Advt. No. NITT/ASSOCIATEDEANSW/EN/SWDIR/2018/1123 dt.23.02.2018

Recruitment of Network Associate

Applications are invited for the post of Network Associate. The post is purely temporary in nature. Initial tenure of the temporary appointment is six months only. The tenure of the temporary appointment may be extended subject to satisfactory performance and necessity for the continued retention of the temporary Network Associate. Essential requirements for the post and other details are below: -

1.	Educational qualification	B.Tech. / B.E. (Computer Science Engg.) or B.Tech./B.E. in any discipline with experience in web designing or M.C.A. or M.Sc. (Computer Science) with First class in qualifying degree
2.	Essential and Additional qualifications	1. Experience in web development and maintenance 2. Appreciable inter-personal skills 3. Good fluency in English
3.	Nature of work	1. To develop and maintain a dedicated web page for the Office of Alumni Affairs 2. To coordinate with the Alumni Institute Interaction Cell in relation to web page updation 3. Any other work related to the office of the Alumni affairs
4.	Age	Preferably below 35 years
5.	No. of posts	01
6.	Mode of Selection	Written Test and Interview
7.	Remuneration	Rs.20,000/- per month.
8.	Written test Date and Time	**08.03.2018 - 9.30 a.m. to 11.00 a.m.** **Reporting time : 9.00 a.m. on 08.03.2018**
9.	Venue for written test	CSE-IT- Hall 301, NIT, Tiruchirappalli
10.	Interview	**8.03.2018 - 2.00 p.m.** **Reporting time : 1.30 p.m. on 08.03.2018**
11.	Venue for interview	**Office of the Dean (Students' Welfare)**

Note: Shortlisted candidates will be informed at 12.00 Noon on the same day in the notice board of the Office of the Dean (Students' Welfare) NIT-Tiruchirappalli.

Instructions to the candidates:

1. Duly filled prescribed Application Form should be submitted at 9.00 a.m. on 8/03/2018 in the CSE – IT Hall 301, NIT, Tiruchirappalli.

2. No TA/DA will be paid for attending Test / interview.

3. The post is purely on temporary basis.

4. This post does not confer any right on the applicant to claim either continuous employment or permanency in future.

5. Canvassing in any form will lead to disqualification.

6. NITT reserves the right to amend or withdraw or to reject any or all candidates appearing for the Walk-in written test/ Interview.

7. The Institute reserves the right to shortlist the number of candidates depending upon the number of applications received, the qualification of the applicants' cut-off marks in the written test. The decision of the Selection Committee is final.

8. The applicants are requested to view the website of the Institute daily for any updated information regarding the recruitment process.

9. Candidates should fill up the Admit Card with self-attested pass port size photograph for the written test and he / she should produce it along with a copy of ID proof (Aadhaar card, Driving license, Passport, PAN card or any Government issued Proof with address).

10. Candidates attending the Walk-in Interview shall bring the following **documents in original along with a set of self-attested copies of the originals.**

    (a) 10th / Matriculation / SSLC Mark sheet
    (b) +2 / HSC Mark sheet
    (c) Consolidate Mark sheet of Degree
    (d) Degree certificates
    (e) Conduct certificate from the Institute last studied.
    (f) Community Certificate
    (g) ID proof (Aadhaar card, Driving license, Passport, PAN card or any Government issued Proof with address)

11. Selected candidates will be intimated through the **Institute website**.

Dean (SW)

APPLICATION FOR THE POST OF NETWORK ASSOCIATE

Advt. No. NITT/ASSOCIATEDEANSW/EN/SWDIR/2018/1123 dt.23.02.2018

1. Name   :

2. Gender   :   M / F

3. Father's Name/ Husband's name :

4. Date of Birth   :

Affix Recent Passport size Photograph			

5. Community   :

SC	ST	OBC	UR

(Make a √ in the appropriate box)

6. Marital Status   :

Un Married	Married

7. Address for Communication   :

8. Permanent Address   :

9. Phone No: Mobile No:

10. Email -Id:

11. Educational Qualification: (Starting from X Std.)

Sl. No	Course Completed	Name of the Institution	Class/ Percentage of Marks Obtained	Year of Passing
1.				
2.				
3.				
4.				
5.				

12. Professional Qualifications:

    a. Typing speed (in computer)_____wpm

    b. Proficiency in working MS Word, Excel, PowerPoint

        Very Good/ Good / Average (strike off whichever is not applicable)

13. Details of Experience (Chronological Order – if any)

Sl. No	Name of the Office/Institute	Designation	Period of Service	Scale of pay/ Pay Band applicable
1.				
2.				
3.				
4.				
5.				
6.				

14. Any other Information which the applicant may like to furnish:

Declaration

I hereby certify that all the information furnished above are correct and complete to the best of my knowledge and belief.

 Date: Signature of the applicant

Advt. No. NITT/ASSOCIATEDEANSW/EN/SWDIR/2018/1123 dt.23.02.2018

<u>ADMIT CARD -WRITTEN EXAM</u>

FOR THE POST OF NETWORK ASSOCIATE

Name : Father's Name / Husband's Name : Address :	Paste your Recent Passport size Photograph
Community :	Highest Qualification:

Date of Written Exam : **08.03.2018** **Time : 9.30 AM**	Venue : **CSE – IT Hall 301** **National Institute of Technology Tanjore Highway,** **Tiruchirappalli -15**	Signature of the Candidate

Signature of the Verifying Officer