



Date:

To

Dean (Academic)
National Institute of Technology,
Tiruchirappalli – 620 015

Sir,

Sub: Requisition for approval of members (BoS) – Reg

It is proposed to conduct the BoS meeting for UG / PG courses for _____ on _____ in the Department of _____. The following list of experts for the BoS meeting may kindly be approved.

1. Academic Expert (at least 3)

Sl. No.	Name / Designation / Organization / Address
1	
2	
3	

2. Industry / R&D Expert (at least 3)

Sl. No.	Name / Designation / Organization / Address
1	
2	
3	

3. Alumni (at least 3 / with a minimum of 5 years experience)

Sl. No.	Name / Designation / Organization / Address
1	
2	
3	

BoS Coordinator

Head of the Department