



ACADEMIC OFFICE
NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015, TAMIL NADU, INDIA

Phone : +91- 431- 2503014 (O), 3016 (Section), Fax : +91-431-2500133 (O/o the Director), E-mail : ugsection@nitt.edu

CLAIM FOR SUMMERTERM COURSE

Name of the Faculty	:	
Designation	:	
Staff No.	:	
Department	:	
Course Code and Title	:	
No. of students attended for the summer term course (list of students to be enclosed)	:	
Duration	:	From _____ to _____
Actual Claim	:	(Rupees _____)

Account Number	:	
Bank	:	
Branch	:	
IFSC Code	:	
PAN Number	:	

Signature of Faculty	:	
Head of the Department	:	
Dean (Academic)	:	

FOR OFFICE USE

Passed for payment of Rs. _____ (Rupees _____ only)

Assistant Superintendent Deputy Registrar (Accounts) Registrar Director

Debit Head: _____ A/c. No. : _____

Voucher No : _____

Cheque No : _____ Date: _____

Deputy Registrar (Accounts)

Registrar