



**ACADEMIC OFFICE**  
**NATIONAL INSTITUTE OF TECHNOLOGY**  
**TIRUCHIRAPPALLI - 620 015, TAMIL NADU, INDIA**

**BOOKING OF AIR TICKETS FOR Ph. D. RELATED EXAMINATIONS**

Degree	:	Ph. D.
Name of the Scholar	:	
Roll Number	:	
Department	:	
Type of Registration	:	<b>Full Time / Part Time</b>
Purpose	:	Doctoral Committee Meeting / Comprehensive Examination / Synopsis Meeting / Viva Voce examination
Date & Time of Exam / Meeting	:	
Name of the Guide / Co Guide (if any)	:	
E-Mail	:	
Phone Number	:	

**EXAMINER'S DETAILS FOR BOOKING AIR TICKETS**

Name of the Examiner	:	
Designation	:	
Organization	:	
E-Mail	:	
Phone Number	:	

**ITINERARY DETAILS**

**Onward Journey:**

S. No.	Date	Time	From	To
1.				
2.				

**Return Journey:**

S. No.	Date	Time	From	To
1.				
2.				

**Guide / Co Guide**

**Associate Dean (Ph. D.) /  
Assistant Registrar (Academic)**

**Note:**

1. Submit the completed form to the Ph. D. Section at least 15 days prior to the journey for approval. Once approved, faculty members can book tickets directly through Balmer Lawrie by emailing the approval copy ([iim.implant@balmerlawrie.com](mailto:iim.implant@balmerlawrie.com))
2. Boarding passes or a self-declaration, along with remuneration claims, must be submitted to the respective sections within 2 days after the journey for further processing.
3. Contact Person: Madhubalan M, Balmer Lawrie & Co. Ltd, 2nd Floor, Admin Block, IIM Trichy, Pudukkottai Main Road, Trichy – 620 024.