BIDDER'S COPY

INSTRUCTIONS TO BIDDERS

1. This document set contains the following:
    a) Terms and conditions of the Tender   -   Pages   2 & 3
    b) Details of the Firm offering this Quote   -   Page   4
    c) Technical Compliance & Quotation form (Price Bid)   -   Page   9
    d) NIT-T's check list copy   -   Page   10

2. The bidder's copy is for your future records. Please fill in and return only NIT-T's copy.
3. Read through the terms and conditions given and affix your signature and seal if you find them acceptable. Any deviations may be recorded. Read carefully the list of specifications that we have enclosed.
4. Fill in the questionnaire regarding the Firm.
5. The downloaded documents **'Technical Compliance Form'** and **'Quotation Form (Price Bid)'** should be **TYPE WRITTEN USING CAPITAL LETTERS ONLY**. At the time of filling the "**Quotation Form** (**Price Bid)**" make sure that you have not missed anything. Specify the model number & specification for each item. The form should be filled item-wise. Do not leave blank fields. If you are not quoting for a specific item, you should specify "**NOT QUOTING".**
6. **Do not use** ambiguous terms like **"yes", "complied" or "available".** Specifically mention the matching specification of the product offered by you. Make sure that you have affixed your signature with date and seal on all the documents.
    You are now ready to fill in the checklist for the documents that are duly completed and signed. Put this Filled in checklist along with the signed "**Terms & Conditions Form**" and "**Details of the Firm offering this quote" i**n a Cover.
7. Please send the tenders in a sealed envelope superscribed as **"QUOTATIONS AGAINST SHORT TENDER NOTIFICATION NO: NITT/R/2/2009 Item No. CA01 : QUAD-CORE SERVER"** so as to reach "The Head of the Department, Computer Applications Department, National Institute of Technology, Tiruchirappalli - 620 015, India" on or before **February 16, 2009** at **3.00 p.m.**
8. For any further clarifications, contact by written request to "The Registrar, National Institute of Technology, Tiruchirappalli - 620 015"
9. DO NOT VISIT US WITHOUT OUR CONCURRENCE.
10. **Last Date for receipt of tender at NIT-T**   : **February 16, 2009** at **3.00 p.m.**
    Opening Date for Tender   : **February 16, 2009** at **3.30 p.m.**

CHECKLIST TO BE FILLED IN BY BIDDER	
List of documents to be enclosed	Completed & Signed
1. Terms and Conditions form	YES / NO
2. Details of the Firm offering this Quote	YES / NO
3. NIT-T's Quotation form (Technical & Price Bid)	YES / NO
4. Other technical specifications & pamphlets	YES / NO

Note: 1. "Cover" should contain the following:
       a. Form of "**Acceptance of Terms and Conditions**".
       b. Form of "**Firms details**"
       c. Pamphlets, if any.
     2. Quotation Form (Technical & Price Bid)

Please retain this page with you for your future reference.

BIDDER'S COPY

"TERMS AND CONDITIONS FORM"

IMPORTANT : READ ALL THE FOLLOWING TERMS AND CONDITIONS AND SIGN THE ACCEPTANCE CLAUSE FOLLOWING IT

1. The offers should be addressed to "The Head of the Department, Computer Applications Department, National Institute of Technology, Tiruchirappalli 620015, India" and should be sent in a sealed envelope superscribed **"QUOTATIONS AGAINST SHORT TENDER NOTIFICATION No.: NITT/R/2/2009 Item No. CA01: QUAD-CORE SERVER"** so as to reach us **at or before 3.00 p.m. on February 16, 2009.**

2. Each offer should be sent in a sealed cover with the tender documents. <u>Tenders received through email or FAX will not be considered.</u>

3. The tenders will be opened on **February 16, 2009 at 3:30 p.m.** in the presence of the vendors present with authorization letter from the respective companies / firms. Suppliers intending to attend the tender opening should intimate us in advance.

4. Full technical specifications and pamphlets should be sent along with the tenders. **Offers without proper technical specifications will be rejected.**

5. All offers should indicate the taxes and duties applicable, if any. Additional charges for packing, forwarding, freight, insurance etc., if any, should be clearly mentioned. Clearance at Customs will be arranged by us.

6. NIT-T is paying concessional Customs & Excise duty under Government of India Notification No.51/96 for Customs and 10/97 for Excise Duty. Currently the purchaser is paying 5% Basic Customs Duty, 2% Educational Cess on Basic Customs Duty, 1% Higher Education Cess on Educaitonal Cess, and 4% Import Additional Duty.

7. The Institute is not authorized to issue C and D forms of Sales tax certificate.

8. In case the offered items are to be imported, the rates should be quoted in foreign currency on C.I.F. Chennai Airport basis, and it should include the Freight up to Chennai airport and the insurance cover should be up to National Institute of Technology, Tiruchirappalli. NIT-T shall pay Customs duty if any.

9. If the price quoted is in foreign currency and if the order value is more than US$12,000 then 100% payment will be made through **Letter of Credit (LC) at sight on acceptance**. If the order value is less than US$12,000, then 100% payment will be through a Telegraphic Transfer (TT). **The bank charges outside India should be borne by the Supplier / Beneficiary**. If the price quoted is in Indian Rupees, then 100% payment will be made only after installation and commissioning. **No advance payment will be made.**

10. No revision of the price bid will be allowed once the price bids are opened.

11. No increase in price will be allowed after our firm orders are placed.

12. The warranty period should be clearly mentioned. The maintenance charges (AMC) under different schemes after the expiry of the warranty should also be mentioned.

13. Quote should come from authorized dealer or distributor or reseller for each of the product quoted. An authorization letter should accompany your quote for each product quoted; otherwise it may lead to rejection.

14. The delivery period and other terms should be clearly mentioned.

15. Complete user, technical and service documentation, and spare parts catalogue are to be provided along with the supply of the item.

SIGNATURE WITH DATE   **SEAL OF THE FIRM**

16. The vendors are informed that they should not call us over phone or contact us in person. All clarifications can be obtained through post. Vendors shall not make attempts to establish unsolicited and un-authorized contact with us after the opening of the offers and prior to the notification of the award. Any attempt by any vendor to bring to bear extraneous pressures on us shall be sufficient reason to disqualify the vendor.

17. Delay / loss in postal transit or due to other reasons will not be NIT-T's responsibility.

18. We are not responsible for accidental opening of the covers that are not properly superscribed and sealed before the time scheduled for opening.

19. The tender should be made only on the "**Technical compliance form**" & "**Quotation form**" which is available in our website, otherwise it shall lead to rejection. The technical compliance form & Quotation form should be duly filled up (preferably **TYPE WRITTEN IN CAPITAL LETTERS**) and should clearly mention the features offered by the bidder against each specification.

20. Authorized signatory should sign on all the pages. Bids without authorized signatures will be rejected.

21. The manufacturers of the quoted make of the product must be of national / international repute and having ISO certificate.

22. **The vendors are informed that they should sign a stamp paper agreement with us, for Warranty, AMC, etc. before placing the final purchase order as per our terms & conditions and 2% of purchase order value (equipments) in the form of bank guarantee towards performance security. The bank guarantee will be returned to the supplier after the successful completion of supply, installation, and the warranty period.**

23. No Earnest Money Deposit (EMD) or processing fee is required for submitting this tender.

24. Failure to comply with all the terms and conditions mentioned herein would result in the tender being summarily rejected.

25. Vendors are informed that once the companies are shortlisted based on the technical specification, only then the price bids of the firms that meet NIT-T's Technical specification / requirements would be compared.

26. NIT-T reserves the right to modify or alter the specifications after short listing of tenderers.

27. NIT-T reserves the right to change the order quantity or split the orders among multiple vendors without assigning any reason(s) whatsoever.

28. NIT-T reserves the right to reject any or all the tenders without assigning any reasons whatsoever.

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ACCEPTANCE

We accept the above terms and conditions and shall comply with them strictly.

NAME OF THE VENDOR:

ADDRESS :

SIGNATURE WITH DATE   **SEAL OF THE FIRM**

Item No. CA01 : QUAD-CORE SERVER

"DETAILS OF THE FIRM OFFERING THIS QUOTE"
(Write or print or type in block letters and please answer all the questions)

1. Name of the firm:

2. Number of years of incorporation:

3. Nature of the company - Government / Public / Private Company / Partnership / Proprietorship:

4. Specify the number of years in this line of activity by the company.

No. of years in this line of activity

5. Quantity of sales in the last three years for the SERVER:

2005-2006	2006-2007	2007-2008

6. Turn over in the last three years (Figures should be in Indian Rupees in Lakhs):

2005-2006	2006-2007	2007-2008

7. Provide the postal address, telephone & fax numbers, and email address of the nearest service center.

8. What would be the delivery period in days from the date of placement of an official purchase order.

9. Enclose the list of educational customers to whom you have supplied TOWER/RACK SERVER with full postal address and name of the contact person with phone, FAX numbers, and E-Mail id.

10. **Are you the authorized dealer or distributor or reseller for the product quoted:**

SIGNATURE WITH DATE

SEAL OF THE FIRM

"TECHNICAL COMPLIANCE FORM"

CONFIGURATION-1: QUAD CORE XEON PROCESSOR(2-Socket) BASED TOWER SERVER

FIRM'S NAME AND ADDRESS:

FIRM'S REF:
DATE:

SI . #	NITT's specifications	FIRM'S MATCHING SPECIFICATION
1)	Make	
2)	Model	
3)	1 X Quad Core Intel Xeon E5430 processor at 2.66 GHz /2x6MB Cache	
4)	Socket Required: 2	
5)	FSB: 1333 MHz	
6)	16GB DDR2 667MHZ (16X1GB), Single Ranked DIMMs	
7)	DVD-ROM Drive	
8)	Specify the chipset number for the motherboard	
9)	Tower Chassis	
10)	Onboard Graphics, Specify the Video Memory	
11)	Integrated Dual Gigabit Server Adaptors	
12)	SAS RAID Controller, 256 MB cache with battery backed write cache memory	
13)	3x300 GB 10K rpm SAS Hot plug Hard disk Drives (Specify the drive sizes in inches)	
14)	SAS Drive Bays (Min.4 slots)	

SIGNATURE WITH DATE

SEAL OF THE FIRM

Item No. CA01 : QUAD-CORE SERVER

"TECHNICAL COMPLIANCE FORM"

CONFIGURATION-1: **QUAD CORE XEON PROCESSOR(2-Socket) BASED TOWER SERVER**

SI . #	NITT's specifications	FIRM'S MATCHING SPECIFICATION
15)	Redundant power supply (230V AC, 50Hz)	
16)	Redundant fans	
17)	Ports: PS/2 Keyboard & Mouse, Serial, Video ports, 4 USB connectors	
18)	3 years comprehensive on-site warranty	
19)	Dimensions (l x b x h) in mm	
20)	Specify the I/O slots	
21)	Number of memory slots (Minimum 4 slots required)	
22)	Maximum amount of RAM supported. (Should support min 32 GB RAM)	
23)	Server should be tested on Windows 2008 Server, 64-bit	
24)	Server should be tested on Red Hat Enterprise Linux ES, version 5, 64-bit	
25)	Any Other Software Bundled with Server	
26)	Any Other Information, if any	
27)	Without Operating System *	

*Note:
1. NIT-T has signed Microsoft Campus Agreement.
2. OS, Monitor, Keyboard, Mouse should NOT be included in the base configuration.

SIGNATURE WITH DATE   **SEAL OF THE FIRM**

"TECHNICAL COMPLIANCE FORM"

CONFIGURATION-2: QUAD CORE XEON PROCESSOR (2-Socket) BASED RACK SERVER

FIRM'S NAME AND ADDRESS: **FIRM'S REF:**
                                      DATE:

SI . #	NITT's specifications	FIRM'S MATCHING SPECIFICATION
1)	Make	
2)	Model	
3)	1 X Quad Core Intel Xeon E5430 processor at 2.66 GHz / 2x6MB Cache	
4)	Socket Required: 2	
5)	FSB: 1333 MHz	
6)	16GB DDR2 667MHZ (16X1GB), Single Ranked DIMMs	
7)	DVD-ROM Drive	
8)	Specify the chipset number for the motherboard	
9)	Chassis with rails for 19" Rack	
10)	Specify the Number of U of chassis, Should be 2U or 1 U	
11)	Onboard Graphics, Specify the Video Memory	
12)	Integrated Dual Gigabit Server Adaptors	
13)	SAS RAID Controller, 256 MB cache with battery backed write cache memory	
14)	3x300 GB 10K rpm SAS Hot plug Hard disk Drives (Specify the drive sizes in inches)	
15)	SAS Drive Bays (Min. 4 slots)	

SIGNATURE WITH DATE   **SEAL OF THE FIRM**

Item No. CA01 : QUAD-CORE SERVER

"TECHNICAL COMPLIANCE FORM"

CONFIGURATION-2: QUAD CORE XEON PROCESSOR(2 Socket) BASED RACK SERVER

Sl . #	NITT's specifications	FIRM'S MATCHING SPECIFICATION
16)	Redundant power supply (230V AC, 50Hz)	
17)	Redundant fans	
18)	Ports: PS/2 Keyboard & Mouse, Serial, Video ports, 4 USB connectors	
19)	3 years comprehensive on-site warranty	
20)	Dimensions (l x b x h) in mm	
21)	Specify the I/O slots	
22)	Number of memory slots (Minimum 4 slots required)	
23)	Maximum amount of RAM supported. (Should support min 32 GB RAM)	
24)	Server should be tested on Windows 2008 Server, 64-bit	
25)	Server should be tested on Red Hat Enterprise Linux ES, version 5, 64-bit	
26)	Any Other Software Bundled with Server	
27)	Any Other Information, if any	
28)	Without Operating System *	

*Note:
1. NIT-T has signed Microsoft Campus Agreement.
2. OS, Monitor, Keyboard, Mouse should NOT be included in the base configuration.

SIGNATURE WITH DATE   **SEAL OF THE FIRM**

Item No. CA01 : QUAD-CORE SERVER

"QUOTATION FORM (Price Bid)"

CONFIGURATION: QUAD CORE XEON PROCESSOR (2-Socket) BASED SERVER

FIRM'S NAME AND ADDRESS: **FIRM'S REF:**
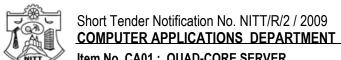
                                                                      DATE:

SI . #	NIT-T's specifications		UNIT PRICE Firm's Offer
1.	*PRICE FOR XEON BASED RACK SERVER (1x *Quad Core E5430 Xeon, 2.66 GHz,2x6M Cache*) with 3 YEARS ON-SITE WARRANTY [same specification as quoted in the technical specification]		
2.	*PRICE FOR XEON BASED RACK SERVER (2x *Quad Core E5430 Xeon, 2.66 GHz, 2x6M Cache*) with 3 YEARS ON-SITE WARRANTY [same specification as quoted in the technical specification]		
3.	*PRICE FOR XEON BASED TOWER SERVER (1x *Quad Core E5430 Xeon, 2.66 GHz, 2x6M Cache*) with 3 YEARS ON-SITE WARRANTY [same specification as quoted in the technical specification]		
4.	*PRICE FOR XEON BASED TOWER SERVER (2x *Quad Core E5430 Xeon, 2.66 GHz, 2x6M Cache*) with 3 YEARS ON-SITE WARRANTY [same specification as quoted in the technical specification]		
5.	Optional: AMC Charges in % after the expiry of the initial 3 Year on-site warranty period.	4th year	
		5th year	
		6th year	
6.	Price for Additional 16GB Memory, 667MHz		
7.	Price for Additional 300 GB 10K rpm SAS Hard disk Drive		
8.	Any other information, if any		

Please provide following Details:
a) Validity of the quotation in days:
b) If Prices are in foreign currency,
   i. Currency quoted:
   ii. Whether the quote is CIF Chennai Airport / F.O.B. Port of Loading :
   iii. If the quote is on F.O.B. / Ex-Warehouse / Ex-Works basis, specify the additional cost to be
        added for C.I.F. Chennai airport.
   iv. Please note that the `Outside India Bank' charges to be borne by "Supplier".
    v. Provide us the foreign supplier name, address, contact person, phone, fax, and E-mail id.
 *Note: NIT-T has signed Microsoft Campus Agreement & OS, Monitor's Price should NOT be included.

SIGNATURE WITH DATE   **SEAL OF THE FIRM**

NIT-T'S COPY (To be filled in and submitted)

Last Date for receipt of tender at NIT-T : **February 16, 2009 at 3.00 PM**
Opening Date : **February 16, 2009 at 3.30 PM**

CHECKLIST TO BE FILLED IN BY BIDDER (Please make sure that these pages are filled and send duly signed)	
List of documents to be enclosed	Completed & Signed
1. Terms and Conditions form	YES / NO
2. Details of the Firm offering this Quote	YES / NO
3. NIT-T's quotation form (Price Bid)	YES / NO
4. Other technical specifications & pamphlets	YES / NO

SEAL OF THE BIDDER   **SIGNATURE WITH DATE**

FOR NIT-T USE ONLY	
Name of the Vendor Address (Location):	
1. Terms and Conditions form duly signed	YES / NO
2. Details of the Firm offering this Quote	YES / NO
3. NIT-T's quotation form (Price Bid)	YES / NO
4. Other technical specifications & pamphlets	YES / NO
6. No. of enclosures	
7.Status of tender	**Accepted for evaluation / Rejected**
	REGISTRAR

SIGNATURE WITH DATE   **SEAL OF THE FIRM**