



ACADEMIC OFFICE
NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015, TAMIL NADU, INDIA

Ref: NITT/AO/UG/SSE/Summer-2025

06.06.2025

CIRCULAR

Sub: Special Supplementary Examination for B.Tech. / B.Arch. Final Year Students– Reg.

The Special Supplementary Examinations for final year B.Tech. and B.Arch. students are scheduled to be conducted from **16th June 2025 to 20th June 2025**. These examinations are only intended for passing out students belonging to the **2021 batch of B.Tech.**, the **2020 batch of B.Arch.**, and **earlier batches**, who have been awarded a grade of '**F**' (Fail) or '**X**' (Absent) in the regular assessments conducted in **January 2025 or earlier**. Please note that the Special Supplementary Examinations will be conducted in **OFFLINE mode only**.

a) Registration Procedure

- Students are required to log in to the MIS portal <https://misreg.nitt.edu/NITTSTUDENT/> and complete the online registration process **between 09th June 2025 and 10th June 2025**.
- Screenshots of the registration page for each course must be taken for record and submission.
- The prescribed examination fee must be remitted through SBI Collect via the State Bank of India.
- Students must duly fill in the attached Personal Information Form.
- The MIS registration confirmation screenshots, SB Collect fee receipt, and the Personal Information Form must be merged into a single PDF file and submitted via e-mail to examfees@nitt.edu on or before **10th June 2025, 11.59 PM**.

Mail should be sent ONLY from the student's NIT-T webmail ID. Special Supplementary registration requests will not be processed without online registration in MIS.

b) Faculty Allotment

- The consolidated list of registered students will be forwarded to the respective departments after verification by the academic office.
- Faculty allotment will be carried out by the Heads of the respective Departments, and the details will be communicated to the students on **12th June 2025**. Students are instructed to contact the assigned faculty members immediately to ensure timely completion of all assessments. Faculty contact information is available at: <https://www.nitt.edu/home/academics/departments/faculty/>.
- Allotted faculty members are required to complete the entry of marks and assignment of grades in the MIS portal on or before **25th June 2025**.

c) Weightage and minimum passing mark for Supplementary Examinations are as per the Institute rules and regulations.

d) Fees Particulars

Particulars	Fees (Rs.)
Examination Fee per course	500
Mark Sheet	30

Associate Dean Academic (UG)

To

The Director, for kind information
All Head of Departments with a request to circulate among all faculty
First Year Professor in-charge



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REGISTRATION FORM / SUPPLEMENTARY EXAMINATION

PERSONAL INFORMATION:

1.	Name	:	
2.	Roll number	:	
3.	Department	:	
4.	Specialization (For PG)	:	
5.	Batch	:	
6.	Contact Number	:	

LIST OF COURSES REGISTERED IN MIS:

a) Theory

S. No.	Course Code	Course Title	Semester	Fees	SB Collect Fee Receipt Number
1.					
2.					
3.					
4.					
5.					
6.					
7.					

b) Laboratory

S. No.	Course Code	Course Title	Semester	Fees	SB Collect Fee Receipt Number
1.					
2.					
3.					
4.					

TOTAL FEES PAID: Rs. _____

(Rupees _____)

DATE:

SIGNATURE OF THE STUDENT