CLAIM FOR REIMBURSEMENT OF JOURNAL OVER-LENGTH CHARGE

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Department	:	
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Volume no. Page no and Published	:	
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The paper is published in a SCI/SCIE journal. Hence, it is recommended to reimburse the eligible amount (as per the guidelines mentioned below).

Guidelines

- 1. The claim of reimbursement of journal over-length charge should be forwarded through research guide(s) and respective Head of the department in prescribed format.
- 2. The journal should be a reputed, non-paid journal (without any basic publication charge)
- 3. The published paper should have been listed in science citation index (SCI) or science citation index expanded (SCIE) indexed journals.
- 4. The journal over-length charge can not be reimbursed if the published work is part of any funded project as it can be claimed in project fund.
- 5. The claim form should be submitted along with the payment proof including dollar conversion on the date of payment.
- 6. Academic year mean July to June.

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