Ref: NIT-T/DA/ UGS/FA/2019

26.11.2019

CIRCULAR

This is to inform that the Formative assessment for Winter session, 2019 has been planned between 06.12.2019 – 27.12.2019. The eligible students are instructed to register for the formative Assessment in MIS on or before 03.12.2019.

Eligibility Criteria
(a) Students who have failed during the regular / reassessment of a course or lab with an 'F' grade.
(b) Students who have been awarded an 'T' grade in the formative assessment
(c) Students who have completed 4 years of duration (admitted during 2012 - 2016)

Registration for FA
(a) The maximum number of courses a student can register: 2 Theory and 2 Labs.
(b) In addition, one extra course is permitted as Formative Assessment (Summer or winter), only for those students who have already completed 4 years or those who are just completing the programme

Registration Procedure
1. Take a printout of Formative Assessment registration form (Sl. No. 70, http://www.nitt.edu/home/academics/formats/FA-regform.pdf) and fill the course details and get the signature of the faculty concerned and approval from the HoD.
2. Remit the required fees in the State Bank of India, through SB-icollect.
3. After payment, log-in to your MIS Account and complete the online registration of the courses.
4. The Formative Assessment application form, Printed MIS registration form and the documentary proof for having remitted the examination fees (e-challan) should be handed over to the office of the Dean (Academic) / UG Section, on or before 03.12.2019.

Instructions and guidelines for the Formative Assessment (FA) course
1. Not less than 10 contact hours per course is required. This should in turn result in 30 preparation hours per course for the student.
2. There are no threshold minimum marks for satisfactorily completing the FA. For successful completion of FA, the student must complete the assigned tasks to the satisfaction of the faculty member who is assigning the student. In this process the faculty member may use marks for quantifying the performance if required.

Application after the last date will not be entertained under any circumstances.

Fee structure

<table>
<thead>
<tr>
<th>Particulars (Examination Fee per Subject)</th>
<th>Fees (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer FA Theory / Lab</td>
<td>2000/-</td>
</tr>
<tr>
<td>Mark Sheet</td>
<td>30/-</td>
</tr>
</tbody>
</table>

NO MESS BILL ADJUSTMENT WILL BE MADE FOR THE EXAMINATION FEES.

To
The HoDs, all departments, with a request to inform the students.
I Year Coordinator, All Departments Notice Boards, Lecture Hall Complex and ORION.
Submitted to the Director for Information.