



**MINUTES OF THE Ph.D. SYNOPSIS MEETING**

Date:

Name of the Scholar	
Roll Number	
Department	
Name of the Guide	
Date of Registration	
Type of Registration	<b>Full Time</b> (Institute Scholarship / Project / Non-Stipendiary / Other fellowship / QIP) <b>Part Time</b> (Internal(staff) / External (Industry with R&D) / External-On Campus) <b>Others</b> (Specify)
Date of Comprehensive Viva-voce	
Title of the Thesis	
Minimum Stipulated period completed	Yes <input type="checkbox"/> No <input type="checkbox"/>
Date of synopsis meeting held	

**Summary of synopsis meeting**

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**Name and Signature of the members with date**

**Internal Member (1)**

**Internal Member (2) /  
External Member**

**Allied Department  
Member**

**Co – Guide / External  
Guide (if any)**

**Research Guide**

**Chairperson (DC)**

**Associate Dean (MS/Ph.D.)**

**Enclosures:** i) Soft copy of Synopsis, ii) One hard copy of synopsis, iii) Form-5 iv) Form-6 v) Form-7 and other relevant documents

**Note:**

1. Please check necessary publications as per the Ph.D. Regulation. Publications in paid journals and journals publishing the conference proceedings shall not be considered. DC must ensure this during the synopsis meeting. Also attach period extension approval letter if scholar have completed 6 year (Full Time) or 7 year (Part time) from the date of registration.
2. As per point P.17.0 specified in the Ph.D. regulation 2019, if the scholar is unable to submit the thesis within 3 months from the date of synopsis submission, the Doctoral Committee may grant additional time beyond three months on request from the scholar for valid reasons.