

HOSTEL ADMINISTRATION, NIT HOSTELS
NATIONAL INSTITUTE OF TECHNOLOGY, TIRUCHIRAPLLI - 620 015

Ref: NITT/HAC/HK/2014/003

PRE-BID MINUTES OF MEETING FOR THE TENDER OF HOUSEKEEPING SERVICES HELD AT NIT HOSTEL OFFICE, NIT TRICHY - 15 ON 21.08.2014, 11.30 AM.

Members Present :
From Hostel side:

Dr. A.V. Reddy, Chief Warden, Dr. D. Deivamoney selvam, Dr. T.N. Janakiraman, Dr. S. Jerome, Shri. K. Duraisamy

From Bidders-
Representatives from 1. M/s. UDS Chennai, 2. UK facility services, Chennai.

S.No	Question raised by the Bidder or correction made in tender document	Tender document reference (Page No.)	Decision taken
1	Manpower requirement	Page No. 34	36 Housekeepers and 2 supervisors
2	point no.8 Do we employ lady supervisor?	Page No. 36	Original Statement: Lady Conservancy Supervisor as well as scavengers/sweepers/conservancy labours will only be allowed in all the Ladies' Hostels and other places where lady students might be accommodated. Decision: Lady employees will only be allowed in all the Ladies' Hostels and other places where lady students might be accommodated.
3	point no.9	Page No. 36	Original Statement: The vats in the campus should be kept clean on regular basis and the rubbish thus collected should be dumped in the garbage bins. Decision: Point no. 9 was removed

4	Point no.5, 6 and 10 No provision is given for the additional cost for the said work in the price schedule.		Decision HAC has agreed that, the additional cost involved for the said works will be borne by the Client based on the nature of the work at the time of requirement.
5	Telephone connection Who will arrange telephone connection?	Page no.37 point no vii	Decision Telephone connection read as mobile phone service
6	Point no ixi	Page no. 38	Additional Condition Total number of manpower to be engaged will be decided by the HAC on requirement basis.
7	Point 4	Page No. 40	Original Statement Prices shall be valid for a period of one year. However, on revision of minimum wages, Contractor may request in writing of enhancement of minimum wages along with the statutory obligations, Taxes and the Profit Margin of contractor, to the Client, which shall be reimbursed by the Client. Revised Statement Prices shall be valid for a period of one year. However, on revision of minimum wages, Contractor may request in writing of enhancement of minimum wages along with the statutory obligations.
8	Table B Part -I	Page No. 41	To be read as Table B
9	Table B - Part II What is the need of Table B Part -II?	Page No. 41	Table B - Part -II was removed
	Bonus (8.33%)	Page no 41 in Table B S.No 4	Bonus at 8.33% limited to Rs. 3,500/- per annum

Dr. A.V. Reddy
Chief Warden

Dr. D. Deivamoneyselvam
Addl. Chief Warden

Dr. T. N. Janakiraman
Addl. Chief Warden

Dr. T. N. Janakiraman
Addl. Chief Warden

Dr. S. Jerome
Convener of Hostels

Shri. K. Duraisamy
Dy. Registrar