

NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI – 620015
HOSTEL ADMINISTRATION COMMITTEE



HOSTEL RULES & REGULATIONS FOR
HOSTEL RESIDENTS – 2026-27

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1. Hostel Administration and Grievance Channel

- 1.1. The Hostel Administration Committee (HAC) is the principal hostel-management body. Its composition includes the Chief Warden, Additional Chief Wardens, nominated members, the Registrar or nominee, and the Convener of Hostels as Member Secretary.
- 1.2. Each hostel is administered through the Warden, Hostel Manager (HM), Hostel Assistant Manager (HAM) and Residential Student Counsellor (RSC), as applicable.
- 1.3. Students should normally seek assistance, guidance and grievance redressal through the following channel: HAM/RSC → HM → Warden → Convener of Hostels → Chief Warden. Representations to higher authorities should ordinarily be forwarded through the proper channel.

2. Eligibility and Accommodation

- 2.1. For UG students, hostel accommodation is ordinarily available during working semesters. There is no automatic right to occupy a hostel room during vacation. Vacation stay may be permitted on request for approved course work, project work, Institute work or hostel work.
- 2.2. PG students may avail hostel accommodation during working semesters. Odd-semester vacation retention is permitted under the supplied rules; students must vacate at the end of the academic year as applicable.

- 2.3. M.S. and Ph.D. scholars may be accommodated throughout the year subject to the stated maximum periods of 3 years for M.S. and 5 years for Ph.D. scholars. Scholars are required to vacate their hostel rooms as soon as they are relieved or complete their course, even if this takes place mid-semester. Full hostel fees for the entire semester remain payable.
- 2.4. Project students/staff and similar research personnel may be accommodated for limited periods subject to room availability and HAC approval. Applicable room rent, establishment charges and other prescribed charges shall be paid. Project staff availing hostel accommodation are not eligible for HRA and must keep the Institute informed.
- 2.5. Hostel accommodation is tied to full-time student registration and eligibility. Cancellation of registration or removal from the Institute rolls automatically ends hostel membership.
- 2.6. Hostel office reserves the right to change the originally allotted rooms and/or blocks when required.

3. Allotment, Room Occupancy and Vacating

- 3.1. Residents shall submit the prescribed personal-data information at hostel admission and at the beginning of each year/semester as required. Parent contact details, including telephone, email and correspondence/permanent address, must be kept current. If parents are abroad, local-guardian details are mandatory.

- 3.2. Standard room furniture/fittings may include a cot, table, chair, ceiling fan with regulator and tube-light fitting for each resident.
- 3.3. Rooms allotted for an academic year are not ordinarily changed except in special circumstances decided by HAC. Where rooms are scarce, more than one student may be allotted to a room.
- 3.4. Any change in student status affecting hostel eligibility must be reported immediately to the Convener of Hostels/hostel office.
- 3.5. Residents are responsible for the room, furniture, fittings and other hostel property assigned to them. They must complete/maintain the prescribed inventory and return all items in good condition.
- 3.6. Before vacating, the student shall complete the Room Vacating Slip in triplicate, hand over furniture/fittings in good condition, remove personal locks and comply with the hostel's exit verification requirements. Valuable items carried out at vacating may require proof of ownership.
- 3.7. Damage or loss of hostel property will be recovered from the responsible student(s) where identified; otherwise, collective recovery may be made as permitted by hostel authorities.
- 3.8. Change of rooms is strictly prohibited without written prior approval from the authorities.
- 3.9. Students are not allowed to visit other blocks/hostels without making a formal entry at the block/hostel entrance.

4. Exemption from Hostel Residence

- 4.1. Married students, research scholars and QIP scholars who are provided Institute quarters may apply for exemption from hostel residence in the prescribed manner. Eligible students granted exemption need not pay hostel rental/establishment charges for the exempted period.
- 4.2. If a student was initially allotted a hostel room and vacates during a semester after becoming exempt, the applicable semester charges remain payable and are not ordinarily refundable.
- 4.3. If an exempted student later seeks hostel accommodation during the same semester, the applicable full-semester charges become payable again. Hostel accommodation is for the student and not for spouse/children.
- 4.4. Where hostel accommodation is denied by HAC because of shortage of rooms, the Chief Warden may grant exemption from hostel charges until accommodation becomes available.

5. General Code of Conduct

- 5.1. Every resident shall maintain high standards of discipline, courtesy, fairness and social dignity within and outside the campus.
- 5.2. Students must carry their valid Institute identity card and produce it when required.
- 5.3. Rooms, common areas, bathrooms, corridors and surroundings must be kept clean and hygienic. Walls must

not be scribbled on, painted, pasted with unauthorized notices/stickers, or otherwise defaced. The supplied rules prescribe a Rs. 5,000 penalties for unauthorized wall notices/stickers/paintings where applicable.

- 5.4. Students are personally responsible for room upkeep and must report civil, carpentry and electrical maintenance requirements through the prescribed hostel/estate-maintenance channel.
- 5.5. Residents must cooperate when maintenance requires access to or temporary vacation of a room.
- 5.6. Students shall treat faculty, staff, security personnel, housekeeping, canteen/mess personnel and other service providers courteously.
- 5.7. Students should use their free time constructively in the library, reading room, playground or laboratory and should not loiter or create crowds near offices, roads, stairways, parapets or other unsuitable places.
- 5.8. Water and electricity must be conserved. Misuse of RO water and other Institute resources is viewed seriously.
- 5.9. Transport, dispensary and ambulance facilities are for genuine needs and must not be misused.
- 5.10. Residents must promptly report undesirable incidents, unsafe conditions, theft or suspicious activity to the appropriate hostel/security authority.
- 5.11. Residents are personally responsible for the security of their belongings and should lock rooms even for short absences. The Institute/hostel is not responsible for loss of personal valuables.

- 5.12. All applicable campus traffic rules must be followed. Cycles must be parked only in designated spaces and not at entrances or corridors.
- 5.13. Students must not undertake activities that endanger themselves or other residents including conducting any hazardous experiments/project work inside the hostel.
- 5.14. Students must comply with safety instructions during natural calamities or other emergencies.
- 5.15. Students must not possess or fire crackers inside the hostel premises.
- 5.16. Consumption, possession, or use of tobacco products, alcohol, or drugs is strictly prohibited inside the hostel and campus premises. Students are strictly prohibited from entering the campus in an intoxicated condition, and any violation will result in strict disciplinary action.
- 5.17. The use of high-power electrical appliances such as heaters, stoves, kettles, induction cooktops, iron boxes, air coolers, table fans, and similar devices is strictly prohibited within hostel rooms.
- 5.18. Students must not spit, paste posters or materials, scribble, write, draw, or paint on hostel walls or property. Violators will face a fine of ₹5,000/- and further disciplinary action. Accessing or using the hostel terrace is strictly prohibited and attracts a fine of ₹5,000/- alongside further disciplinary action.
- 5.19. Students must strictly adhere to prescribed mess timings. Taking food outside the mess or removing mess utensils from mess premises is strictly prohibited.

6. Anti-Ragging Policy

- 6.1. Ragging is completely prohibited. The Institute maintains an anti-ragging mechanism and treats violations as serious disciplinary offences.
- 6.2. Ragging includes, among other acts: rude or humiliating treatment of freshers/other students; rowdy or undisciplined conduct causing fear, hardship or physical/psychological harm; compelling a student to perform an unwanted act; disrupting another student's academic activity; exploiting a junior's services; financial extortion or forced expenditure; physical, sexual or obscene abuse; abusive communications or public insults; and conduct that harms mental health or self-confidence or asserts power/superiority over another student.
- 6.3. Any student who experiences, witnesses or receives information about possible ragging must immediately report it to the Warden, Convener of Hostels, Chief Warden, Dean (Students Welfare) or Anti-Ragging Squad. Students who report incidents in good faith are to be protected from adverse consequences merely for making the report.
- 6.4. First-year UG students are housed separately where prescribed, and senior students are not permitted to enter first-year hostel premises without prior permission. Unauthorized entry may result in disciplinary action.
- 6.5. Students found guilty of ragging may face one or more sanctions, including suspension from classes/academic privileges, withholding benefits, examination debarment, withholding results, loss of representation

privileges, hostel suspension/expulsion, cancellation of admission, rustication, expulsion from the Institute and other action permitted by applicable law and regulations. Collective punishment may be used where offenders/abettors cannot be identified, subject to applicable regulations.

- 6.6. All senior students, hostellers and day scholars are required to comply with the applicable anti-ragging undertaking requirements.

7. Prohibited Activities and Substances

- 7.1. Smoking, possession or consumption of tobacco products, alcohol, narcotic drugs or other intoxicating substances is strictly prohibited in the hostel and campus. Students must not enter the hostel/campus in an intoxicated condition.
- 7.2. Narcotics-related possession, trafficking or involvement may be referred to the police and may attract severe Institute disciplinary action in addition to legal consequences.
- 7.3. Possession or use of weapons or explosives is prohibited and may result in immediate expulsion and referral to police authorities.
- 7.4. Students shall not participate in anti-social, anti-national, anti-institutional, communal, immoral or otherwise prohibited activities.
- 7.5. Students must strictly refrain from cyberbullying, stalking, unauthorized recording, hacking, phishing, or spreading malware/viruses.

- 7.6. No creation or sharing of defamatory, obscene, deepfake, or non-consensual media involving community members.
- 7.7. Do not spread rumors, leak confidential documents, impersonate the institute, or use AI for deepfakes, fraud, or harassment.
- 7.8. Groupism/gangs intended to disturb institutional harmony are prohibited. Strikes, processions, slogan shouting, dharna, gherao, effigy burning, violence and similar disruptions of the academic environment are prohibited unless specifically authorized by competent authorities.
- 7.9. Politically sponsored organizations/activities and participation in political agitation inside the campus are prohibited under the supplied rules.
- 7.10. Unauthorized collection of money, coercive fund collection and gambling are prohibited.
- 7.11. Unauthorized notices, pamphlets, leaflets or other displays/circulation on Institute property are prohibited.
- 7.12. Students must not screen pirated, unauthorized or unlicensed movies or other unauthorized media in rooms or common rooms.
- 7.13. Mobile phones must not be used in classrooms, the Library, Computer Centre, laboratories or examination halls except where specifically permitted.
- 7.14. Students must not organize unauthorized parties, meetings, celebrations, functions or activities in hostels or elsewhere on campus.

8. Safety, Security, Cleanliness and Property

- 8.1. Students must use designated waste bins and must not litter. Non-biodegradable items and indiscriminate disposal of waste should be avoided.
- 8.2. Students must not damage, move, remove or interchange hostel furniture or fittings without authorization. Hostel fixtures must not be taken from one room and installed in another.
- 8.3. Additional hostel property found in a room must be handed over to the Warden; unauthorized retention may attract penal rent or other action.
- 8.4. Residents may be held collectively responsible for unidentified damage to common areas, walls, fittings, bathrooms, corridors and other shared facilities.
- 8.5. Students must switch off lights, fans and other electrical/electronic equipment when leaving a room and keep the room locked.
- 8.6. Powered vehicles are prohibited for student use in the campus/hostel under the supplied rules. Vehicles brought in violation may be seized/confiscated and released only under the terms decided by the competent authority; applicable penalties may be imposed.
- 8.7. Students should avoid hazardous adventures, including entering the Cauvery River for bathing or other risky activities, and must obey warnings issued by competent authorities.
- 8.8. Law-and-order incidents outside campus may fall under police jurisdiction; students remain responsible for compliance with applicable law.

- 8.9. Students should avoid large uncontrolled groups and should plan safe return to campus. The supplied rules advise students going out to return before 10:00 p.m., subject to their hostel-specific timings and permissions.
- 8.10. Personal valuables such as jewelry and expensive items should not be brought unnecessarily into hostels.

9. Guests and Visitors

- 9.1. Every person who is not a registered resident of a specific hostel is treated as a guest/visitor for hostel purposes.
- 9.2. Parents, guardians, and guests are strictly prohibited from entering hostel premises, including student rooms, corridors, and living areas, etc.
- 9.3. Cross-gender entry is strictly forbidden in the hostels. Male visitors are not permitted inside female hostels, and female visitors are not permitted inside male hostels under any circumstances. This restriction applies equally to parents and guardians of the opposite gender.
- 9.4. All interactions with parents, guardians, or authorized visitors must take place in common areas or visitors' lounges located outside the residential hostel zones.
- 9.5. All visitors, including parents and guardians, must make a mandatory entry in the visitor register at the main hostel entrance before meeting a resident.
- 9.6. No overnight stays by guests, parents, or guardians are permitted in student rooms or any part of the hostel premises.

- 9.7. Facilitating or harboring unauthorized guests inside hostel premises will lead to severe disciplinary action, including monetary fines and potential hostel expulsion.
- 9.8. Students are not allowed to visit other blocks/hostels without making a formal entry at the block/hostel entrance.

10. Electrical Appliances, Cooking and Technology

- 10.1. Private cooking in hostel rooms/premises is prohibited.
- 10.2. Immersion heaters, electric kettles, iron boxes, air conditioners, air coolers, electric stoves, heaters, electric irons, Wi-Fi extenders, separate routers and similar unauthorized appliances are prohibited in student rooms.
- 10.3. Prohibited appliances may be confiscated and the student may be fined.
- 10.4. Audio-Video systems that disturb other residents are not permitted. Unauthorized/unlicensed/objectionable audio-video must not be used.
- 10.5. Students must switch off electrical/electronic appliances when leaving rooms and keep rooms secured.
- 10.6. Mess utensils must not be removed to rooms or outside the mess except where a genuine approved arrangement permits food to be carried in the student's own container.
- 10.7. Students must not overload sockets, tamper with wiring, use unauthorized/damaged appliances, or charge/store batteries unsafely.
- 10.8. For resident safety, CCTV surveillance is available in common areas.

11. Outings, Hostel Timings, Roll Call and Extensions

- 11.1. Hostel-specific entry/roll-call timings must be strictly followed. Where a hostel has a more specific rule, that hostel rule applies in addition to the general code.
- 11.2. For Opal hostels, the supplied rule requires students to be inside the hostel by 9:15 p.m. on weekdays and 9:45 p.m. on Saturdays/Sundays, with biometric roll call by 9:45 p.m. on weekdays and 10:15 p.m. on weekends.
- 11.3. Violations of late entry or biometric roll call guidelines in Opal Hostel incur escalating penalties—a warning for the first instance, a ₹500 fine for the second, a ₹1,000 fine with parent notification for the third, and a one-semester hostel suspension for the fourth—while proxy attendance carries a flat penalty of ₹1,000.
- 11.4. Opal residents leaving the hostel must obtain prior permission/sign out through the prescribed process and may be required to record absence in the biometric system.
- 11.5. Early departure from the hostel may be permitted from 5:30 a.m. with prior approval. Essential travel between 9:00 p.m. and 5:30 a.m. requires advance proof/permission except emergencies.
- 11.6. Silence hour in Opal hostels is 11:00 p.m. to 6:00 a.m.; residents must not disturb others during this period.
- 11.7. Students requiring roll-call extension must obtain prior permission from the RSC/Warden, normally before 4:00 p.m. on the day concerned, specifying venue and participating students. Extensions are ordinarily permitted up to 11:00 p.m.

- 11.8. During roll-call extension, students must carry Institute ID, remain at the approved venue, maintain discipline and use the prescribed shuttle service where required. Random checks may be conducted.
- 11.9. Club/festival teams must obtain the prescribed written permissions from staff advisors/coordinators and submit copies to the relevant RSC/Warden/security desk. The original permission may be required at the hostel gate.
- 11.10. Failure to comply with extension conditions may lead to cancellation of future extensions and disciplinary action.
- 11.11. Residents of boys' hostels must make the prescribed outing/out-register entry when leaving for more than two days, and all residents must comply with their hostel's sign-out/in-out procedure.

12. Special Rules for First-Year UG Hostels

- 12.1. Hostel Entry Timings & Closing Hours: Students must enter the hostel premises before 9:00 PM. Late entry attracts a fine of ₹500/- for the first instance. The fine doubles for each subsequent instance of repetition. Continued violations may lead to formal disciplinary action.
- 12.2. Roll Call & Attendance: All students must compulsorily attend the roll call. Failure to attend roll call attracts a fine of ₹200/- per day. Roll call timings are 9:00 PM to 9:30 PM on weekdays and 9:30 PM to 10:00 PM on weekends.
- 12.3. Silence Hours: Students must maintain strict silence in the hostel after 10:30 PM and ensure that their activities do not disturb other residents.

- 12.4. Movement & IN/OUT Register: Students leaving the campus for any reason must make the appropriate entry and sign out in the IN/OUT Register at the security desk before leaving the hostel or campus premises.
- 12.5. Uninformed Absence: If a student leaves the hostel for any reason without informing hostel authorities and obtaining the required permission, the hostel administration will notify the parent/guardian through an absence notification/message.
- 12.6. Anti-Ragging Measures & Access Restrictions: Ragging is a severe, punishable offence under applicable Indian law and institutional regulations. To prevent ragging and ensure safety, first-year students are not permitted to visit senior hostels. Any first-year student found visiting a senior hostel may be suspended from hostel accommodation. Senior students are strictly prohibited from entering first-year hostels under any circumstances, with no exceptions for club activities, birthday celebrations, events, or meetings.
- 12.7. Prohibited Items & Substances: Consumption, possession, or use of tobacco products, alcohol, or drugs is strictly prohibited inside the hostel and campus premises. Students are strictly prohibited from entering the campus in an intoxicated condition, and any violation will result in strict disciplinary action.
- 12.8. Property Protection & Defacement: Students must not spit, paste posters or materials, scribble, write, draw, or paint on hostel walls or property. Violators will face a fine of ₹5,000/- and further disciplinary action. Accessing or using the hostel terrace is strictly

prohibited and attracts a fine of ₹5,000/- alongside further disciplinary action.

- 12.9. Recreation & Event Restrictions: Students are not permitted to play games in rooms or corridors, though board games like chess and carrom are allowed inside rooms if they do not cause disturbance. Organizing or celebrating parties, including birthday parties, inside hostel premises is strictly prohibited and attracts a fine of ₹5,000/-.
- 12.10. First-Year Mess Rules & Schedule: Students must strictly adhere to prescribed mess timings. Taking food outside the mess or removing mess utensils from mess premises is strictly prohibited.
- 12.11. Guest Restrictions & Personal Safety: Students are strictly prohibited from allowing or entertaining unauthorized guests inside hostel premises. Students are personally responsible for the safety and security of their personal belongings (wallets, laptops, mobile phones, etc.) and must ensure their rooms are properly locked whenever leaving.
- 12.12. Medical Care & Hospitalization: Individual medical care or treatment arrangements will not be provided unless a valid medical certificate or recommendation from the Institute Medical Officer is produced. If a student is admitted to an outside hospital due to illness or emergency, parents/guardians must promptly arrive to take direct responsibility for their ward and make necessary arrangements.
- 12.13. Communication Hierarchy & Emergency Contact: Parents and students must strictly follow the official

hierarchy when contacting hostel authorities: HAM/RSC → Hostel Manager (HM) → Warden → Convener → Chief Warden. All hostel authorities must be treated with due respect. The Warden, Convener, and Chief Warden should be contacted directly only in cases of emergency or when issues cannot be resolved at preceding levels. Students should not contact hostel authorities during odd hours except in cases of genuine emergencies.

- 12.14. Room Allotment Rules for Second Year: Regular defaulters in attendance and students with more than 5 instances of late entry during their first year will not be given preference during room allotment for the following academic year. Students who serve as Wing Representatives or Mess Representatives and actively participate in hostel management will receive special preference during second-year room allotment, subject to approval.

13. Opal Hostel Rules

- 13.1. Ragging is strictly prohibited. Room allotment is controlled by hostel authorities and their allotment decision is binding.
- 13.2. Visitors are permitted only within the prescribed visiting hours; the supplied Opal rule states visitors are allowed until 6:00 p.m. on all days.
- 13.3. Opal residents must follow hostel and mess timings without unauthorized relaxation.

- 13.4. Residents must obtain permission for hostel meetings, elections, celebrations and other activities.
- 13.5. Personal trips require advance permission from wardens and parents where prescribed; last-minute permission is ordinarily not granted.
- 13.6. Cooking in rooms is prohibited. Food and mess property must not be removed from the mess except under an approved genuine arrangement.
- 13.7. Students must keep rooms, bathrooms, toilets and verandas clean and maintain assigned furniture and fittings. Repair/replacement costs may be recovered from the student's deposit/advance.
- 13.8. Common-area damage may be recovered collectively from hostel residents when the responsible person is not identified.
- 13.9. Powered vehicles are not permitted; cycles must be parked only in designated spaces.
- 13.10. Students should report problems involving accommodation, food, safety or other hostel matters promptly to hostel authorities.
- 13.11. Misconduct or conduct that damages the reputation of the Institute may result in immediate hostel suspension with competent-authority approval.
- 13.12. Formal dress is expected in designated public/academic zones as specified by the Opal rules.
- 13.13. Disrespectful conduct or grievances should be reported promptly to hostel authorities.

14. Mess Rules and Mess Reduction

- 14.1. No student may stay in the hostel without membership of a mess, subject to applicable hostel arrangements. Students must carry/provide ID and mess credentials when required.
- 14.2. Mess registration is required at the beginning of the semester and, for boys' hostel students, monthly registration is required under the supplied rules. Students who fail to register may be assigned to the previously registered mess and charged accordingly.
- 14.3. Students absent at semester reopening may be deemed to have joined the mess used in the previous semester and may be charged accordingly.
- 14.4. Permission for delayed mess joining is granted by the Chief Warden for valid reasons, ordinarily for a maximum of 10 days from reopening, with advance intimation to the Convener.
- 14.5. Students must sign the Mess Joining Register when joining and the Mess Leaving Register when leaving. Dining without valid joining status or after leaving is prohibited.
- 14.6. Non-registration/delayed registration penalties in the supplied rules are Rs. 500 for the first time, Rs. 1,000 for the second time, and further HAC action for the third time.
- 14.7. Mess timings: Breakfast 7:00–9:30 a.m.; Lunch 12:00 noon–2:30 p.m.; Snacks 4:30–5:30 p.m.; Dinner 7:00–10:00 p.m.
- 14.8. Self-service applies in the messes. Food quantity is generally unlimited except for designated special items.

- 14.9. Guests/parents may dine only with prior intimation and the required guest token/authorization. Students may not dine as unauthorized self-guests.
- 14.10. Mess reduction may be granted for approved study holidays/semester vacations; HOD-recommended sports, competitions, seminars, educational tours and similar activities; interviews/in-plant training as recommended by Training & Placement; and genuine serious illness requiring hospitalization with supporting medical certification.
- 14.11. Mess-reduction applications should normally be submitted three days in advance, forwarded by the Warden, and accompanied by the required Mess Leaving Register entry. Sudden illness must be reported immediately and the application submitted within the prescribed follow-up period.
- 14.12. Mess reduction is ordinarily calculated as N-3 days, where N is the total number of days absent, under the supplied rule.
- 14.13. On returning, students must sign the Mess Joining Register.
- 14.14. Only Mess Committee Members or authorized personnel may enter kitchen/store areas. Other student visits must be accompanied by the RSC/HAM in charge.
- 14.15. Students must not cook in messes or rooms.
- 14.16. Food must not be taken outside the mess, and mess plates, spoons, tumblers and other utensils must not be taken to rooms. Genuine room-food arrangements require the prescribed medical certification; students should use their own containers where permitted.

- 14.17. Food must not be wasted. Diners must keep dining areas clean, use designated bins for disposal of food waste and cutlery
- 14.18. Students must interact with mess staff courteously.
- 14.19. Students must display/produce ID and mess card as required for dining.
- 14.20. Special diets may be requested through the Warden where medically necessary.
- 14.21. Pets are not permitted in mess halls/hostel zones, and students must not feed pets in hostel rooms or mess dining areas. Feeding pets or taking mess utensils outside may attract fines under HAC instructions.

15. Events, Clubs, Trips and Student Activities

- 15.1. Students may participate in approved NCC, NSS, sports, cultural, literary and other activities within or outside the Institute with prior permission/intimation as required.
- 15.2. Participation without informing the relevant HOD, Warden or Dean (Students Welfare) may be treated seriously and may not be recognized as official Institute representation.
- 15.3. Meetings, functions, elections and celebrations in hostels/campus require prior permission from the competent hostel/Institute authority.
- 15.4. Personal trips outside the Institute require prior permission as prescribed. Students should not rely on last-minute permission.

- 15.5. Accommodation for technical/cultural events in hostels requires prior permission and payment of applicable charges.
- 15.6. Students must comply with any venue, timing, transport, attendance and safety conditions attached to activity permissions.

16. Discipline and Penalties

- 16.1. Violation of hostel rules may result in an enquiry and disciplinary action proportionate to the seriousness and recurrence of the misconduct.
- 16.2. Minor actions may include tendering an apology and warning with or without penalty.
- 16.3. Major actions may include examination debarment, restitution/recovery for loss or damage, suspension, expulsion and forfeiture of caution deposit, subject to competent-authority procedure.
- 16.4. Major/minor disciplinary actions may be communicated to parents/guardians, displayed as required, and recorded in the student's file.
- 16.5. Students who undergo major disciplinary action may be barred from holding portfolios in clubs, organizing committees, student councils or similar bodies, and existing portfolios may be withdrawn.
- 16.6. Typical sanctions stated in the supplied rules include: groupism/gangs/strikes – apology, warning with penalty and/or suspension; anti-social/anti-national activity – severe penalty/suspension and possible placement debarment; property damage – restoration or recovery up to the specified multiple of cost and/or community

service; unauthorized displays – apology, cleaning/expense recovery and/or community service; ragging – sanctions under anti-ragging regulations; harassment/abuse – apology, debarment, placement restrictions and committee-recommended action; powered vehicles – seizure and prescribed penalty; smoking/alcohol/tobacco – warning/penalty and hostel or academic debarment; narcotics – severe debarment/hostel exclusion and possible police action; weapons/explosives – immediate expulsion/police referral; unauthorized guests – apology, penalty and/or community service; unauthorized fund collection/gambling – return of money, apology, penalty and/or community service; littering – penalty and cleaning; misbehavior with staff/service providers – apology, penalty, placement restriction and/or community service; unauthorized mobile-phone use – seizure, warning and penalty.

- 16.7. Where an offence requires judicial enquiry or legal action, the matter may be referred to the local police through competent authorities.
- 16.8. Disciplinary sanctions must be imposed by the competent authority/committee in accordance with applicable Institute rules and law; the penalty examples in this consolidated document are not to be read as limiting the authority's power where a later approved regulation prescribes a different sanction.

S. No	Nature of the issue	All Punishment / Penalty (Executed partially or in full depending upon severity)	Imposing authority
1.	Indulged in Groupism/ gangs/strikes etc.	– Tendering apology – Warning with a penalty of Rs. 5,000/- – Suspension for 30 days	Dean/ Chief warden/ Convener
2.	Anti-social/ anti-national activities	– Tendering apology – Warning with a penalty of Rs. 10,000/- – suspended for a semester – Debarred from placement activities	Dean/ Director/ Convener
3.	Damaging the institute properties	– If feasible, reinstalling the damaged property as before – Paying double the cost of the damaged property – Sharing double the cost of the	HOD/ Deans/ Chief warden/ Convener

S. No	Nature of the issue	All Punishment / Penalty (Executed partially or in full depending upon severity)	Imposing authority
		damaged property among all involved – Community services	
4.	Statements/ media coverage that lowers the dignity of the institute	– Apologizing in media with a penalty of Rs.10,000/- – Suspension – Debarred from placement activities	Deans/ Director/ Chief warden/ Convener
5.	Unauthorized displays of any kind	– Tendering apology – Warning and cleaning up the area/ bearing the expenses – Community service	HOD/ Dean/ Chief warden/ Convener
6.	Involvement in ragging/ supporting / not informing ragging issue	– All/ partial punishment mentioned in the Anti-ragging measures will be taken	Anti-ragging committee

S. No	Nature of the issue	All Punishment / Penalty (Executed partially or in full depending upon severity)	Imposing authority
7.	Abusing the fellow student or harassing based on caste/race/ gender/religion etc.	– Tendering apology to concerned fellow student in front of institute authorities/ disciplinary committee. – Debarred for a period of one semester. – Debarred from placement activities – Punishment as suggested by Women cell/ relevant committee. – Community Services	Security committee/ dean Students/ chief warden/ Women cell/ Chairman of concerned committee
8.	Use of powered vehicles	– Seizure of the vehicle and release at the end of the semester. – Penalty of Rs.	Security committee/ Dean Students welfare

S. No	Nature of the issue	All Punishment / Penalty (Executed partially or in full depending upon severity)	Imposing authority
		10,000/- – Community Services	
9.	Smoking / Possession/ Consumption of alcohol/ tobacco	– Tendering apology with warning, and paying Rs. 5,000/- as penalty – Expulsion from the hostel for a semester. – Debarred for a period of one semester / till their course Complete	Security committee/ Dean Students/ HOD/ Chief Warden/ Convener
10	Consumption or involvement in narcotics	– Debarred for a maximum period of one semester with a penalty of Rs. 10,000/- – Debarring the students from hostel for one year / till their course	Security committee/ Dean Students/ Chief warden/ HOD/ Convener

S. No	Nature of the issue	All Punishment / Penalty (Executed partially or in full depending upon severity)	Imposing authority
		completion	
11	Usage of weapons, explosives	– Immediate Expulsion from the institute. – Handing over to the police.	Security committee/ Dean Students/ Chief warden/ HOD/ Convener
12	Involved in Law & order situations outside the campus/ criminal offence	– Debarring from the institute until the student is acquitted.	Dean Students/ Chief warden/ Convener
13	Supporting any unauthorized activity / tampering with evidence	– Tendering apology – Warning with a penalty of Rs. 5,000/- – Community service	Dean (Students/ Academics) / HOD/ Chief warden/ Convener
14	Entertaining unauthorized guests in the institute	– Tendering apology. – Warning with a penalty of Rs. 10,000/- – Community services	HOD/Deans /Chief warden/ Convener

S. No	Nature of the issue	All Punishment / Penalty (Executed partially or in full depending upon severity)	Imposing authority
15	Unauthorized collection of funds / Unauthorized parties/gambling	– Returning the money and Tendering apology. – Warning with a penalty of Rs. 10,000/- – Community services	HOD/ Deans/ Chief warden/ Convener
16	Littering on campus	– Tendering apology and penalty of Rs. 1,000/- – Cleaning up littered area, or bearing the expense to clean up – Community Services	HOD/ Deans/ Chief warden/ Convener
17	Misbehaving with faculty/staff/ service providers of the institute or guests	– Tendering apology to competent authority of the institute/ disciplinary committee. – Warning with a	Security committee/ Dean Students/ HOD/ Chief warden/ Convener

S. No	Nature of the issue	All Punishment / Penalty (Executed partially or in full depending upon severity)	Imposing authority
		penalty of Rs. 5,000/- – Debarred from placement activities – Community Services – Debarring the students from hostel for one year/ till their course completion	
18	Hiding identity or contact details	– Tendering apology – Community service – Warning with a penalty of Rs. 5,000/-	Dean (Students/ Academics) / HOD/ Chief warden/ Convener

17. General Administrative Provisions

- 17.1. Hostel fees for UG and PG students are updated before the beginning of each semester through the Institute's official channels.
- 17.2. The Hostel Management may inspect hostel premises when there is genuine reason to believe prohibited conduct is occurring and may take lawful action.
- 17.3. The Hostel Management may amend hostel rules from time to time through approved circulars/notifications.
- 17.4. Authorities may inspect rooms for safety, maintenance, or discipline. Emergency inspections can occur without prior notice.
- 17.5. File complaints through official channels without fear of retaliation.
Counseling services and emergency health support are available. Contact Details: Helpline Number: 9489066200, Email: cgc@nitt.edu, Working Time: 9:00 am to 5:00 pm (Weekdays), Location: Central Library, II floor, Room No. 301.
- 17.6. Students must comply with all Institute-wide codes, safety requirements, anti-ragging regulations, applicable law and subsequent HAC/Institute circulars.
- 17.7. The Institute is not responsible for mishaps or incidents outside the Institute zone to the extent stated in the supplied rules; students remain responsible for their conduct and legal compliance.

- 17.8. Any inconvenience concerning accommodation, food, maintenance, security or other hostel services should be reported promptly through the prescribed grievance channel.

Appendix A – Hostel Administration Contacts

Students should verify current postings and numbers through the Hostel Office/official Institute website before relying on them.

HOSTEL ADMINISTRATION COMMITTEE			
Sl. No.	Name	Designation	Contact No
1	Dr.M.Arivazhagan	Chief Warden	94860 01194
2	Dr. B. Malarkodi	Addnl. Chief Warden	93854 96041
3	Dr. T. Sivasankar	Addnl. Chief Warden	93859 26041
4	Dr. R. Tamilselvi	Member	93859 06041
5	Dr. S.S. Karthikeyan	Hostel Convener	94860 01184

HOSTEL WARDENS			
S.No.	Name	Hostel	Contact No.
1.	Dr. R. Tamil Selvi	Opal A	75981 76202
2.	Dr. N. Maneesha	Opal B	94860 01176
3.	Dr. V. Lekshmi Mohan	Opal C	94890 66272
4.	Dr. Keerti Manisha	Opal D	94890 66279
5.	Dr. N. Gunavathi	Opal E	94890 66277

HOSTEL WARDENS			
S.No.	Name	Hostel	Contact No.
6.	Dr. C. Geetha	Opal F	94860 01196
7.	Dr. Aneesa Farhan M A	Beryl	75981 64452
8.	Dr. Srinivasulu Jogi	Amber A & B	94860 01193
9.	Dr. Greegar George	Zircon C	94890 66265
10.	Dr. Prakash Kumar	Garnet C, Agate	94860 01180
11.	Dr. Balaji Banothu	Lapis & Sapphire	94860 01190
12.	Dr. Aditya Kumar	Emerald & Pearl	94860 01195
13.	Dr. Vignesh Kumar	Garnet A & B	94860 01177
14.	Dr. V. Satheesh Kumar	Jasper & Coral	94890 66250
15.	Dr. Vimal K.E. K	Aquamarine A & B	94890 66261
16.	Dr. Raghuram Karthik Desu	Diamond & Jade	94860 01199
17.	Dr. Vanama Raghava Kumar	Zircon A & B	94860 01185
18.	Dr. R. Prince	Topaz & Ruby	94890 66268
19.	Dr. Ankur Singh Rana	Amethyst	99104 78111

HOSTEL OFFICE DIRECTORY		
Name	Designation	Contact No.
Mr. R. Saravanan	Sanitary Inspector	-
Mrs. D. Shanthi	Admin Assistant	0431-250 4135 / 36
Major. S. Palanivelu	Hostel Manager	94890 66249
Mr. R. Sivakumar	Hostel Manager	94890 66253
Mrs. E. Daisy Rani	Hostel Manager	94890 66271
Mr. S. Prakash	Hostel Manager	94890 66258
Mr. S. Bosekumar	Hostel Manager	94890 66263
Ms. T. Vijayalakshmi	Accountant – Accounts & Mess Section	0431-250 4135 / 36
Mrs. S. Girija	Accountant – Fee Section	
Mrs. R. Manimegalai	Accountant – Establishment Section	
Mr. S. Vignesh	Accountant - Maintenance Section	
Ms. J. Umamaheswari	Data Entry Operator - Maintenance Section	
Mrs. S. Deepa	Data Entry Operator – Fee Section	
Mrs. G. Kamala	Data Entry Operator – Fee Section	
Mrs. P. Raja Prisilla	Data Entry Operator – Establishment Section	

HOSTEL OFFICE DIRECTORY		
Name	Designation	Contact No.
Ms.S. Ramya	Office Assistant - Accounts & Mess Section	
Mr. A. Shyam Sunder	Consultant – Civil & Electrical	
Mr.T. Thangavelmariappan	Engg. Trainee	
Mrs.J. Nithyakala	Engg. Trainee	
Mr. G. Sekar	Office Attender	94890 66273
Ms. P. Bavadharani	HAM - Beryl	94890 66269
Ms. A. Yugin Flawrance	HAM - Opal A	94890 66280
Ms. G. Swathi	HAM - Opal B	94890 66281
Ms. K.M. Thanalakshmi	HAM - Opal C	94890 66275
Ms. T. Saratha	HAM - Opal D	94890 66252
Ms. S. Saranya	HAM - Opal E	94890 66274
Ms. S. Padma Priya	HAM - Opal F	94890 66261
Ms. C. Varsha	HAM - Opal F	94890 66261
Mrs. T.K. Tamil Bharathi	HAM – Hostel Office	-
Mr. S. Chandiramouly	HAM - Garnet A	94890 66259
Mr. M. Kannan	HAM - Garnet B	
Mr. P. Saravanakumar	HAM - Garnet C	94890 66256
Mr.S. Sanjay	HAM - Agate	

HOSTEL OFFICE DIRECTORY		
Name	Designation	Contact No.
Mr. S. Muthaian	HAM - Diamond	94890 66276
Mr.T. Yuvan Shankar	HAM - Jade	
Mr. K. Karthick	HAM - Coral	94890 66239
Mr. Jegan	HAM - Jasper	
Mr. A. Sanjay	HAM - Zircon A	94890 66264
Mr. V. Prasanth	HAM - Zircon B	
Mr. S. Vishva Kailashkumar	HAM - Zircon C	94890 66265
Mr. M. SarathKumar	HAM – Aquamarine A	94860 31868
Mr. M. Ilango	HAM – Aquamarine B	94860 28868
Mr. D. Ravishankar	HAM - Amber A	94860 29576
Mr. V. Pragadeeswaran	HAM - Amber B	94860 38576
Mr. S. Hariharan	HAM – Lapis & Sapphire	94890 66246
Mr. S. Subash Chandirabose	HAM – Pearl & Emerald	94890 66267
Mr. Y. Abhishak Raj	HAM – Topaz & Ruby	94890 66257
Mr. Y. Aje Karmelraj	HAM - Amethyst	94890 66248
Mr. N. Arun	HAM – Technical Support	0431-250 4135 / 36
Ms. R. Ramyadevi	Matron – Opal / Beryl	-
Ms. M. Subalakshmi	Matron – Opal / Beryl	-

Note: The supplied document also contains hostel-wise Warden, Accountant, Data Entry Operator, Office Support Staff and Hostel Assistant Manager lists. Those operational assignments may change during the academic year; the current official hostel office list should therefore be treated as authoritative.

Appendix B – Emergency Contacts

Service	Contact
Hostel Office (09:30 a.m.–05:30 p.m.)	0431-2504135 / 36
Hostel Office Webmail	For Fee Related: hostelfee@nitt.edu For Mess Related: hostelaccounts@nitt.edu
Hospital Reception	0431-2503860
Electrical / Civil Maintenance	0431-2504135 / 36
Water Supply	94890 66225
Main Power House	0431-2503846
Security Office	0431-2503940

Appendix C – Official Information

For the latest hostel, mess and service information, students should refer to the Institute's official hostel webpage and current HAC circulars.

https://www.nitt.edu/home/students/facilitiesnservices/hostelsn_mess/