Ref: NITT/AO/UG/2025-26/January/SE-02   **21.01.2026**

CIRCULAR

Sub: Supplementary Examinations for UG Students – January 2026 Session – Reg.

The Supplementary Examinations for all **B.Tech./B.Arch. first-year students** and **B.Sc. B.Ed. students** are scheduled to be held **from 03.02.2026 to 10.02.2026**. Students who have received a grade of **'F' (Fail)** or **'X' (Absent)** in the regular final assessments conducted during **July 2025 session or earlier** are eligible to appear for the **Supplementary Examination / Reassessment**. Please note that all Supplementary Examinations will be conducted in OFFLINE mode only.

Note: As per the earlier supplementary circular (Ref: NITT/AO/UG/2025-26/January/SE-01 dated 29.12.2025), B.Tech./B.Arch. students belonging to 2024 or earlier batches are permitted to appear for the supplementary examinations of their first-semester courses during this period. It is clarified that the supplementary examination registration for these students has already been completed.

a) **Registration Procedure**

   i. Students are required to log in to the MIS portal https://misreg.nitt.edu/NITTSTUDENT/ and complete the online registration process **from 28.01.2026 to 29.01.2026**.

   ii. Screenshots of the registration page for each course must be taken for record and submission.

   iii. The prescribed examination fee must be remitted through SB Collect via the State Bank of India.

   iv. Students must duly fill in the attached supplementary registration form.

   v. The MIS registration confirmation screenshots, SB Collect fee receipt, and the attached supplementary registration form must be merged into a single PDF file and submitted via e-mail to examfees@nitt.edu on or before **29.01.2026, 11.59 PM.**

Mail should be sent ONLY from the student's NIT-T web mail ID. Supplementary registration requests will not be processed without online registration in MIS.

b) **Faculty Allotment**

   i. The consolidated list of registered students will be forwarded to the respective departments by the academic office.

   ii. Faculty allotment will be carried out by the Heads of the respective Departments, and the details will be communicated to the students on **30.01.2026**.

   iii. Students are instructed to contact the assigned faculty members immediately to ensure timely completion of all supplementary examinations. Faculty contact information is available at: https://www.nitt.edu/home/academics/departments/faculty/ .

   iv. Allotted faculty members are required to complete the entry of marks and assignment of grades in the MIS portal **on or before 25.02.2026.**

c) **Weightage and minimum passing mark for Supplementary Examinations are as per the Institute rules and regulations.**

d) **Fees Particulars**

Particulars	Fees (Rs.)
Examination Fee per course	500
Mark Sheet	30

Associate Dean (Academic/UG – I)

Copy To:

   1. The Director (for kind information)
   2. All Head of Departments
   3. All faculties concerned
   4. First Year Professor in-charge

REGISTRATION FORM / SUPPLEMENTARY EXAMINATION

STUDENT INFORMATION:

1.	**Name**	:	
2.	**Roll Number**	:	
3.	**Department**	:	
4.	**Specialization (For PG)**	:	
5.	**Batch**	:	
6.	**Session & Year**	:	January 2026
7.	**Mobile Number**	:	

LIST OF COURSES REGISTERED IN MIS:

a) **Theory**

S. No.	Course Code	Course Title	Semester	Fees	SB Collect Fee Receipt Number
1.					
2.					
3.					
4.					
5.					
6.					
7.					

b) **Laboratory**

S. No.	Course Code	Course Title	Semester	Fees	SB Collect Fee Receipt Number
1.					
2.					
3.					
4.					

TOTAL FEES PAID: Rs. _____

(Rupees_____)

DATE: **SIGNATURE OF THE STUDENT**