligible to appear for the **Supplementary Examination / Reassessment**. Please note that all Supplementary Examinations will be conducted in OFFLINE mode only.

NOTE: Supplementary examinations for first-semester courses of B.Tech. (2nd – 4th year) and B.Arch. (2nd – 5th year) students will be held later, along with those for B.Tech./B.Arch. first-year students. However, senior batch students must complete registration for these supplementary courses during the current registration period.

a) Registration Procedure

- Students are required to log in to the MIS portal <https://misreg.nitt.edu/NITTSTUDENT/> and complete the online registration process from **15th January 2026 to 16th January 2026**.
- Screenshots of the registration page for each course must be taken for record and submission.
- The prescribed examination fee must be remitted through SB Collect via the State Bank of India.
- Students must duly fill in the attached supplementary registration form.
- The MIS registration confirmation screenshots, SB Collect fee receipt, and the attached supplementary registration form must be merged into a single PDF file and submitted via e-mail to examfees@nitt.edu on or before **16th January 2026, 11.59 PM**.

Mail should be sent ONLY from the student's NIT-T web mail ID. Supplementary registration requests will not be processed without online registration in MIS.

b) Faculty Allotment

- The consolidated list of registered students will be forwarded to the respective departments by the academic office.
- Faculty allotment will be carried out by the Heads of the respective Departments, and the details will be communicated to the students on **20th January 2026**.
- Students are instructed to contact the assigned faculty members immediately to ensure timely completion of all supplementary examinations. Faculty contact information is available at: <https://www.nitt.edu/home/academics/departments/faculty/>.
- Allotted faculty members are required to complete the entry of marks and assignment of grades in the MIS portal **on or before 06th February 2026**.

c) Weightage and minimum passing mark for Supplementary Examinations are as per the Institute rules and regulations.

d) Fees Particulars

Particulars	Fees (Rs.)
Examination Fee per course	500
Mark Sheet	30

Associate Dean (UG – I)

Copy To:

- The Director (for kind information)
- All Head of Departments
- All faculties concerned
- First Year Professor in-charge



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REGISTRATION FORM / SUPPLEMENTARY EXAMINATION

PERSONAL INFORMATION:

1.	Name	:	
2.	Roll Number	:	
3.	Department	:	
4.	Specialization (For PG)	:	
5.	Batch	:	
6.	Session & Year	:	January / Summer / July & 20__
7.	Contact Number	:	

LIST OF COURSES REGISTERED IN MIS:

a) **Theory**

S. No.	Course Code	Course Title	Semester	Fees	SB Collect Fee Receipt Number
1.					
2.					
3.					
4.					
5.					
6.					
7.					

b) **Laboratory**

S. No.	Course Code	Course Title	Semester	Fees	SB Collect Fee Receipt Number
1.					
2.					
3.					
4.					

TOTAL FEES PAID: Rs. _____

(Rupees_____)

DATE:

SIGNATURE OF THE STUDENT