



**ACADEMIC OFFICE**  
**NATIONAL INSTITUTE OF TECHNOLOGY**  
**TIRUCHIRAPPALLI - 620 015, TAMIL NADU, INDIA**

Ref: NITT/AO/PG/SE /Summer 2025/01

20.06.2025

**CIRCULAR**

**Sub: Supplementary Examination for PG Final Year Students – Reg.**

The Supplementary Examinations for final year Postgraduate students are scheduled from **24/06/2025 to 30/06/2025**. These examinations are only intended for passing out students belonging to the **2023 batch of M.Tech. / M.Arch. / M.Sc. / MBA / MA (IV) and 2022 batch of MCA (VI)**, who have been awarded a grade of '**F**' (**Fail**) or '**X**' (**Absent**) in the regular assessments conducted in **January 2025 Session, except project work**. Please note that the Supplementary Examinations will be conducted in **OFFLINE mode only**.

**a) Registration Procedure**

- Students are required to log in to the MIS portal <https://misreg.nitt.edu/NITTSTUDENT/> and complete the online registration process between **20.06.2025 and 23.06.2025**.
- Screenshots of the registration page for each course must be taken for record and submission.
- The prescribed examination fee must be remitted through SB Collect via the State Bank of India.
- Students must duly fill in the attached Personal Information Form.
- The MIS registration confirmation screenshots, SB Collect fee receipt, and the Personal Information Form must be merged into a single PDF file and submitted via e-mail to [examfees@nitt.edu](mailto:examfees@nitt.edu) on or before **23.06.2025, 11:59 PM**.

**Mail should be sent ONLY from the student's NIT-T webmail ID. Special Supplementary registration requests will not be processed without online registration in MIS. If a student neglects MIS registration, despite fee payment, they are required to forfeit the fees already paid and re-register for the subsequent semester Reassessment by making the payment again.**

**b) Faculty allotment**

- The consolidated list of registered students will be forwarded to the respective departments after verification by the academic office.
- Faculty allotment will be carried out by the Heads of the respective Departments, and the details will be communicated to the students on **24<sup>th</sup> June 2025**. Students are instructed to contact the assigned faculty members immediately to ensure timely completion of all assessments. Faculty contact information is available at <https://www.nitt.edu/home/academics/departments/faculty/>
- Allotted faculty members are required to complete the entry of marks and assignment of grades in the MIS portal on or before **30<sup>th</sup> June 2025**.

**c) Weightage and minimum passing mark for Supplementary Examinations are as per the Institute rules and regulations.**

**d) Fees Particulars**

Particulars	Fees (Rs.)
Examination Fee per course	500
Mark Sheet	30

**Associate Dean (Academic) / PG**

To

The Director, for kind information  
All Head of Departments with a request to circulate among all faculty



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**REGISTRATION FORM / SUPPLEMENTARY EXAMINATION**

**PERSONAL INFORMATION:**

1.	Name	:	
2.	Roll number	:	
3.	Department	:	
4.	Specialization (For PG)	:	
5.	Batch	:	
6.	Contact Number	:	

**LIST OF COURSES REGISTERED IN MIS**

**a) Theory**

S. No.	Code	Course Title	Semester	Fees	SB Collect Fee Receipt No.
1.					
2.					
3.					
4.					
5.					
6.					
7.					

**b) Laboratory**

S. No.	Code	Course Title	Semester	Fees	SB Collect Fee Receipt No.
1.					
2.					
3.					
4.					
5.					
6.					
7.					

**Total Fees Paid: Rs.** \_\_\_\_\_

(Rupees \_\_\_\_\_)

**DATE:**

**SIGNATURE OF THE STUDENT**