



**ACADEMIC OFFICE
NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015, TAMIL NADU, INDIA**

Ref: NITT/AO/MBA/July-2025/1/Revised

20.01.2026

CIRCULAR

Sub: Supplementary Examination for MBA Students – July 2025 Session – Reg.

The Supplementary Examinations for MBA students are scheduled to be held **from 16th January 2026 to 04th February 2026**. Students who have received a grade of 'F' (Fail) or 'X' (Absent) in the regular assessments conducted during **July 2025 or earlier** are eligible to appear for the **Supplementary Examination / Reassessment**. Please note that all Supplementary Examinations will be conducted in OFFLINE mode only.

a) Registration Procedure

- i. Students are required to log in to the MIS portal <https://misreg.nitt.edu/NITTSTUDENT/> and complete the online registration process from **12th January 2026 to 21st January 2026**.
- ii. Screenshots of the registration page for each course must be taken for record and submission.
- iii. The prescribed examination fee must be remitted through SB Collect via the State Bank of India.
- iv. Students must duly fill in the attached supplementary registration form.
- v. The MIS registration confirmation screenshots, SB Collect fee receipt, and the attached supplementary registration form must be merged into a single PDF file and submitted via e-mail to examfees@nitt.edu on or before **21st January 2026, 11.59 PM**.

Mail should be sent ONLY from the student's NIT-T web mail ID. Supplementary registration requests will not be processed without online registration in MIS.

b) Faculty Allotment

- i. The consolidated list of registered students will be forwarded to the respective departments after verification by the academic office.
- ii. Faculty allotment will be carried out by the Heads of the respective Departments, and the details will be communicated to the students on **22nd January 2026**. Students are instructed to contact the assigned faculty members immediately to ensure timely completion of all assessments. Faculty contact information is available at: <https://www.nitt.edu/home/academics/departments/faculty/>.
- iii. Allotted faculty members are required to complete the entry of marks and assignment of grades in the MIS portal **on or before 5th February 2026**.

c) Weightage and minimum passing mark for Supplementary Examinations are as per the Institute rules and regulations.

d) Fees Particulars

Particulars	Fees (Rs.)
Examination Fee per course	500
Mark Sheet	30

Associate Dean (PG)



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REGISTRATION FORM / SUPPLEMENTARY EXAMINATION

PERSONAL INFORMATION:

1.	Name	:	
2.	Roll number	:	
3.	Department	:	
4.	Specialization (For PG)	:	
5.	Batch	:	
6.	Session & Year	:	January / Summer / July & 20____
7.	Contact Number	:	

LIST OF COURSES REGISTERED IN MIS:

a) **Theory**

S. No.	Course Code	Course Title	Semester	Fees	SB Collect Fee Receipt Number
1.					
2.					
3.					
4.					
5.					
6.					
7.					

b) **Laboratory**

S. No.	Course Code	Course Title	Semester	Fees	SB Collect Fee Receipt Number
1.					
2.					
3.					
4.					

TOTAL FEES PAID: Rs. _____

(Rupees _____)

DATE:

SIGNATURE OF THE STUDENT