NOTICE

ATTN: B.Tech. / B. Arch. STUDENTS

Students who are prevented from appearing for examinations due to shortage of attendance (less than 50%) in the earlier semesters are directed to apply for the summer term courses duly endorsed by the concerned faculty and the Head of the department and submit the registration form to the office of the Dean (Academic) on or before 12/05/2015. Students are permitted to register only two theory courses and one laboratory course in the Summer Term.

Summer term courses will commence from 15th May 2015. The registration form for Summer Term course is available at our website (Form No.50) in formats and downloads.

**Instructions and guidelines for the summer term course**

- A minimum of 36 to 40 hours will be taught by the faculty for every subject.
- The starting and ending time of the Summer term course is 15th May 2015 and 26th June 2015 respectively.
- The students registered and having sufficient percentage of attendance for the course alone will be permitted to write the examination.
- Examinations will be conducted in the last week of June 2015.

To
All Head of Departments with a request to inform the Students
I year subject coordinators
All Wardens, Hostel Manager and Hostel Notice Boards
N.B: Lecture Hall Complex and All Departments
Copy submitted to the Director
CSG/MIS to display in the web.

Associate Dean (Academic – UG)
CIRCULAR

Sub: Remuneration for the Summer Term Course and guidelines to be followed – Intimated – Reg.

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To

All Head of Departments

The remuneration for the faculty handling Summer Term Course are as follows:

Remuneration for Faculty:

- Rs. 6000/- per theory course
- Rs. 8000/- per combined theory and laboratory course
- Rs. 3000/- per laboratory course

The following guidelines shall be followed:

- The total number of contact hours should be between 36-40 hours
- The faculty handling summer term course shall be deemed to be on duty during the vacation period.
- Summer Term Course will be conducted from 15th May 2015 and 26th June 2015.
- The assessment procedure in a summer term course will also be similar to the procedure for a regular semester course.

Copy submitted to the Director.

Associate Dean (Academic – UG)