

JOINING REPORT

(To be sent by student within a week of joining by Registered Post to Head of the Concerned Head of the Department, National Institute of Technology Tiruchirappalli – 620 015).

Name of Student	:	
Roll No.	:	
Programme	:	
Name & Address of Organization	:	Telephone No. : E-mail :
Period of Training	:	From _____ To _____

I hereby inform that I have joined the organization on _____ for the Inplant Training in the industry.

Date :

Signature of the Student

CERTIFICATE BY THE CO-ORDINATOR IN THE INDUSTRY

Certified that the above-mentioned student has joined our organization for the INTERNSHIP / INDUSTRIAL TRAINING / ACADEMIC ATTACHMENT in the industry / Organization.

Name of the Coordinator	:	
Designation	:	
Phone No.	:	
E-mail (if any)	:	
Signature of the Coordinator		
Date		

**NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI – 620 015**

TRAINING EVALUATION REPORT

(May be used by the HoD if needed)

Name of Student	:	
Roll No.	:	
Programme	:	
Name & Address of Organization	:	
Period of Training	:	From _____ To _____

Marks to be awarded by Industry/Organisation

Punctuality (a) 30 Marks	Maintenance of Daily Records (b) 30 Marks	Skill Test (c) 40 Marks	Total Marks (a+b+c) 100 Marks

REMARKS (if any):

**SIGNATURE OF TRAINING OFFICER OF INDUSTRY
WITH NAME OF INDUSTRY & SEAL**

Note: Kindly send the training Evaluation Report immediately after completion of the training to the Head, Department of _____, National Institute of Technology, Tiruchirappalli – 620 015, preferably through registered post.