



NITT/EMD/ EE/AMC -WS /2018/002

04.04.2018

**MINUTES RECORDED AT THE PREBID MEETING FOR WATER SUPPLY  
SERVICES AT NITT HELD IN THE CHAMBER OF THE DEAN (P&D)  
ON 04.04.2018 AT 1500 HRS.**

**Points discussed and Clarifications :-**

SI No	Points for discussion	Decisions taken
01	Estimate Cost and EMD not given in the tender document	Consolidated lumpsum cost to be quoted by the contractor in the <b>price bid only</b> and EMD shall be @ 2% of the quoted amount ; Contract amount should not be filled by the contractor in the technical bid.
02	Periodicity and quantity of chlorination with sodium hypochlorite solution	Average quantity of water supply - 2000 KL per day ; Chemical used:-12.5% Sodium hypo chlorite liquid ; Chlorine concentration: 1mg/ltr (winter) and 2 mg/ltr ( summer); Quantity to be added : a) @ 8 ml /1000 Ltrs(winter) ie. 480 ltrs/month (winter); b) @16 ml/1000 Ltrs(summer) ie. 770 ltrs/month (summer) .
03	BOQ Item 5:Attending and rectifying faults, distribution boards etc., and BOQ Item 6:Maintenance of DG sets...tightening battery cells etc.,	Scope of agency is to supply skilled technicians with helpers only; Stores/Materials shall be supplied by NITT; In case of purchase by the agency, the same can be reimbursed and claimed as additional item provided prior approval before the purchase and physical installation certificate obtained from the Executive Engineer, EMD are to be attached by the agency in the corresponding monthly running bill.
04	Whether additional stores required in restoring the burst lines and valves is in the scope of contract?	
04	BOQ Item 13: Collection of water samples....running bill of each month	Tests shall be tested in the Environmental lab(Civil Engg. Dept.) of NITT at free of cost ;Collection of samples from the source point & distribution lines and test results from the lab are within the scope of the contract.
03	What if the VDA or Basic wages to the workers increased by the Government and Cost escalates in the market?	The agency has to consider all such factors and to quote the price accordingly; The contract is a lumpsum one and the constant amount on monthly basis shall not vary throughout the contract.
04	Whether NSIC certificate is acceptable against EMD?	NSIC can be accepted if registered under water supply services; However, Security Deposit shall be collected from successful tenderer as per Para 14.0 of the technical bid.



05	Whether formats provided in the Tender document are only to be followed?	Yes; To facilitate same level evaluation and with authenticated seal & signature.
06	Security Deposit	50% through Demand Draft shall be collected from the successful tenderer as in the tender document at work order stage.
07	Time taken by NITT to Pay the monthly running bills	Genuine bill supported with all relevant documents certified from the Estate Maintenance Department shall be paid within a month.
08	Penalty clause	Strictly as referred in the Tender Document; In addition, Delay in restoring pipelines and non-chlorination of water shall attract appropriate recovery as decided by the Engineer-in-Charge.
09	Tax Deducted from Source	Shall be accounted excluding GST
10	Minimum labour on roll	Nominal Roll strength must be Minimum Number referred in the document (Additional conditions para 12); Agency has to produce documentary proof of payment credited in the personal accounts of all the employees on roll.
11	Attendance	Other than routine attendance register attachable with the bill, Bio-metric system provided by NITT must be followed.
12	Cutoff date for Invoice submission by the agency	First week or up to 10 <sup>th</sup> of succeeding month.
13	Whether Proof of GST Paid to be submitted?	Must be attached for re-imburement.