



HOSTEL OFFICE
NATIONAL INSTITUTE OF TECHNOLOGY, HOSTELS
TIRUCHIRAPPALLI – 15

NITTH/Manpower_Ousource/2022-23/

Dt. 19/09/2022

Sub: Minutes of the Pre Bid Meeting for Manpower Outsourcing Tender

Ref: e Tender id 2022_NITT_711830_1 dt. 12/09/2022

As per the date sheet attached to the subject tender, Pre Bid Meeting was held on 19/09/2022 at 11.00 hrs at the Hostel Office premises.

The following 02 agencies were present:

1. M/s Updater Services Limited, Trichy
2. M/s First Choice Outsourcing Services, Trichy.

The following are the queries raised by them and the reply provided:

1. Query: It was asked if the service charges quoted should be 1%.

Reply: Clause 32 of the Special Conditions -Others of the Tender Documents states that bidders should quote the service charges of minimum of 1% of the manpower wages otherwise the bid will be rejected. Hence, bidders may quote any rate starting from 1%.


2. Query: How many days for a wage month?

Reply: As per Clause 11 of the Special Conditions_ Others, For every workforce deployed in our premises, the contractor should give one day paid weekly off for every 6 continuous working days. Hence, the number of days for wage month may be more than 26 days but not exceeding 30/31 days.

Considering the recurring instances of non submission of MSME certificates, it was reiterated that copy of valid and eligible MSME certificates of the firms must be attached while claiming EMD exemption.

If necessary a Corrigendum may be issued by Stores and Purchase Section for the above tender.


(Consultant-Accounts)


(Consultant- S&P)


Convener of Hostels


(Additional Chief Warden I)


(Chief Warden)