



**ACADEMIC OFFICE**  
**NATIONAL INSTITUTE OF TECHNOLOGY**  
**TIRUCHIRAPPALLI - 620 015, TAMIL NADU, INDIA**

Ref: AO / PhD / Reassessment / July 2025 session

16.07.2025

**CIRCULAR**

**Sub:** Reassessment/Supplementary Examination for MS./PhD Programme – July 2025 Session – Reg.

Reassessment/supplementary examination for PhD and MS (by Research) students who appeared in the final assessments of the January 2025 session are scheduled from **28/7/2025 to 1/8/2025**. Students who have failed (F) / absent (X) in the regular assessment held in January 2025 sessions are eligible to appear for the Reassessment examination. PhD scholars, who fail to satisfy the grade requirement, may attempt other prescribed courses or rewrite (end semester reassessment-only once) the examination in the course(s) where they had scored less than C grade. If they still fail, their registration stands cancelled.

**a) Registration Procedure**

- Students are required to log in to the MIS portal <https://misreg.nitt.edu/NITTSTUDENT/> and complete the online registration process from **22<sup>nd</sup> July 2025 to 24<sup>th</sup> July 2025**.
- Screenshots of the registration page for each course must be taken for record and submission.
- The prescribed examination fee must be remitted through SB Collect via the State Bank of India.
- Students must duly fill in the attached supplementary registration form.
- The MIS registration confirmation screenshots, SB Collect fee receipt, and the attached supplementary registration form must be merged into a single PDF file and submitted via e-mail to [examfees@nitt.edu](mailto:examfees@nitt.edu) on or before **24<sup>th</sup> July 2025, 11.59 PM**.

**Mail should be sent ONLY from the student's NIT-T web mail ID. Supplementary registration requests will not be processed without online registration in MIS.**

**b) Faculty Allotment**

- The consolidated list of registered students will be forwarded to the respective departments after verification by the academic office.
- Faculty allotment will be carried out by the Heads of the respective Departments, and the details will be communicated to the students on **25<sup>th</sup> July 2025**. Students are instructed to contact the assigned faculty members immediately to ensure timely completion of all assessments. Faculty contact information is available at: <https://www.nitt.edu/home/academics/departments/faculty/>.
- Allotted faculty members are required to complete the entry of marks and assignment of grades in the MIS portal on or before **08<sup>th</sup> August 2025**.

**c) Weightage and minimum passing mark for Supplementary Examinations are as per the Institute rules and regulations.**

**d) Fees Particulars**

Particulars	Fees (Rs.)
Examination Fee per course	500
Mark Sheet	30

Copy to:

Faculty concerned.

All HoDs

**Associate Dean / (MS / Ph.D.)**



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**REGISTRATION FORM / SUPPLEMENTARY EXAMINATION**

**PERSONAL INFORMATION:**

1.	Name	:	
2.	Roll number	:	
3.	Department	:	
4.	Specialization (For PG)	:	
5.	Batch	:	
6.	Session & Year	:	January / Summer / July & 20__
7.	Contact Number	:	

**LIST OF COURSES REGISTERED IN MIS:**

a) **Theory**

S. No.	Course Code	Course Title	Semester	Fees	SB Collect Fee Receipt Number
1.					
2.					
3.					
4.					
5.					
6.					
7.					

b) **Laboratory**

S. No.	Course Code	Course Title	Semester	Fees	SB Collect Fee Receipt Number
1.					
2.					
3.					
4.					

**TOTAL FEES PAID:** Rs. \_\_\_\_\_

(Rupees\_\_\_\_\_)

**DATE:**

**SIGNATURE OF THE STUDENT**