



Ref: NITT/DA/UG/Formative/Winter 2021

Date: 22.12.2021

CIRCULAR

Subject: B.Tech. & B.Arch Formative Assessment – Winter Session 2021 – Reg.

This is to inform that the Formative assessment for winter session, 2021 has been planned between **07.01.2022 – 31.01.2022** for the students who have:

- (1) **B.Tech** - Completed 4 years of duration (admitted in **2014, 2016 & 2017 batches**) and those **exceeded maximum duration** of programme but **granted extension** by Senate
- (2) **B.Tech** - Current final years i.e., **2018 batch** (excluding subjects of July 2021 session).
- (3) **B.Arch – 2016** (passed out), **2017** (current final year) and **2018** (current 4th year) batches - **except** for the courses Basic& Architectural Design –I, and Architectural Design –II to VIII, Professional Training and Dissertation-I & II

(a) Eligibility criteria

- (i) Students who have failed during the **regular / reassessment** of a course or lab with an '**F/Z**' grade.
- (ii) Students who have been awarded an '**I**' grade in an earlier formative assessment.

(b) Registration for FA

- (i) The maximum number of courses a student can register: **6 Theory and 2 Labs**.
- (ii) In addition, one extra course is permitted as Formative Assessment (summer or winter), only for those students who have already completed 4 years and those who are just completing the programme.

(c) Registration Procedure

- (i) Login to MIS and complete the on-line registration* between **29.12.2021 and 30.12.2021**
- (ii) Take screenshot/print of registration confirmation mail.*
- (iii) Remit the required fees in the State Bank of India, through SB-collect.
- (iv) Fill the attached registration form.
- (v) Merge the screenshot/print of registration confirmation mail (ii), SB-collect fees receipt (iii) and Personal information form (iv) as a single file and send to examfees@nitt.edu on or before **30.12.2021, 11.30 pm**.

Mail should be sent **ONLY** from the student's NITT webmail ID. Formative Assessment registration request will not be processed without online registration in MIS*

*Not applicable to 2014 and earlier admitted students

(d) Faculty allotment

- (i) The consolidated list of students will be sent to the concerned department after the verification by the academic office.
- (ii) Faculty allotment will be done by the Heads of the respective Departments and the same will be informed to the students on or before **05.01.2022**. The students are instructed to contact the faculty concerned for completing the assessments in time. The contact details of faculty are given in the link: <https://www.nitt.edu/home/academics/departments/faculty/>

(e) Conduct of Formative Assessment (FA)

- (i) Not less than 10 contact hours per course is required. This should in turn result in 30 preparation hours per course for the student.
- (ii) There are no threshold minimum marks for satisfactorily completing the FA. For successful completion of FA, the student must complete the assigned tasks through online mode to the satisfaction of the faculty member who is assigning the student.
- (iii) In this process the faculty member may use marks for quantifying the performance if required.

(f) Grading in FA

- (i) The letter grade '**R**' (requirement for pass satisfy) is awarded on satisfactory completion of FA with grade point of **5** (same as '**E**' grade).
- (ii) If a student does not complete the FA a letter grade '**I**' is assigned which does not have any grade point.
- (iii) A student who is awarded '**I**' grade should convert '**I**' grade into '**R**' grade by registering for FA subsequently and should successfully complete the FA within the maximum stipulated period of the programme.

| Particulars (Examination Fee per Subject) | Fees |
|---|------------|
| Course fees (Theory / Laboratory) | Rs. 2000/- |
| Mark sheet | Rs. 30/- |

R. Rajagan

Associate Dean Academic UG -II

Copy To: (1)The HoDs of all department with a request to inform the students (2) Director for kind information



NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015, TAMIL NADU, INDIA

FORMATIVE ASSESSMENT REGISTRATION FORM

PERSONAL INFORMATION:

| | | | |
|----|--|---|---|
| 1. | Name | : | |
| 2. | Roll no | : | |
| 3. | Department | : | |
| 4. | Batch | : | |
| 5. | Status | : | Regular / Passed Out |
| 6. | If regular student, semester presently studying: | : | |
| 7. | Session | : | Odd-semester / even-semester / winter vacation / summer vacation |

LIST OF COURSES REGISTERED IN MIS

| S. No. | Code | Theory Course name | Semester | Fees | SBI collect Fee Receipt No. |
|--------|------|--------------------|----------|------|-----------------------------------|
| 1. | | | | | |
| 2. | | | | | |
| 3. | | | | | |
| 4. | | | | | |
| 5. | | | | | |
| 6. | | | | | |
| 7. | | | | | |

| S. No. | Code | Laboratory Name | Semester | Fees | SBI collect Fee Receipt No |
|--------|------|-----------------|----------|------|-------------------------------|
| 1. | | | | | |
| 2. | | | | | |

TOTAL FEES PAID: Rs. _____ (Rupees _____)

DATE:

SIGNATURE OF THE STUDENT