



May/2011

Short Tender Notification No. May/2011

COMPUTER SUPPORT GROUP

Item No. CSG15 : COMPUTER COMPONENTS AND ACCESSORY

BIDDER'S COPY

INSTRUCTIONS TO BIDDERS

1. This document set contains the following:

| | | |
|--|---|-------------|
| a) Terms and conditions of the Tender | - | Pages 2 & 3 |
| b) Details of the Firm offering this Quote | - | Page 4 |
| c) Technical Compliance & Quotation form (Price Bid) | - | Page 5 to 9 |
| d) NIT-T's check list copy | - | Page 10 |

2. The bidder's copy is for your future records. Please fill in and return only NIT-T's copy.
3. Read through the terms and conditions given and affix your signature and seal if you find them acceptable. Any deviations may be recorded. Read carefully the list of specifications that we have enclosed.
4. Fill in the questionnaire regarding the Firm.
5. The downloaded documents '**Technical Compliance Form**' and '**Quotation Form (Price Bid)**' should be **TYPE WRITTEN USING CAPITAL LETTERS ONLY**. At the time of filling the "**Quotation Form (Price Bid)**" make sure that you have not missed anything. Specify the model number & specification for each item. The form should be filled in item-wise. Do not leave blank fields. If you are not quoting for a specific item, you should specify "**NOT QUOTING**".
6. **Do not use** ambiguous terms like "**yes**", "**complied**" or "**available**". Specifically mention the matching specification of the product offered by you. Make sure that you have affixed your signature with date and seal on all the documents.

7. Please send the tenders in a sealed envelope superscribed as "**QUOTATIONS AGAINST SHORT TENDER NOTIFICATION NO: May/2011 Item No. CSG15: COMPUTER COMPONENTS AND ACCESSORY**" so as to reach "The Head, Computer Support Group, CSG, National Institute of Technology, Tiruchirappalli - 620 015, India" on or before **May 26, 2011 at 2.30 p.m.**
8. For any further clarifications, contact by E-Mail: purchase@nitt.edu or by written request to "The Head, Computer Support Group, National Institute of Technology, Tiruchirappalli - 620 015"
9. **DO NOT VISIT US WITHOUT OUR CONCURRENCE.**

Last Date for receipt of tender at NIT-T : May 26, 2011 at 2.30 PM
Opening Date for Tender : May 26, 2011 at 3.30 PM

| CHECKLIST TO BE FILLED IN BY BIDDER | |
|---|--------------------|
| List of documents to be enclosed | Completed & Signed |
| 1. Terms and Conditions form | YES / NO |
| 2. Details of the Firm offering this Quote | YES / NO |
| 3. NIT-T's Quotation form (Technical & Price Bid) | YES / NO |
| 4. Other technical specifications & pamphlets | YES / NO |

- Note:** 1. "Cover" should contain the following:
- a. Form of "**Acceptance of Terms and Conditions**".
 - b. Form of "**Firms details**"
 - c. Pamphlets, if any.
2. Quotation Form (Technical & Price Bid)

Please retain this page with you for your future reference.

BIDDER'S COPY



“TERMS AND CONDITIONS FORM”

**IMPORTANT : READ ALL THE FOLLOWING TERMS AND CONDITIONS AND
SIGN THE ACCEPTANCE CLAUSE FOLLOWING IT**

1. The offers should be addressed to “The Head, Computer Support Group, National Institute of Technology, Tiruchirappalli 620015, India” and should be sent in a sealed envelope superscribed **“QUOTATIONS AGAINST SHORT TENDER NOTIFICATION No.: May/2011 Item No. CSG15: COMPUTER COMPONENTS AND ACCESSORY”** so as to reach us **on or before 2.30 p.m. on May 26, 2011** .
2. Each offer should be sent in a sealed cover with the tender documents. Tenders received through email or FAX will not be considered.
3. The tenders will be opened on **May 26, 2011 at 3:30 p.m.** in the presence of the vendors present with authorization letter from the respective companies / firms. Suppliers intending to attend the tender opening should intimate us in advance.
4. Full technical specifications and pamphlets should be sent along with the tenders. **Offers without proper technical specifications will be rejected.**
5. All offers should indicate the taxes and duties applicable, if any. Additional charges for packing, forwarding, freight, insurance etc., if any, should be clearly mentioned. Clearance at Customs will be arranged by us.
6. NIT-T is paying concessional Customs & Excise duty under Government of India Notification No.51/96 for Customs and 10/97 for Excise Duty. Currently the purchaser is paying 5% Basic Customs Duty, 2% Educational Cess on Basic Customs Duty, 1% Higher Education Cess on Educational Cess, and 4% Import Additional Duty.
7. The Institute is not authorized to issue C and D forms of Sales tax certificate.
8. In case the offered items are to be imported, the rates should be quoted in foreign currency on C & F Chennai Airport, Insurance Cover should be up to National Institute of Technology, Tiruchirappalli (i.e. The Cost and Freight is up to Chennai airport and the insurance cover should be up to National Institute of Technology, Tiruchirappalli). NIT-T shall pay Customs duty if any.
9. If the price quoted is in foreign currency and if the order value is more than US\$12,000 then 100% payment will be made through **Letter of Credit (LC) at sight on acceptance**. If the order value is less than US\$12,000, then 100% payment will be through a Telegraphic Transfer (TT). **The bank charges outside India should be borne by the Supplier / Beneficiary**. If the price quoted is in Indian Rupees, then 100% payment will be made only after installation and commissioning. **No advance payment will be made.**
10. No revision of the price bid will be allowed once the price bids are opened.
11. No increase in price will be allowed after our firm orders are placed.
12. The warranty period should be clearly mentioned. The maintenance charges (AMC) under different schemes after the expiry of the warranty should also be mentioned.
13. Quote should come from authorized dealer or distributor or reseller for each of the product quoted. An authorization letter from OEM should accompany your quote for each product quoted, otherwise it may lead to rejection.
14. The delivery period and other terms should be clearly mentioned.
15. Complete user, technical and service documentation, and spare parts catalogue are to be provided along with the supply of the item.

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16. The vendors are informed that they should not call us over phone or contact us in person. All clarifications can be obtained through E-Mail/FAX/Post. Vendors shall not make attempts to establish unsolicited and unauthorised contact with us after the opening of the offers and prior to the notification of the award. Any attempt by any vendor to bring to bear extraneous pressures on us shall be sufficient reason to disqualify the vendor.
17. Delay / loss in postal transit or due to other reasons will not be NIT-T's responsibility.
18. We are not responsible for accidental opening of the covers that are not properly superscribed and sealed before the time scheduled for opening.
19. The tender should be made only on the "Technical compliance form" & "Quotation form" which is available in our website, otherwise it shall lead to rejection. The technical compliance form & Quotation form should be duly filled up (preferably **TYPE WRITTEN IN CAPITAL LETTERS**) and should clearly mention the features offered by the bidder against each specification.
20. Authorized signatory should sign on all the pages. Bids without authorized signatures will be rejected.
21. The manufacturers of the quoted make of the product must be of national / international repute and having ISO certificate.
22. **The vendors are informed that they should sign a stamp paper agreement with us, for Warranty, AMC, etc. before placing the final purchase order as per our terms & conditions and 2% of purchase order value (equipments) in the form of bank guarantee towards performance security. The bank guarantee will be returned to the supplier after the successful completion of supply, installation, and the warranty period.**
23. No Earnest Money Deposit (EMD) or processing fee is required for submitting this rate contact.
24. Failure to comply with all the terms and conditions mentioned herein would result in the tender being summarily rejected.
25. Vendors are informed that once the companies are shortlisted based on the technical specification, only then the price bids of the firms that meet NIT-T's Technical specification / requirements would be compared.
26. The rate contract period is for June 2011 to June 2012 for new requirements / expansion as and when it arises. The quoted prices should be valid for the entire rate contract period.
27. NIT-T reserves the right to modify or alter the specifications after short listing of tenderers.
28. NIT-T reserves the right to change the order quantity or split the orders among multiple vendors without assigning any reason(s) whatsoever.
29. NIT-T reserves the right to reject any or all the tenders without assigning any reasons whatsoever.
30. Apart from the above General Terms and Conditions, item-wise terms and conditions are enlisted in the Technical compliance form and Quotation form.

ACCEPTANCE

We accept the above terms and conditions and shall comply with them strictly.

NAME OF THE VENDOR:

ADDRESS :

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“DETAILS OF THE FIRM OFFERING THIS QUOTE”

(Write or print or type in block letters and please answer all the questions)

1. Name of the firm:

2. Date of incorporation:

3. Nature of the company - Government / Public / Private Company / Partnership / Proprietorship:

4. Specify the number of years in this line of activity by the company: **No. of years in this line of activity**

5. Quantity of sales in the last three years for the COMPUTER COMPONENTS AND ACCESSORY (on rate contract basis):

| 2007-2008 | 2008-2009 | 2009-2010 |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

6. Turn over in the last three years (Figures should be in Indian Rupees in Lakhs):

| 2007-2008 | 2008-2009 | 2009-2010 |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

7. Provide the postal address, telephone & fax numbers, and email address of the nearest service center:

8. What would be the delivery period from the date of placement of an official purchase order:

9. Are you the authorized dealer or distributor or reseller for the products quoted:

10. Have you supplied any “Computer components” to National Institute of Technology, Tiruchirappalli in the last 3 years?

11. Was there any elapse or delay in supplying the goods ordered or any service related issue during the warranty period for the products ordered by NIT-T with your firm? If yes, provide details.

12. On Manufacturer’s Side to whom NITT have to contact in case of delayed supply and other issues committed by the authorized dealer / distributor / reseller :

| | |
|-----------------------|--------------------------|
| Contact Person Name : | |
| Address : | |
| E-mail ID : | Telephone / Cell Phone : |

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Item No. CSG15 : COMPUTER COMPONENTS AND ACCESSORY

TECHNICAL COMPLIANCE & QUOTATION FORM (PRICE BID)

FIRM'S NAME & ADDRESS:

FIRM'S REF:

DATE :

| Item No. | N.I.T.T'S SPECIFICATION | Make, Model & Warranty | Unit Price |
|--|--|------------------------|------------|
| I. IDE Hard Disk Drive : IDE / PATA | | | |
| 1. | 160GB Hard Disk 7200rpm, ATA/100 with 5 Years warranty (Seagate / Samsung / Western Digital / Hitachi) | | |
| II. SATA Hard Disk Drive : SATA | | | |
| 2. | 500GB Hard Disk 7200rpm, SATA-II/300 with 5 Years warranty (Seagate / Samsung / Western Digital / Hitachi) | | |
| 3. | 1TB Hard Disk 7200rpm, SATA-II/300 with 5 Years warranty (Seagate / Samsung / Western Digital / Hitachi) | | |
| 4. | 2TB Hard Disk 7200rpm, SATA-II/300 with 5 Years warranty (Seagate / Samsung / Western Digital / Hitachi) | | |
| III. SAS Hard Disk Drive: SAS | | | |
| 5. | 300 GB Hard Disk 10K Ultra 320 SCSI (hot-pluggable) (Seagate / Samsung / Western Digital / Hitachi) | | |
| 6. | 300 GB 15K rpm SAS Hard disk 3.5" Drives (hot-pluggable) (Seagate / Samsung / Western Digital / Hitachi) | | |
| 7. | 300 GB 15K rpm SAS Hard disk 2.5" Drives (hot-pluggable) (Seagate / Samsung / Western Digital / Hitachi) | | |
| IV. Hard Disk Drive: USB 2.0 External Portable Slim Hard disk (Do not quote for Regular Hard disk with External casing) | | | |
| 8. | 250GB External 2.5" Slim Hard Disk with USB Interface with 3 Years warranty | | |
| 9. | 500GB External 2.5" Slim Hard Disk with USB Interface with 3 Years warranty | | |
| 10. | 1TB External 2.5" Slim Hard Disk with USB Interface with 3 Years warranty | | |

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TECHNICAL COMPLIANCE & QUOTATION FORM (PRICE BID)

FIRM'S NAME & ADDRESS:

FIRM'S REF:

DATE :

| Item No. | N.I.T.T'S SPECIFICATION | Make, Model & Warranty | Unit Price |
|--|---|------------------------|------------|
| V. RAM: DDR / DDR2 | | | |
| 11. | 512 MB DDR SDRAM Non-ECC (400 MHz) for P4 Computers or later | | |
| 12. | 2 GB DDR2 SDRAM Non-ECC (800 MHz) for P4 Computers or later | | |
| 13. | 2 GB DDR3 SDRAM Non-ECC (1066 MHz) for Computers | | |
| 14. | 2 GB DDR3 SDRAM Non-ECC (1333 MHz) for Computers | | |
| VI. CD/DVD Drives, Media & Other Drives | | | |
| 15. | Internal DVD Writer (4.7GB Capacity) with IDE Interface | | |
| 16. | Internal DVD Writer (4.7GB Capacity) with SATA Interface | | |
| 17. | External DVD Writer (4.7GB Capacity) with USB 2.0 Interface | | |
| 18. | Internal 4x BLU-RAY DISC Drive with SATA Interface | | |
| 19. | External 4x BLU-RAY DISC Drive with SATA Interface | | |
| 20. | 700MB CD-R Media, 48x with slim case | | |
| 21. | 4.7GB DVD+R Media, 16x with slim case | | |
| 22. | Blu-ray Media 50GB 1-2x (write once) | | |
| 23. | Blu-ray Media 50GB 1-2x (rewritable) | | |
| 24. | LTO3 Drive SAS (External) should be RoH compliant, and should support Medias of leading brands | | |
| 25. | LTO 3 400/800 GB (Media) compatible with leading brands | | |
| 26. | LTO5 Drive SAS (External) should be RoH compliant | | |
| 27. | LTO 5 (Media) compatible with leading brands | | |

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TECHNICAL COMPLIANCE & QUOTATION FORM (PRICE BID)

FIRM'S NAME & ADDRESS:

FIRM'S REF:

DATE :

| Item No. | N.I.T.T'S SPECIFICATION | Make, Model & Warranty | Unit Price |
|---|--|------------------------|------------|
| VII. USB Pen Drive / Graphics Card | | | |
| 28. | LTO 5 Worm (Media) compatible with leading brands | | |
| 29. | 4 GB USB 2.0 pen drive | | |
| 30. | 8 GB USB 2.0 pen drive | | |
| 31. | 16 GB USB 2.0 pen drive | | |
| 32. | 256 MB Graphics Card 256MB ATI / Nvidia, Dual Monitor both DVI and VGA | | |
| 33. | 512 MB Graphics Card 512MB ATI / Nvidia, Dual Monitor both DVI and VGA | | |
| 34. | 1 GB Graphics Card 1GB ATI / Nvidia, Dual Monitor both DVI and VGA | | |
| VIII. LCD Monitors | | | |
| 35. | 18.5" LCD/TFT Color Monitor Contrast ratio 500:1, Brightness 275 nits (cd/m2), with DVI-D (digital) & VGA DB-15 (analog) Interface, 3 years warranty Should be TCO 05 compliant | | |
| 36. | 19" LCD/TFT Color Monitor Contrast ratio 500:1, Brightness 275 nits (cd/m2), with DVI-D (digital) & VGA DB-15 (analog) Interface, 3 years warranty Should be TCO 05 compliant | | |
| 37. | 24" LCD/TFT Color Monitor Contrast ratio 500:1, Brightness 275 nits (cd/m2), with DVI-D (digital) & VGA DB-15 (analog) Interface 3 years warranty Should be TCO 05 compliant | | |

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FIRM'S NAME & ADDRESS:

FIRM'S REF:

DATE :

| Item No. | N.I.T.T'S SPECIFICATION | Make, Model & Warranty | Unit Price |
|--------------------------------|---|------------------------|------------|
| X. Wireless Accessories | | | |
| 38. | Wireless LAN NIC to connect to desktop PCs through PCI/USB interface | | |
| 39. | Wireless LAN Router/Hub 11 or 22 Mbps or higher | | |
| 40. | 802.11a/b/g indoor Access Point | | |
| 41. | 802.11a/b/g/n outdoor Access Point | | |
| XIII. Other items | | | |
| 42. | Ethernet 10/100/1000Mbps NIC PCI | | |
| 43. | CMOS Battery, 3V | | |
| 44. | External Stereo Speakers | | |
| 45. | External Stereo Speakers with woofer, 2.1 | | |
| 46. | USB 2.0 Web Camera | | |
| 47. | Keyboard (USB) | | |
| 48. | Optical Mouse (USB) with scroll | | |
| 49. | IDE Data Cable (80 wire) | | |
| 50. | SATA Data Cable | | |

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FIRM'S NAME & ADDRESS:

FIRM'S REF:

DATE :

| Item No. | N.I.T.T'S SPECIFICATION | Make, Model & Warranty | Unit Price |
|--------------------------------|--|------------------------|------------|
| X. Wireless Accessories | | | |
| 51. | IDE to SATA Power Converter | | |
| 52. | Headphone with Mic | | |
| 53. | P4 SMPS Input (47 - 63 Hz) : 200-240V~/2A Output: +5V dc/13A, +5V AUX dc/2A, +12V dc/8.75A, -12V dc/0.2A, +3.3V dc/10A , Total combined power output +3.3V and +5V should not exceed 87W Max. power shall not exceed 180W With P1 and P5 connector | | |
| 54. | Creative Headset HS-150 , volume control with microphone mute switch, <u>Headphones</u> Driver Units: 30mm rare-earth magnet transducer, Cord Length: 1.8m Frequency Response: 20Hz-20kHz Impedance: 32ohms, Sensitivity: 115dB <u>Microphone</u> Noise-canceling condenser Frequency Response: 300Hz-20kHz Impedance: <10kohms Sensitivity (1kHz): -44dBV/Pa Input/Output Plugs: 3.5mm stereo miniplug x 2 | | |

Note :

1. The order will be based on the actual requirement at the time of ordering.
2. Incase if any specific make or model is specified by NIT-T then in that case quote should be for the same.
3. One sample product with the same specification as quoted should be supplied for testing and benchmarking, if requested at your cost.
4. The make and the warranty period should be clearly specified.
5. The rates should be quoted on Door Delivery (F.O.R. N.I.T.T.) Basis. The COMPUTER COMPONENTS AND ACCESSORY should be delivered at "Octagon Computer Center, N.I.T., Tiruchirappalli - 620 015".
6. COMPUTER COMPONENTS AND ACCESSORY should be supplied as per our indent as and when the demand arises.
7. The rate should be valid for the period from July 2011 to June 2012.
8. The delivery should be at N.I.T.T. within a week from the date of Indent.
9. The prevailing manufacturer's promotion benefits should be extended to N.I.T.T.

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NIT-T'S COPY (To be filled in and submitted)

Last Date for receipt of tender at NIT-T : May 26, 2011 at 2.30 PM

Opening Date : May 26, 2011 at 3.30 PM

| CHECKLIST TO BE FILLED IN BY BIDDER (Please make sure that these pages are filled and send duly signed) | |
|---|--------------------|
| List of documents to be enclosed | Completed & Signed |
| 1. Terms and Conditions form | YES / NO |
| 2. Details of the Firm offering this Quote | YES / NO |
| 3. NIT-T's quotation form (Price Bid) | YES / NO |
| 4. Other technical specifications & pamphlets | YES / NO |

SEAL OF THE BIDDER

SIGNATURE WITH DATE

| FOR NIT-T USE ONLY | |
|---|---|
| Name of the Vendor Address (Location): | |
| 1. Terms and Conditions form duly signed | YES / NO |
| 2. Details of the Firm offering this Quote | YES / NO |
| 3. NIT-T's quotation form (Price Bid) | YES / NO |
| 4. Other technical specifications & pamphlets | YES / NO |
| 6. No. of enclosures | |
| 7. Status of tender | Accepted for evaluation / Rejected |
| | REGISTRAR |

SIGNATURE WITH DATE

SEAL OF THE FIRM