

**NATIONAL INSTITUTE OF TECHNOLOGY, TIRUCHIRAPPALLI – 620 015**

**DEPARTMENT OF \_\_\_\_\_**

After scrutinizing the attendance particulars of UG students as on 30.10.2015 I found that the following students have secured less than 50% in the Course Code ..... Course .....Semester....., and is recommended for prevention from appearing in the ensuing semester examination and have to redo the course.

S.No	Roll No	Name	No. of contact hours conducted	No. of contact hours attended	Attendance % <sup>*</sup>

The following students have attendance above 50% but less than 75% and are recommended to take mandatory classes and appear for Supplementary Examination / Formative Assessment.

S.No	Roll No	Name	No. of contact hours conducted	No. of contact hours attended	Attendance % <sup>*</sup>

(\*) Certified that all the claims by students concerning authorized on-duty/medical leave has been duly considered.

**Faculty Member Name:**

**Signature:**

**Head of the Department**