CIRCULAR

Sub: Deregistration of Elective Courses with V Grade – January 2026 – Reg.

Students of B.Tech. (2022 and 2023 batches) and B.Arch. (2021, 2022 and 2023 batches) programmes who have obtained 'V' grade in an elective course (PE/OE/OC) during the July 2025 session or earlier are permitted (optional) to apply for the deregistration of such courses, subject to the following:

- Only elective courses with 'V' grade are permitted for deregistration. Elective courses with 'X' or 'F' grade are not permitted for deregistration.
- Minors and Honors courses with 'V' or 'F' or 'X' grade are not permitted for deregistration.
- Upon deregistration, students will become ineligible for the award of First Class with Distinction and Honors degree, irrespective of overall performance (CGPA).
- Students will not be permitted to register for Contact Courses (Redo) for any course that has been deregistered.
- It is the student's responsibility to ensure that all academic credit and course requirements are met for the successful completion of the degree.
- Deregistered courses will be permanently removed from the academic transcript and will not count towards CGPA or credit requirements.
- Deregistration is not reversible once processed. Students are advised to consider the academic implications carefully and consult their academic mentor faculty before proceeding.

Procedure for Deregistration of Elective Courses with V Grade:

1. **Download and complete** the attached Requisition Form for deregistration of elective courses with V grade.
2. Obtain the **signature** from the concerned course faculty and the **Head of the Department (HoD)**.
3. Pay a **fine of ₹250 per course** via *State Bank Collect* using the following steps:
   - Navigate to: SB Collect → Educational Institutions → NIT Trichy Institution Fees → Other Fees
   - Under *Remarks*, clearly mention: **"Deregistration of V-Grade Elective Courses"**
4. **Download and retain** a copy of the **payment receipt** (in pdf).
5. **Fill out the Google Form** https://forms.gle/aD8rhFQMNiauFmx48 and upload the scanned copies of the signed registration form and payment receipt **from 16.01.2026 to 21.01.2026**.
6. Submit the **hard copy** of the completed requisition form along with the payment receipt to the **UG Section** in the academic office **from 22.01.2026 to 23.01.2026**, during office hours.
7. Incomplete applications or those without proper approvals and valid payment receipt will not be processed.
8. Applications for which the Google Form is not duly filled and/or the corresponding hard copy is not submitted to the Academic Office within the stipulated deadline will not be considered. In any cases, no refund of the fee, if paid, will be processed.

Associate Dean (Academic/UG - I)

ACADEMIC OFFICE
NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015, TAMIL NADU, INDIA

REQUISITION FORM FOR DEREGISTRATION OF ELECTIVE COURSES (V – Grade)
(FOR STUDENTS)

STUDENT INFORMATION:

1.	**Name**	:	
2.	**Roll Number**	:	
3.	**Department**	:	
4.	**Specialization (For PG)**	:	
5.	**Batch**	:	
6.	**Current Session & Year**	:	January 2026 & _____
7.	**Mobile Number**	:	

ELECTIVE COURSES TO BE DEREGISTERED:

S. No.	Course Code	Course Title	Course Type (PE/OE/OC)	Session	Course Faculty Signature
1.					
2.					

SB Collect Fee Receipt Number _____ **Date of Payment**_____

Total Fees Paid: Rs. _____ (Rupees_____)

DECLARATION: I hereby declare that the deregistration of the above listed courses will render me ineligible for the award of *First Class with Distinction and/or the Honors degree*. I fully understand that it is my sole responsibility to fulfill the required credit and course requirements for the successful completion of my degree program. Furthermore, I acknowledge that I will not be eligible to apply for Contact Courses for the deregistered courses in the future.

 DATE: **SIGNATURE OF THE STUDENT**

                                                               HEAD OF THE DEPARTMENT